

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

July 17, 2018

Station 91

6:30 PM

AGENDA

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of July 3, 2018 Regular Board Meeting Minutes
2. Approval of July 3, 2018 Local BVFF&RO Meeting Minutes
3. Approval of July 5, 2018 Policy Review
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Swinhart

Deputy Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- Community Presentation on Fire Levy Lid Lift
- Vacant Commissioner Seat Letter of Interest
- Lid Lift Resolutions
- Lid Lift Status
- Washington Voting Rights Act
- Update on Surplus Vehicles.
- Approve Policies
 - 00.2.1 Cell Phone Usage
 - 10.7.24 Attendance Policy
 - 10.8.3 Orientation Policy

See Reverse

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

Page # 1 of 2

FIRE DISTRICT BUSINESS (Continued):

- Adopt Full-time Firefighter Hiring List
- Station 94 Roof Quotes

COMMITTEES AND SPECIAL MEETINGS:

- ECAAB
- Shared Service Committee
- Risk Group
- Safety Committee Representative
- Revenue Exploratory Committee
- Communication with Neighboring Elected Officials

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar

Policy Review Meeting Wednesday, August 22, 2018 6:00

Strategic Planning Meeting Wednesday, August 29, 2018 6:00 PM

EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: August 7, 2018, Station 91, 6:30 PM

**This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.**

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**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 July 17, 2018**

1. Minutes –

- July 3, 2018 Regular Meeting
- July 3, 2018 Local BVFF&RO Meeting
- July 5, 2018 Policy Review Meeting

2. Invoices

- \$ 44,715.28
 - i. Check Nos.10817-10843 dated July 6, 2018

3. Approved Commissioner Stipends July 25 Pay Date

Name	Regular Meeting	Committee Meeting	For the Period		Education	Other	Total
			July 1	July 15			
Berg	1	0	1		0	0	2
Martin	1	1	1		0	0	3
Petty	1	1	1		0	0	3
Taggart	1	1	1		0	0	3

4. Voided/Destroyed Claims/Payroll Warrants
 None

5. Payroll/Benefits EFT's

- \$48,101.50

 Commissioner Mike Taggart – Chair

 Commissioner Martha Martin – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

July 3, 2018

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Carnes

Tad Crum

Neil Cahoon

Sherry Petty

Robert Jacobs

Nick Swinhart

Mike Taggart

Mike Berg

Iliana Ortega

CALL TO ORDER: 18:30

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of June 19, 2018 Regular Board Meeting Minutes
2. Approval of June 19, 2018 Local BVFF&RO Meeting Minutes
3. Approval of June 20, 2018 Station Tour
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s): None

Motion by Commissioner Martin to approve the consent agenda, seconded by Commissioner Petty. Motion passed unanimously.

OPEN TO PUBLIC:

None

CORRESPONDENCE:

None

STAFF REPORT:

Chief Swinhart gave report.

- Chief Swinhart expressed his gratitude for the participation from the Commissioners and ECFR Staff for all that was done at Commissioner Gianatasio's funeral.
- Chief Swinhart also announced that he will be on vacation the following week.

Deputy Chief Carnes read his report; a copy is in the packet.

- There have been 6 Brown Outs at Station 94 since the last meeting.
- Chief Carnes announced that Clark County Fire Marshall placed a burn ban into effect on July 1st, however recreational fires are still permitted for now.
- Staff is working on getting estimates for the roof repair at Station 94

- Miller Heating is scheduled to repair heat pump issue at Station 93 on July 5th.
- Chief Carnes announced that the administration office will be closed for the July 4th Holiday.

Chief Jacobs read his report; a copy is in the packet.

- EST training is scheduled for June 25, 2018 at Station 93 at 7:00 PM.
- Chief Jacobs reported that the May DOC/EOC training was held on May 8th, 2018 at Station 91 at 7:00 PM. The next DOC/EOC training will be held on July 10th, 2018 at Station 91 at 7:00 PM
- Chief Jacobs attended the Motocross planning meeting on June 26th. The upcoming Motocross dates are July 26th, 27th, and 28th.
- A joint exercise with the ARES/RACES group will take place in September.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

None

SAFETY REPORT:

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- The next Safety Committee meeting will be July 24, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

Community Presentation on Fire Levy Lid Lift

Chief Carnes gave an informative community presentation regarding the Fire Levy Lid Lift, there was a question and answer session to follow.

Commissioner Recruitment/Appointment Update

The press release for the vacant Commissioner Seat has been sent to the Media List generated by AJ, advertised on the ECFR website and also added to Flash Alert. The Board has given ECFR Staff direction to contact them if any applications are received for review. Deadline for receiving applications is July 13th, 2018.

Lid Lift Status

The ECFR Fire Wire Newsletter has been mailed to the community. There was some concern that two of the Board members did not get their copy sent. A follow up on the matter has been communicated to AJ and Liz.

Update on Surplus Vehicles

The Commissioners have given ECFR instruction to advertise the engine on Ebay, and to also research organizations that could potentially find a buyer from another country that could have a use for the engine.

COMMITTEES AND SPECIAL MEETINGS:

Revenue Exploratory Committee

The Revenue Exploratory met and are requesting that the District generate a specific list of needs with justifications included. This request is to help give direction for what grants to pursue.

COMMISSIONER COMMENTS:

- Commissioner Berg asked if DNR will be staffing at Station 93, so far there has been no initiation from there end to do so.
- Commissioner Berg also requested that a follow up and recap of the maintenance needs for the Stations be ready for the next Board meeting

OPEN TO PUBLIC:

None

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing to Report.

ROUND TABLE:

The Board reviewed the July 2018 events calendar.

The next policy workshop is scheduled for July 5th, 2018 at 6:00PM.

The next strategic planning is scheduled for August 29, 2018 at 6:00PM.

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

The board went into executive session at 19:52 for 20 minutes.

The board reconvened at 20:15

No action taken.

ADJOURNMENT:

Next Regular Board Meeting: June 19, 2018, Station 91, 6:30PM

Motion by Commissioner Petty to adjourn at 20:16 hours, seconded by Commissioner Martin. Motion passed unanimously.

Mike Taggart, Chairperson

Martha Martin, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

ATTEST:

DISTRICT SEAL:

Iliana Ortega, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

July 3, 2018

CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 19:52 at Station 91.

The following were in attendance:

Martha Martin

Mike Carnes

Tad Crum

Neil Cahoon

Sherry Petty

Robert Jacobs

Nick Swinhart

Mike Taggart

Mike Berg

Iliana Ortega

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 19:53.

Respectfully Submitted,

Sherry Petty, Commissioner,
Mike Berg, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Bob Jacobs, Chief's Rep.

Mike Taggart, Chairperson
Marth Martin, Alternate

Iliana Ortega, District Secretary
Bob Jacobs, Alternate

DISTRICT SEAL:

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

July 5, 2018

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Berg

Linda Durrett

Mike Taggart

Robert Jacobs

Iliana Ortega

Sherry Petty

Mike Carnes

CALL TO ORDER: 18:00

Commissioner Taggart called the meeting to order. Linda Durrett handed out previously reviewed, and revised policies for further review.

The group discussed in the Cell Phone Usage Policy 00.2.1, as there were concerns from the labor group. Revisions have been made to alleviate the concerns and implement a good policy that will work for all parties.

The Following Policies were also reviewed and revisions were made; Violence/Threats of Violence 10.7.3, Attendance Policy 10.7.24, and Orientation Policy 10.8.3.

The next policy meeting is scheduled for Wednesday, August 22nd, 2018.

Meeting adjourned: 19:30

Respectfully Submitted,

Mike Taggart, Chairperson

Mike Berg, Commissioner

Martha Martin, Commissioner

Sherry Petty, Commissioner

ATTEST:

DISTRICT SEAL:

Iliana Ortega, District Secretary

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

07/01/2018 To: 07/31/2018

Time: 11:45:46 Date: 07/13/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
780	07/06/2018	Claims	6291	10817	AMERICAN MESSAGING	61.84	Account # W4-102871
					001 - 522 20 41 000 - Pagers	61.84	July 2018 Pager Service
781	07/06/2018	Claims	6291	10818	BUSINESS CARD BANK OF AMERICA	4,189.39	Account Ending In: #8515
					001 - 522 10 30 001 - Postage	1.84	Postage For Documents To DNR
					001 - 522 10 33 000 - Computer/Software/Supplies	318.42	Supplies To Set Up Guest Wifi
					001 - 522 10 48 003 - Commissioner Lodging	386.98	Commissioner Lodging For Conferance In Chelan
					001 - 522 10 48 003 - Commissioner Lodging	444.80	Commissioner Lodging For Conferance In Chelan
					001 - 522 10 48 003 - Commissioner Lodging	444.80	Commissioner Lodging For Conferance In Chelan
					001 - 522 10 49 003 - Admin Training Lodging	324.54	Lodging For Chiefs Conference
					001 - 522 10 49 003 - Admin Training Lodging	386.98	Lodging For Conferance In Chelan
					001 - 522 20 32 001 - Other Operating Supplies	41.02	Accessories For New Engine Phones
					001 - 522 20 32 002 - Equipment	34.07	Wash Bucket Lid For New Engine
					001 - 522 20 32 002 - Equipment	43.07	Wash Bucket For New Engine
					001 - 522 20 32 002 - Equipment	95.84	Cell Phone Mounts For New Engine
					001 - 522 30 30 000 - Educational Supplies	159.00	2018 Open House Bouncy House
					001 - 522 30 40 000 - Printing/Newsletter	772.85	ECFR Newsletter Printing
					001 - 522 45 42 000 - Lodging	-79.49	Charged For An Additional Night By Mistake, Refunded
					001 - 522 50 42 091 - Comcast Tel/Internet (St 91)	315.09	Station 91 Phone & Internet Service
					001 - 522 50 42 093 - Comcast Tel/Internet (St 93)	148.01	Station 93 Phone & Internet Service
					001 - 522 50 42 094 - Comcast Tel/Internet (St 94)	272.27	Station 94 Phone & Internet Service
					001 - 522 50 42 095 - Telephone (St 95)	79.30	Station 95 Phone Service
782	07/06/2018	Claims	6291	10819	CAMAS POWER EQUIPMENT	133.33	Invoice # 732
					001 - 522 20 36 000 - Diesel / Gas	133.33	Small Engine Fuel
783	07/06/2018	Claims	6291	10820	CHEVRON AND TEXACO BUSINESS CARD SERVICE	1,094.84	Account# 7898808949
					001 - 522 20 36 000 - Diesel / Gas	1,094.84	June 2018 Fuel Expense
784	07/06/2018	Claims	6291	10821	CITY OF CAMAS	3,090.00	Account # 0022365
					001 - 522 10 44 001 - Chief Services (Camas)	3,090.00	August 2018 Chief Services
785	07/06/2018	Claims	6291	10822	CLARK COUNTY TREASURER	10,446.00	Customer# 1802
					001 - 522 20 40 000 - Radio Dispatch	10,446.00	Q3 CRESA Operations
786	07/06/2018	Claims	6291	10823	CLARK PUBLIC UTILITIES	20.00	Account # 7169-997-9
					001 - 522 50 43 095 - Electrical & Heating (St 95)	20.00	Station 95 Electrical Service
787	07/06/2018	Claims	6291	10824	DAY MANAGEMENT CORPORATION	955.11	Customer # 33801; Customer # 33801
					001 - 522 20 32 002 - Equipment	274.64	Charger Installation (3) On New Engine
					001 - 522 20 32 002 - Equipment	680.47	Power Supply Installation On New Engine
788	07/06/2018	Claims	6291	10825	HI-WAY FUEL	274.29	Account # 710
					001 - 522 20 36 000 - Diesel / Gas	274.29	June 2018 Fuel Expense
789	07/06/2018	Claims	6291	10826	IAFC	254.00	IAFC ID: 125604
					001 - 522 20 44 001 - Dues/Memberships	254.00	2018-2019 IAFC Membership Dues
790	07/06/2018	Claims	6291	10827	KAREN'S SEW IT ALL	16.00	Invoice # 7682
					001 - 522 20 25 001 - FF Uniforms	16.00	Sew On Patches For Uniform - Harrington

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East County Fire & Rescue
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
791	07/06/2018	Claims	6291	10828	LIZ LOOMIS PUBLIC AFFAIRS	3,757.64	Invoice #EC-0618
					001 - 522 10 44 000 - Professional Services	3,757.64	Liz Loomis Service June 2018
792	07/06/2018	Claims	6291	10829	LN CURTIS & SONS	339.65	Customer # C32870; Customer # C32870; Account # C32870
					001 - 522 20 25 001 - FF Uniforms	99.33	Uniform Shirt - Harrington
					001 - 522 20 25 001 - FF Uniforms	119.83	Uniform Pants - Vera
					001 - 522 20 25 001 - FF Uniforms	120.49	Uniform Pants For John Prasch
793	07/06/2018	Claims	6291	10830	LUTZ HARDWARE	36.72	Account: #1095
					001 - 522 60 48 000 - Vehicle Repair & Maint	36.72	Parts For New Engine 91
794	07/06/2018	Claims	6291	10831	MOTOROLA	678.95	Account # 1036357368 0004
					001 - 522 20 32 002 - Equipment	678.95	Chargers For New Engine
795	07/06/2018	Claims	6291	10832	NI GOVERNMENT SERVICES, INC	30.20	Account # 13065328
					001 - 522 20 41 001 - Satellite Phone	30.20	June 2018 Satelite Phone
796	07/06/2018	Claims	6291	10833	NW NATURAL	19.49	Account # 1264540-4
					001 - 522 50 45 095 - Gas (St 95)	19.49	Station 95 Gas Service
797	07/06/2018	Claims	6291	10834	PIERCE COUNTY FIRE DIST 5	2,300.00	Crunch Time Registration
					001 - 522 45 43 000 - Tuition	2,300.00	Crunch Time Registration - Gonzalez, Sorenson, Hougan, Vanness
798	07/06/2018	Claims	6291	10835	SECURE COM INC	275.10	Account # 4263; Account #157
					001 - 522 50 41 091 - Monitoring (St 91)	111.34	Station 91 Monitoring
					001 - 522 50 41 094 - Monitoring (St 94)	163.76	Station 94 Monitoring
799	07/06/2018	Claims	6291	10836	SNURE LAW OFFICE, PSC	162.67	Professional Services - ECFR
					001 - 522 10 42 000 - Legal Services	162.67	Cost For Telephone Conference With Commissioner Taggart, Preperation Of Fuel Exemption Resolution And Finalizing Letter To Fennell
800	07/06/2018	Claims	6291	10837	ERIC TIERNEY	400.00	Invoice #307
					001 - 522 10 40 001 - Computer/Website Mtce & R	400.00	Installation Of New Security Wifi, Filtered And Unfiltered Lines
801	07/06/2018	Claims	6291	10838	Third Generation Overhead Door	758.50	
					001 - 522 50 40 000 - Bldg Repair & Maint	758.50	Station 91 Bay Door Repair
802	07/06/2018	Claims	6291	10839	URGENT MEDICAL CENTER	125.00	Statement # 3351
					001 - 522 10 43 000 - Medical/Drug Screen/Vaccina	125.00	Pre-Employment Screening For Ryan Gonzalez
803	07/06/2018	Claims	6291	10840	VANCOUVER DISTRICT 2010 WASTE CONNECTIONS	58.76	Account # 2010-458647
					001 - 522 50 44 094 - Garbage (St 94)	58.76	Station 94 Garbage Service
804	07/06/2018	Payroll	6291	10841	OPEIU Local 11	57.00	Pay Cycle(s) 07/01/2018 To 07/31/2018 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	28.50	
					001 - 589 99 99 000 - Payroll Clearing	28.50	
805	07/06/2018	Payroll	6291	10842	WA Department of L&I	12,190.82	2ND Quarter 04/01/2018 - 06/30/2018
					001 - 522 10 29 001 - Admin L&I	35.29	
					001 - 522 10 29 001 - Admin L&I	50.19	
					001 - 522 10 29 001 - Admin L&I	53.11	

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East County Fire & Rescue
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 29 001 - FF L&I	464.18	
					001 - 522 20 29 001 - FF L&I	847.01	
					001 - 522 20 29 001 - FF L&I	19.67	
					001 - 522 20 29 001 - FF L&I	442.05	
					001 - 522 20 29 001 - FF L&I	403.18	
					001 - 522 20 29 001 - FF L&I	868.98	
					001 - 522 20 29 001 - FF L&I	933.24	
					001 - 522 20 29 001 - FF L&I	324.70	
					001 - 522 20 29 001 - FF L&I	777.58	
					001 - 522 20 29 001 - FF L&I	35.87	
					001 - 522 20 29 001 - FF L&I	853.98	
					001 - 522 20 29 001 - FF L&I	888.69	
					001 - 522 20 29 001 - FF L&I	487.54	
					001 - 522 20 29 001 - FF L&I	555.43	
					001 - 522 20 29 001 - FF L&I	0.70	Rounding Adjustment - L&I
					001 - 522 20 29 001 - FF L&I	751.85	
					001 - 522 20 29 001 - FF L&I	713.94	
					001 - 522 20 29 001 - FF L&I	483.44	
					001 - 589 99 99 000 - Payroll Clearing	103.64	
					001 - 589 99 99 000 - Payroll Clearing	99.51	
					001 - 589 99 99 000 - Payroll Clearing	22.78	
					001 - 589 99 99 000 - Payroll Clearing	181.59	
					001 - 589 99 99 000 - Payroll Clearing	4.22	
					001 - 589 99 99 000 - Payroll Clearing	94.74	
					001 - 589 99 99 000 - Payroll Clearing	86.45	
					001 - 589 99 99 000 - Payroll Clearing	186.30	
					001 - 589 99 99 000 - Payroll Clearing	200.04	
					001 - 589 99 99 000 - Payroll Clearing	69.60	
					001 - 589 99 99 000 - Payroll Clearing	32.37	
					001 - 589 99 99 000 - Payroll Clearing	166.69	
					001 - 589 99 99 000 - Payroll Clearing	7.69	
					001 - 589 99 99 000 - Payroll Clearing	183.06	
					001 - 589 99 99 000 - Payroll Clearing	190.49	
					001 - 589 99 99 000 - Payroll Clearing	104.50	
					001 - 589 99 99 000 - Payroll Clearing	119.06	
					001 - 589 99 99 000 - Payroll Clearing	161.17	
					001 - 589 99 99 000 - Payroll Clearing	153.06	
					001 - 589 99 99 000 - Payroll Clearing	33.24	
806	07/06/2018	Payroll	6291	10843	WA EMPLOYMENT SECURITY DEPT	2,989.98	2ND Quarter 04/01/2018 - 06/30/2018
					001 - 522 10 20 001 - Admin Unemployment/Medic	263.45	
					001 - 522 10 20 001 - Admin Unemployment/Medic	206.10	
					001 - 522 10 20 001 - Admin Unemployment/Medic	108.77	
					001 - 522 10 20 001 - Admin Unemployment/Medic	-0.04	Rounding Adjustment - Unemployment
					001 - 522 20 20 001 - FF Unemployment/Medicare	201.51	
					001 - 522 20 20 001 - FF Unemployment/Medicare	263.08	
					001 - 522 20 20 001 - FF Unemployment/Medicare	63.97	
					001 - 522 20 20 001 - FF Unemployment/Medicare	65.44	
					001 - 522 20 20 001 - FF Unemployment/Medicare	226.11	
					001 - 522 20 20 001 - FF Unemployment/Medicare	2.52	
					001 - 522 20 20 001 - FF Unemployment/Medicare	61.14	
					001 - 522 20 20 001 - FF Unemployment/Medicare	52.41	
					001 - 522 20 20 001 - FF Unemployment/Medicare	206.29	
					001 - 522 20 20 001 - FF Unemployment/Medicare	218.33	
					001 - 522 20 20 001 - FF Unemployment/Medicare	41.56	
					001 - 522 20 20 001 - FF Unemployment/Medicare	234.14	
					001 - 522 20 20 001 - FF Unemployment/Medicare	7.10	
					001 - 522 20 20 001 - FF Unemployment/Medicare	246.82	
					001 - 522 20 20 001 - FF Unemployment/Medicare	251.79	
					001 - 522 20 20 001 - FF Unemployment/Medicare	72.70	

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East County Fire & Rescue
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 20 001		FF Unemployment/Medicare	196.79	
			001 General Fund			44,715.28	
						<u>44,715.28</u>	Claims: 29,477.48
							Payroll: 15,237.80

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East County Fire & Rescue
MCAG #: 1060

07/01/2018 To: 07/31/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
754	07/10/2018	Payroll	6291	EFT		1,786.32	
					001 - 522 20 10 001 - Firefighter Salaries	2,428.80	
					001 - 589 99 99 000 - Payroll Clearing	-642.48	
755	07/10/2018	Payroll	6291	EFT		203.15	
					001 - 522 10 11 001 - Commissioner Wages	228.00	
					001 - 589 99 99 000 - Payroll Clearing	-24.85	
756	07/10/2018	Payroll	6291	EFT		3,119.09	
					001 - 522 20 10 001 - Firefighter Salaries	4,026.24	
					001 - 522 20 19 001 - Capt Deferred Comp	249.63	
					001 - 589 99 99 000 - Payroll Clearing	-1,156.78	
757	07/10/2018	Payroll	6291	EFT		2,322.15	
					001 - 522 10 10 001 - Admin Salaries	3,780.51	
					001 - 522 10 19 001 - Admin Deferred Comp	234.39	
					001 - 589 99 99 000 - Payroll Clearing	-1,692.75	
758	07/10/2018	Payroll	6291	EFT		559.10	
					001 - 522 20 10 001 - Firefighter Salaries	672.00	
					001 - 589 99 99 000 - Payroll Clearing	-112.90	
759	07/10/2018	Payroll	6291	EFT		2,003.64	
					001 - 522 10 10 001 - Admin Salaries	1,296.00	
					001 - 522 10 10 001 - Admin Salaries	1,296.00	
					001 - 522 10 19 001 - Admin Deferred Comp	160.70	
					001 - 589 99 99 000 - Payroll Clearing	-749.06	
760	07/10/2018	Payroll	6291	EFT		1,884.09	
					001 - 522 20 10 001 - Firefighter Salaries	1,214.40	
					001 - 522 20 10 001 - Firefighter Salaries	607.20	
					001 - 522 20 10 001 - Firefighter Salaries	607.20	
					001 - 589 99 99 000 - Payroll Clearing	-544.71	
761	07/10/2018	Payroll	6291	EFT		559.85	
					001 - 522 20 10 001 - Firefighter Salaries	648.00	
					001 - 522 20 10 001 - Firefighter Salaries	92.75	
					001 - 589 99 99 000 - Payroll Clearing	-180.90	
762	07/10/2018	Payroll	6291	EFT		528.55	
					001 - 522 20 10 001 - Firefighter Salaries	696.00	
					001 - 589 99 99 000 - Payroll Clearing	-167.45	
763	07/10/2018	Payroll	6291	EFT		738.87	
					001 - 522 20 10 001 - Firefighter Salaries	936.00	
					001 - 589 99 99 000 - Payroll Clearing	-197.13	
764	07/10/2018	Payroll	6291	EFT		1,635.99	
					001 - 522 20 10 001 - Firefighter Salaries	2,014.96	
					001 - 522 20 10 001 - Firefighter Salaries	158.48	
					001 - 522 20 14 001 - FF Overtime	50.94	
					001 - 589 99 99 000 - Payroll Clearing	-588.39	
765	07/10/2018	Payroll	6291	EFT		2,180.01	
					001 - 522 20 10 001 - Firefighter Salaries	2,811.84	
					001 - 522 20 10 001 - Firefighter Salaries	702.96	
					001 - 522 20 19 001 - Capt Deferred Comp	217.92	
					001 - 589 99 99 000 - Payroll Clearing	-1,552.71	
766	07/10/2018	Payroll	6291	EFT		766.13	
					001 - 522 20 10 001 - Firefighter Salaries	972.00	
					001 - 589 99 99 000 - Payroll Clearing	-205.87	
767	07/10/2018	Payroll	6291	EFT		210.55	

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

07/01/2018 To: 07/31/2018

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 10 11 001		- Commissioner Wages	228.00	
			001 - 589 99 99 000		- Payroll Clearing	-17.45	
768	07/10/2018	Payroll	6291	EFT		1,142.57	
			001 - 522 10 10 001		- Admin Salaries	1,180.80	
			001 - 522 10 10 001		- Admin Salaries	86.68	
			001 - 522 10 10 001		- Admin Salaries	131.20	
			001 - 522 10 14 001		- Admin Overtime	86.10	
			001 - 589 99 99 000		- Payroll Clearing	-342.21	
769	07/10/2018	Payroll	6291	EFT		315.84	
			001 - 522 10 11 001		- Commissioner Wages	342.00	
			001 - 589 99 99 000		- Payroll Clearing	-26.16	
770	07/10/2018	Payroll	6291	EFT		2,463.33	
			001 - 522 20 10 001		- Firefighter Salaries	3,195.60	
			001 - 522 20 10 001		- Firefighter Salaries	186.41	
			001 - 589 99 99 000		- Payroll Clearing	-918.68	
771	07/10/2018	Payroll	6291	EFT		297.04	
			001 - 522 10 11 001		- Commissioner Wages	342.00	
			001 - 589 99 99 000		- Payroll Clearing	-44.96	
772	07/10/2018	Payroll	6291	EFT		3,491.66	
			001 - 522 20 10 001		- Firefighter Salaries	3,451.68	
			001 - 522 20 14 001		- FF Overtime	2,229.21	
			001 - 522 20 19 001		- Capt Deferred Comp	352.22	
			001 - 589 99 99 000		- Payroll Clearing	-2,541.45	
773	07/10/2018	Payroll	6291	EFT		1,785.86	
			001 - 522 20 10 001		- Firefighter Salaries	2,556.48	
			001 - 589 99 99 000		- Payroll Clearing	-770.62	
774	07/10/2018	Payroll	6291	EFT		853.54	
			001 - 522 20 10 001		- Firefighter Salaries	1,116.00	
			001 - 589 99 99 000		- Payroll Clearing	-262.46	
775	07/10/2018	Payroll	6291	EFT		2,277.52	
			001 - 522 20 10 001		- Firefighter Salaries	2,181.27	
			001 - 522 20 10 001		- Firefighter Salaries	575.28	
			001 - 522 20 14 001		- FF Overtime	431.52	
			001 - 589 99 99 000		- Payroll Clearing	-910.55	
776	07/10/2018	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	10,226.86	Pay Cycle(s) 07/10/2018 To 07/10/2018 - DComp; Pay Cycle(s) 07/10/2018 To 07/10/2018 - PERS2; Pay Cycle(s) 07/10/2018 To 07/10/2018 - LEOFF2
			001 - 522 10 26 002		- Admin Retirement PERS	349.59	
			001 - 522 10 26 002		- Admin Retirement PERS	188.57	
			001 - 522 10 28 001		- Admin Retirement LEOFF	218.01	
			001 - 522 20 26 002		- FF Retirement PERS	85.34	
			001 - 522 20 26 002		- FF Retirement PERS	94.08	
			001 - 522 20 26 002		- FF Retirement PERS	88.39	
			001 - 522 20 26 002		- FF Retirement PERS	118.87	
			001 - 522 20 26 002		- FF Retirement PERS	123.44	
			001 - 522 20 26 002		- FF Retirement PERS	141.73	
			001 - 522 20 28 001		- FF Retirement LEOFF	131.88	
			001 - 522 20 28 001		- FF Retirement LEOFF	232.18	
			001 - 522 20 28 001		- FF Retirement LEOFF	131.88	
			001 - 522 20 28 001		- FF Retirement LEOFF	120.78	
			001 - 522 20 28 001		- FF Retirement LEOFF	202.69	
			001 - 522 20 28 001		- FF Retirement LEOFF	183.64	

CHECK REGISTER

East County Fire & Rescue

MCAG #: 1060

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 20 28 001 - FF Retirement LEOFF			327.60	
		001 - 522 20 28 001 - FF Retirement LEOFF			138.82	
		001 - 522 20 28 001 - FF Retirement LEOFF			173.11	
		001 - 589 99 99 000 - Payroll Clearing			264.63	
		001 - 589 99 99 000 - Payroll Clearing			1,034.39	
		001 - 589 99 99 000 - Payroll Clearing			270.70	
		001 - 589 99 99 000 - Payroll Clearing			55.00	
		001 - 589 99 99 000 - Payroll Clearing			567.92	
		001 - 589 99 99 000 - Payroll Clearing			101.68	
		001 - 589 99 99 000 - Payroll Clearing			952.22	
		001 - 589 99 99 000 - Payroll Clearing			150.00	
		001 - 589 99 99 000 - Payroll Clearing			90.00	
		001 - 589 99 99 000 - Payroll Clearing			49.59	
		001 - 589 99 99 000 - Payroll Clearing			203.15	
		001 - 589 99 99 000 - Payroll Clearing			54.67	
		001 - 589 99 99 000 - Payroll Clearing			51.36	
		001 - 589 99 99 000 - Payroll Clearing			69.08	
		001 - 589 99 99 000 - Payroll Clearing			71.73	
		001 - 589 99 99 000 - Payroll Clearing			109.58	
		001 - 589 99 99 000 - Payroll Clearing			82.36	
		001 - 589 99 99 000 - Payroll Clearing			212.52	
		001 - 589 99 99 000 - Payroll Clearing			374.14	
		001 - 589 99 99 000 - Payroll Clearing			351.30	
		001 - 589 99 99 000 - Payroll Clearing			212.52	
		001 - 589 99 99 000 - Payroll Clearing			194.63	
		001 - 589 99 99 000 - Payroll Clearing			326.61	
		001 - 589 99 99 000 - Payroll Clearing			295.93	
		001 - 589 99 99 000 - Payroll Clearing			527.90	
		001 - 589 99 99 000 - Payroll Clearing			223.69	
		001 - 589 99 99 000 - Payroll Clearing			278.96	
777	07/10/2018	Payroll	6291	EFT IAFF2444		522.34 Pay Cycle(s) 07/01/2018 To 07/31/2018 - IAFF Dues
		001 - 589 99 99 000 - Payroll Clearing			54.81	
		001 - 589 99 99 000 - Payroll Clearing			61.04	
		001 - 589 99 99 000 - Payroll Clearing			54.81	
		001 - 589 99 99 000 - Payroll Clearing			52.73	
		001 - 589 99 99 000 - Payroll Clearing			61.04	
		001 - 589 99 99 000 - Payroll Clearing			58.96	
		001 - 589 99 99 000 - Payroll Clearing			67.26	
		001 - 589 99 99 000 - Payroll Clearing			58.96	
		001 - 589 99 99 000 - Payroll Clearing			52.73	
778	07/10/2018	Payroll	6291	EFT IRS		5,828.45 941 Deposit for Pay Cycle(s) 07/10/2018 - 07/10/2018
		001 - 522 10 20 001 - Admin Unemployment/Medic			58.14	
		001 - 522 10 20 001 - Admin Unemployment/Medic			39.84	
		001 - 522 10 20 001 - Admin Unemployment/Medic			20.99	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			17.45	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			17.45	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			26.16	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			26.16	
		001 - 522 20 20 001 - FF Unemployment/Medicare			34.62	
		001 - 522 20 20 001 - FF Unemployment/Medicare			61.02	
		001 - 522 20 20 001 - FF Unemployment/Medicare			51.40	
		001 - 522 20 20 001 - FF Unemployment/Medicare			34.24	
		001 - 522 20 20 001 - FF Unemployment/Medicare			56.67	
		001 - 522 20 20 001 - FF Unemployment/Medicare			53.24	
		001 - 522 20 20 001 - FF Unemployment/Medicare			71.60	
		001 - 522 20 20 001 - FF Unemployment/Medicare			32.25	
		001 - 522 20 20 001 - FF Unemployment/Medicare			53.08	
		001 - 522 20 20 001 - FF Unemployment/Medicare			74.35	
		001 - 522 20 20 001 - FF Unemployment/Medicare			49.04	

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 20 001 - FF Unemployment/Medicare			86.50	
			001 - 522 20 20 001 - FF Unemployment/Medicare			37.07	
			001 - 522 20 20 001 - FF Unemployment/Medicare			85.37	
			001 - 522 20 20 001 - FF Unemployment/Medicare			46.23	
			001 - 589 99 99 000 - Payroll Clearing			309.98	
			001 - 589 99 99 000 - Payroll Clearing			24.85	
			001 - 589 99 99 000 - Payroll Clearing			353.50	
			001 - 589 99 99 000 - Payroll Clearing			299.45	
			001 - 589 99 99 000 - Payroll Clearing			51.40	
			001 - 589 99 99 000 - Payroll Clearing			239.10	
			001 - 589 99 99 000 - Payroll Clearing			197.72	
			001 - 589 99 99 000 - Payroll Clearing			112.58	
			001 - 589 99 99 000 - Payroll Clearing			104.18	
			001 - 589 99 99 000 - Payroll Clearing			110.19	
			001 - 589 99 99 000 - Payroll Clearing			263.58	
			001 - 589 99 99 000 - Payroll Clearing			311.44	
			001 - 589 99 99 000 - Payroll Clearing			116.28	
			001 - 589 99 99 000 - Payroll Clearing			17.45	
			001 - 589 99 99 000 - Payroll Clearing			60.03	
			001 - 589 99 99 000 - Payroll Clearing			26.16	
			001 - 589 99 99 000 - Payroll Clearing			325.02	
			001 - 589 99 99 000 - Payroll Clearing			44.96	
			001 - 589 99 99 000 - Payroll Clearing			888.00	
			001 - 589 99 99 000 - Payroll Clearing			314.16	
			001 - 589 99 99 000 - Payroll Clearing			162.24	
			001 - 589 99 99 000 - Payroll Clearing			463.31	
779	07/10/2018	Payroll	6291	EFT	OR Department of Revenue	399.00	Pay Cycle(s) for OR Tax07/10/2018 - 07/10/2018
			001 - 589 99 99 000 - Payroll Clearing			190.00	
			001 - 589 99 99 000 - Payroll Clearing			209.00	
			001 General Fund			<u>48,101.50</u>	
						48,101.50	Payroll: 48,101.50

Deputy Chief Report

7-17-18

Calls since last Commissioner meeting: **33**

EMS: **19**

Fire: **2**

Other: **12**

Calls YTD: 2018- **472**

Staff Overtime Numbers:

Budget Amount: **\$68,000.00**

Used YTD: **\$46,517.18**

% Used: **68.41%**

- Brown outs since last meeting: **3**
 - 7-2-18, 24 hrs., Station 94
 - 7-5-18, 24 hrs., Station 94
 - 7-11-18, 24 hrs., Station 94
- Miller Heating has completed the heat pump work at Station 93.
- Two part-time Firefighters have left the fire district to pursue other opportunities. We have made conditional offers to FF/EMT Jacob Schaff and FF/EMT Brooke Trammell to fill the openings. Both of these firefighters will make great additions to our staff.
- We had a very quiet 4th of July this year. Lots of fireworks going on (not so quiet) in the district but fortunately no fires.
- I will be out of town on vacation from July 30th through August 5th. Chief Jacobs will be the duty guy. I will be available by cell phone if needed.
- Staff is preparing for the Washougal Moto-X event coming up at the end of the month. The district will staff a squad and an Incident Commander at the Moto-X track on Saturday July 28th.
- ECFR's annual open house is scheduled for Sunday, July 29th at Station 91. Time is 11:00 to 14:00 hours. Please let Iliana know if you can help out during the event.

AC Jacobs Report

7-17-18

Next DOC/EOC training September 11th Sta. 91 7PM.

July EST training 7-23-2018 Sta. 93 7PM.

2018 Motocross dates are July 26th, 27th, & 28th.

We are planning a joint exercise with the ARES/RACES group Sept. 11th Sta. 91 7PM

Safety Report

Last safety committee meeting was 5-22-18

Next safety committee meeting, 7-24-18 Sta. 91 7:30 PM.

No accidents/ incidents since the last board meeting.

RECEIVED
JUL 13 2018

Joshua Seeds

BY: 1440 LD

East County Fire & Rescue Commission
600 NE 267th Avenue
Camas, WA 98607

Re: Position 1 Opening on the Commission

Commissioners:

I write to express my interest for the open position on the East County Fire & Rescue Commission. I have lived east of Washougal for the last ten years, raising my children and establishing our homestead farm. I've worked as a scientist for the State of Oregon (Department of Environmental Quality) for the last eleven years. I attended graduate school at Washington State University-Vancouver, studying ecology and natural resources management. My thesis project involved study of ecosystem recovery at Mount St. Helens. Previously, I worked as a biomedical laboratory scientist and manager.

Since 2007, I have worked for the Oregon Department of Environmental Quality. My duties give me direct experience at the interface of policy, regulation, and science. I work on water quality issues related to drinking water, aquatic ecosystems, land use, forestry, agriculture, and development, implementing state and federal laws to prevent and reduce water pollution. This work requires scientific analysis, but also communication and collaboration with policy makers, elected officials and their staff, communities, and stakeholders. I have extensive experience in data analysis, scientific research, and water pollution reduction and prevention. My work also involves strategic planning and policy analysis, as well as management of grant funds. I have a good understanding of how budget decisions affect the ability of staff to carry out the goals of a government agency and the importance of sound financial planning and adequate resources for staff and volunteers to succeed at their work. I have worked closely with the Oregon Department of Forestry, the US Forest Service, and the US Bureau of Land Management on issues related to wildfire, ecology, and the particular challenges in the wildland-urban interface. This experience would serve me well on the Commission.

I have four children, ranging in age from 19 to 9, and a lovely partner. My family and I work together on the home farm raising fruit and vegetables and chickens and other livestock. We are able to produce and preserve a fair amount of what we eat while managing our home with good stewardship. The kids' interests include sports, horse riding, theatre and choir, and books and games. On a personal level, I enjoy playing with my children, reading and learning, hiking, hunting, and farm and forest work. I am a rural resident and understand the challenges faced by landowners who need fire safe and ecologically healthy homes in the wildland-urban interface.

East County Fire & Rescue District has managed its finances carefully, but rising costs for materials and labor is clearly an issue, as is ensuring adequate staffing levels. Given this, the District needs more revenue, so the "levy lift" is a first priority. Securing more grant funds for training and/or equipment would be helpful and potentially allow for more staffing to address the challenges of a growing population within the District's boundaries. I would like the District to have a greater public education presence around the topics of defensible space, fire truck access, and fire-safe behavior and home

maintenance. In cases where state statutes or regulations themselves present challenges, perhaps a communications plan for state policymakers may be in order, as medium and small rural fire districts face a different set of challenges and needs compared to municipal fire departments. Likewise, an active role in discussions around development and zoning patterns and decisions may be needed so that decisions which affect the District's ability to operate effectively and keep the public safe have the District's input and expertise involved. Essentially, I would like to help the Commission continue good fiscal management and excellent service while taking a hard look at current and future problems and making smart investments of time and money now to meet or mitigate those future challenges.

Public service and service to others is a core value of mine. It is one of the major reasons I work for the State of Oregon; my job is to do what I can to serve the interests of the general public and protect natural resources for current and future generations. I am also a member of the Clark County Clean Water Commission, volunteering my expertise to help the county government solve water quality problems and implement its responsibilities and goals successfully with regard to stormwater and water pollution. My interest in serving as on this commission stems from a desire to make and keep my community a good place to live and work. My knowledge of natural resources protection and management and state and federal regulatory structures, along with my desire to find mutually-beneficial solutions to public policy problems, could be a valuable skill set for East County Fire & Rescue. I thank you for your consideration.

Sincerely,

Joshua Seeds

**EAST COUNTY FIRE AND RESCUE
RESOLUTION NO. 241-07172018
RESOLUTION PROVIDING FOR THE SUBMISSION OF LEVY
(General - Multi Year - Permanent)**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF EAST COUNTY FIRE AND RESCUE, PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE DISTRICT AT AN ELECTION TO BE HELD WITHIN THE DISTRICT ON NOVEMBER 6, 2018, IN CONJUNCTION WITH THE STATE GENERAL ELECTION TO BE HELD ON THE SAME DATE, OF A PROPOSITION RESTORING THE DISTRICT'S PROPERTY TAX LEVY RATE TO \$1.50 PER \$1,000.00 OF TRUE AND ASSESSED VALUATION AND ESTABLISHING A LIMIT FACTOR OF 106% SUBJECT TO OTHERWISE APPLICABLE STATUTORY LIMITATIONS FOR THE FOLLOWING FIVE YEARS.

Background: WHEREAS, it is the judgment of the Board of Commissioners of the District that it is essential and necessary for the protection of the health and life of the residents of the District that fire and emergency medical services be provided by the District.

WHEREAS, the accelerated demands for, and increasing costs of, providing these services necessitate the continued expenditure of revenues for personnel, operations and equipment at a level that cannot be sustained by the District's regular tax revenue levied at the current rate of \$1.29 per \$1,000.00 of assessed valuation of taxable property within the District as constrained by the one percent limit factor established by RCW 84.55.010.

WHEREAS, the District has previously levied its real property tax at the rate of \$1.50 per \$1,000.00 of assessed valuation of taxable property within the District in 2008.

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the District that the maximum allowable levy in the sixth year of the levy authorized by this Resolution serve as the levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Resolution: NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of East County Fire and Rescue Clark County, Washington as follows:

Section 1. In order to provide fire protection, prevention and emergency medical services in the District, it is necessary for the District to obtain, operate and maintain emergency fire and medical aid vehicles and facilities staffed by properly trained personnel equipped with suitable firefighting and emergency medical equipment.

Section 2. In order to provide the revenue adequate to pay the costs of providing adequate life protection services and facilities as described in Section 1 and to maintain reserve funds sufficient to assure the continuation of such services, the District shall, in accordance with RCW 84.55.050, remove the limitation on regular property taxes imposed by RCW 84.55.010 and levy beginning in 2018 and collect beginning in 2019, pursuant to RCW 52.16.130, RCW 52.16.140 and RCW

52.16.160, a general tax on taxable property within the District at a rate of \$1.50 per \$1,000.00 of assessed valuation subject to otherwise applicable statutory limits.

Section 3. In order to provide the revenue adequate to pay the costs of providing adequate life protection services and facilities as described in Section 1 and to maintain reserve funds sufficient to assure the continuation of such services beyond 2018, the District has determined that the limit factor for each year shall be 106%. Such percentage shall be used to determine the actual levy rate, subject to the maximum statutory rate of \$1.50 per \$1,000.00 of assessed valuation, in 2019-2023. The funds raised under this levy shall not supplant existing funds used for the purposes described in Section 1.

Section 4. The dollar amount levied in 2023 shall serve as the District's tax levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Section 5. There shall be submitted to the qualified electors of the District for their ratification or rejection, at an election on November 6, 2018, in conjunction with the state general election to be held on the same date, the question of whether or not the regular property tax levy of the District should be restored to \$1.50 per \$1,000.00 of true and assessed valuation in 2018 and be adjusted by 106% for the following five years, subject to otherwise applicable statutory limitations. The auditor of Clark County, as ex-officio Supervisor of Elections, is hereby requested to call such special election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

Name of Jurisdiction: East County Fire and Rescue
Proposition #: Proposition No. 1
Short Title: Multiple Year Levy Lid Lift.

Ballot Title: The Board of East County Fire and Rescue adopted Resolution No. 241-07172018 concerning a proposition to maintain and adequately fund District operations.

In order to maintain fire protection and emergency medical services and provide for firefighter safety, this proposition authorizes the District to restore its regular property tax levy to \$1.50 per \$1,000.00 of assessed valuation for collection in 2019 and authorizes annual increases of up to 6% for each of the succeeding five years. The maximum allowable levy in 2023 shall serve as the base for subsequent levy limitations as provided by Chapter 84.55 RCW.

Should this proposition be: Approved Rejected

Section 6. In accordance with RCW 84.55.050(1), the ballot measure shall require approval of a simple majority of voters.

Section 7. The Board hereby assigns to the Chief or designee the task of appointing members to a committee to advocate voters' approval of the proposition and to a committee to prepare arguments advocating voters' rejection of the proposition.

Section 8. For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board hereby designates the Chief or designee and legal counsel as the individuals to whom the County Auditor shall provide such notice.

Section 9. The Chief or designee is authorized to implement such administrative procedures as may be necessary to carry out the directives of this resolution, including modifying the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution.

Section 10. The Chief, or designee, is hereby authorized and directed, no later than August 7, 2018, to provide to the County Auditor a certified copy of this resolution and the proper District officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters at the November 6, 2018 election.

Section 11. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

Section 12. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

Section 13. This resolution shall take effect and be in force immediately upon its passage.

ADOPTED by the Board of Commissioners of East County Fire and Rescue, Clark County, Washington, at an open public meeting of such Board on the ____ day of _____ 2018, the following commissioners being present and voting:

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Secretary

Election Date: November 6, 2018

Name of Jurisdiction Submitting Measure: East County Fire and Rescue

Contact Name: _____

Daytime Contact Phone Number: _____

EAST COUNTY FIRE AND RESCUE

PROPOSITION NO. 1

BALLOT ISSUE EXPLANATORY STATEMENT

East County Fire and Rescue provides emergency fire protection and medical services to its citizens. If approved by the voters, this proposition will authorize the District to restore its regular real property tax levy rate to \$1.50 per \$1,000 of assessed valuation in 2018 for collection in 2019 (the District currently levies taxes at the rate of \$1.29 per \$1,000 of assessed valuation) and will establish an annual growth rate of up to 6% for following five years. The dollar amount levied in 2023 shall serve as the District's tax levy base and in 2024, absent further voter approval, the tax levy will be subject to the statutory one percent limit.

The District's Board of Commissioners has determined that this proposition is necessary to maintain an effective level of services, fire fighter staffing, equipment and facilities in light of rising costs. Approval of this measure will allow the District to maintain the level of fire protection and emergency medical services provided to its citizens.

Prepared by: Brian K. Snure
Attorney for District
612 S. 227th St.
Des Moines, WA 98198-6836
(206) 824-5630

RESOLUTION COVER SHEET

This form MUST accompany each original or certified copy of the resolution. Contact person or persons should have the authority to approve changes and to answer questions.

Name of District: _____

District Address: _____

Date of Election: _____

Contact Person: _____ Title: _____

Contact Phone Number: _____ Fax Number: _____

Contact Email: _____

2nd Contact Person: _____ Title: _____

2nd Contact Phone Number: _____

2nd Contact Email: _____

Attorney for District: Brian Snure

Attorney Phone Number 206-824-5630

Attorney Email Address: Brian@snurelaw.com

Type of election (levy, bond, lid lift, etc.): Multiple Year Permanent Lid Lift

Please state the pass/fail requirements for this measure (i.e., simple majority, 60% super majority, etc.) as determined by your legal counsel, together with applicable statutory references: Simple Majority, RCW 84.55.050(1).

East County Fire and Rescue recently adopted Resolution No. ____ providing for the submission to the voters on November 6, 2018 a proposition authorizing the District to restore its 2018 regular property tax levy to \$1.50 per \$1,000.00 of assessed valuation for collection in 2019 and to establish a six percent limit factor for the following five years. The District is accepting names of people interested in participating in voter pamphlet statement pro and con committees.

Citizens interested in participating, please call _____ by _____, 2018.

**EAST COUNTY FIRE AND RESCUE
RESOLUTION NO. 241-07172018
RESOLUTION PROVIDING FOR THE SUBMISSION OF LEVY
GENERAL ELECTION**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF EAST COUNTY FIRE AND RESCUE PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE DISTRICT AT AN ELECTION TO BE HELD WITHIN THE DISTRICT ON NOVEMBER 6, 2018, IN CONJUNCTION WITH THE STATE GENERAL ELECTION TO BE HELD ON THE SAME DATE, OF A PROPOSITION AUTHORIZING A LEVY OF A PROPERTY TAX NOT TO EXCEED \$1.50 PER \$1,000.00 OF TRUE AND ASSESSED VALUATION SUBJECT TO OTHERWISE APPLICABLE STATUTORY LIMITATIONS.

Background: WHEREAS, it is the judgment of the Board of Commissioners of the District that it is essential and necessary for the protection of the health and life of the residents of the District that the fire and emergency medical services be provided by the District.

WHEREAS, The Board of Commissioners has determined that the accelerated demands for, and increasing costs of, providing services will necessitate the expenditure of revenues for improved fire protection operations, replacing apparatus and equipment, firefighter recruitment and training and maintaining emergency medical service levels in excess of those which can be provided by the District's regular tax revenue levied at the current rate of approximately \$1.29 per \$1,000.00 of assessed valuation of taxable property within the District as limited by the 101% limitation, not to exceed 1% maximum increase per year.

WHEREAS, the District has previously levied its real property tax at the rate of \$1.50 per \$1,000.00 of assessed valuation of taxable property within the District in 2008.

WHEREAS, The Board of Commissioners has determined that it is in the best interest of the District that the maximum allowable levy authorized by this Resolution serve as the levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Resolution: NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of East County Fire and Rescue, Clark County, Washington as follows:

Section 1. In order to meet increased call volumes, maintain the level of fire protection, prevention, emergency medical services and the protection of life and property in the District, it is necessary for the District to operate and maintain emergency fire and medical service vehicles and improve station and other capital facilities and to retain properly trained firefighters equipped with proper firefighting and emergency medical equipment.

Section 2. In order to provide the revenue adequate to pay the costs of maintaining and providing the services described in Section 1 and to assure the continuation and improvement of such services the District shall, in accordance with RCW 84.55.050, remove the limitation on regular property taxes imposed by RCW 84.55.010, and levy beginning in 2018 and collect beginning in 2019, pursuant to RCW 52.16.130, RCW 52.16.140 and RCW 52.16.160, a general tax on taxable property within the District at a rate of \$1.50 per \$1,000.00 of assessed valuation subject to otherwise applicable statutory limits.

Section 3. The amount levied in 2018 shall serve as the District's tax levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Section 4. There shall be submitted to the qualified electors of the District for their ratification or rejection, at an election on November 6, 2018, in conjunction with the state general election to be held on the same date, the question of whether or not the regular property tax levy of the District should be restored to \$1.50 per \$1,000.00 of true and assessed valuation, subject to otherwise applicable statutory limitations. The Board of Commissioners hereby requests the auditor of Clark County, as ex-officio Supervisor of Elections, to call such election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

Name of Jurisdiction: East County Fire and Rescue
Proposition #: Proposition No. 1
Short Title: Property Tax Levy for Fire Protection and Emergency Medical Services.

Ballot Title: The Board of East County Fire and Rescue adopted Resolution No. 241-07172018 concerning a proposition to maintain and adequately fund District operations.

In order to maintain fire protection and emergency medical services this proposition authorizes the District to restore its regular property tax levy to \$1.50 per \$1,000.00 of assessed valuation for collection in 2019. The maximum allowable levy in 2018 shall serve as the base for subsequent levy limitations as provided by chapter 84.55 RCW.

Should this proposition be:

Approved

Rejected

Section 5. Pursuant to RCW 84.55.050(1), the measure requires a simple majority vote to be approved.

Section 6. The Board hereby assigns to the Chief or designee the task of appointing members to a committee to advocate voters' approval of the proposition and to a committee to prepare arguments advocating voters' rejection of the proposition.

Section 7. For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board hereby designates the Chief or designee and legal counsel as the individuals to whom the County Auditor shall provide such notice.

Section 8. The Chief or designee is authorized to implement such administrative procedures as may be necessary to carry out the directives of this resolution, including modifying the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution.

Section 9. The Chief, or designee, is hereby authorized and directed, no later than August 7, 2018, to provide to the County Auditor a certified copy of this resolution and the proper District officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters at the November 6, 2018 election.

Section 10. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

Section 11. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

Section 12. This resolution shall take effect and be in force immediately upon its passage.

Adoption: ADOPTED by the Board of Commissioners of East County Fire and Rescue at an open public meeting of such Board on the ____ day of _____ 2018, the following Commissioners being present and voting:

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Secretary

Election Date: November 6, 2018

Name of Jurisdiction Submitting Measure: East County Fire and Rescue

Contact Name: _____

Daytime Contact Phone Number: _____

Explanatory Statement:

East County Fire and Rescue provides emergency fire protection and medical services to its citizens. If approved by the voters, this proposition will authorize the District to restore its regular real property tax levy rate to \$1.50 per \$1,000 of assessed valuation in 2018 for collection in 2019 (the District currently levies taxes at the rate of \$1.29 per \$1,000 of assessed valuation. The dollar amount levied in 2018 shall serve as the District's tax levy base and in 2019, absent further voter approval, the tax levy will be subject to the statutory one percent limit.

The District's Board of Commissioners has determined that this proposition is necessary to maintain an effective level of services, fire fighter staffing, equipment and facilities in light of rising costs. Approval of this measure will allow the District to maintain the level of fire protection and emergency medical services provided to its citizens.

Prepared by: Brian K. Snure
Attorney for District
612 S. 227th St.
Des Moines, WA 98198-6836
(206) 824-5630

RESOLUTION COVER SHEET

This form MUST accompany each original or certified copy of the resolution. Contact person or persons should have the authority to approve changes and to answer questions.

Name of District: _____

District Address: _____

Date of Election: _____

Contact Person: _____ Title: _____

Contact Phone Number: _____ Fax Number: _____

Contact Email: _____

2nd Contact Person: _____ Title: _____

2nd Contact Phone Number: _____

2nd Contact Email: _____

Attorney for District: Brian Snure

Attorney Phone Number 206-824-5630

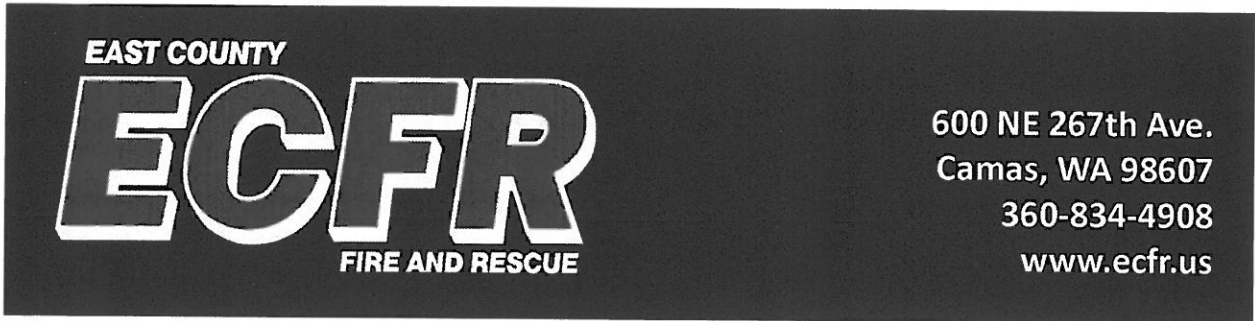
Attorney Email Address: Brian@snurelaw.com

Type of election (levy, bond, lid lift, etc.): Single Year Permanent Lid Lift

Please state the pass/fail requirements for this measure (i.e., simple majority, 60% super majority, etc.) as determined by your legal counsel, together with applicable statutory references: Simple Majority, RCW 84.55.050(1).

East County Fire and Rescue is placing a proposition before the voters on the November 6, 2018 ballot authorizing the District to restore its 2018 regular property tax levy to \$1.50 per \$1,000.00 of assessed valuation for collection in 2019. The Fire District is accepting names of people interested in participating in voter pamphlet statement pro and con committees.

The deadline for appointing the committees is _____, 2018. Citizens interested in participating, please call _____ by _____, 2018.



FOR IMMEDIATE RELEASE

Date: July 18, 2018
Contact: Deputy Chief Mike Carnes (360) 834-4908 mcarnes@ecfr.us

East County Fire and Rescue Passes Fire Levy Lid Lift Resolution
Come Learn More at July 29 Annual Open House

CAMAS, WASH. – The Board of Fire Commissioners for East County Fire and Rescue voted unanimously to place a Fire Levy lid lift on the November General Election ballot. If approved by voters, a “lid lift” allows fire districts to restore a levy rate for emergency services at an amount previously approved by voters.

Call volumes for the agency have increased 52 percent since 2007. Funding from the lid lift would be used to maintain daily operations and emergency service levels, improve firefighter training, and repair equipment and apparatus. These items also are necessary to maintain the community’s insurance rating, which affects the premiums paid by home and business owners.

The agency is allowed a one percent revenue increase per year by law. That amount is not keeping up with the cost of inflation which is currently 3-4 percent per year. However, some costs are higher than that.

For example, utility costs have increased 18 percent in a year for the fire district. The cost for health insurance for district employees has increased 9.3 percent. Training for emergency personnel is 29.5 percent higher than the previous year. Higher call volumes also contribute to the amount the fire district pays in increased costs for operations, such as overtime (34.7 percent higher) and fuel for apparatus (23.4 percent).

East County Fire and Rescue will hold its annual Open House for the community on Sunday, July 29 from 11:00 a.m. to 2:00 p.m. at fire district headquarters, 600 NE 267th Avenue in Camas (98607). Information about the November ballot measure will be on hand, and Deputy Chief Mike Carnes will be available to answer questions. There also will be a sprinkler demonstration by the Fire Marshall, a bouncy house for kids, and an ice cream sundae bar (donated by our firefighters).

“I think people will prefer the ice cream sundae bar to talking about funding for emergency services, but I’ll be there,” said Chief Carnes laughingly. “Really, this is just a great event for bringing the community together.”

If approved by voters, the lid lift would return the Fire Levy to \$1.50 per \$1,000 of assessed property value. The proposal would be on the November 6 General Election ballot and cost 21 cents per \$1,000 (or \$7.87 per month for the owner of a \$450,000 home).

Voters in East County Fire and Rescue originally approved a fire levy of \$1.50 per \$1,000 of assessed property value in 2008. That levy rate has since fallen to \$1.29/\$1,000 in 2018. Emergency services are funded through two levies (one for fire and another for EMS) paid through property taxes. Over time, these levy rates fall as property values rise to limit the fire district to roughly the same amount of revenue per year (plus a one percent increase as allowed by law).

More information about the lid lift can be found on the fire district's web site at www.ecfr.us.

###

East County Fire and Rescue (ECFR) serves 10,000 people over 60 square miles in the unincorporated areas of Vancouver, Camas and Washougal. The fire district operates under a balanced budget and has passed all its independent audits by the state. The level of service provided by ECFR has improved the community's insurance rating, which reduced premiums for home and business owners. More information on East County Fire and Rescue can be found on its web site www.ecfr.us.



proud past, promising future

CLARK COUNTY
WASHINGTON

AUDITOR
GREG KIMSEY

June 22, 2018

Nick Swinhart, Fire Chief
East County Fire & Rescue
600 NE 267th Ave.
Camas WA 98607

RECEIVED
JUN 27 2018
BY:

Dear Chief Swinhart:

You may already be aware that the legislature passed the Washington Voting Rights Act (Senate Bill 6002) during the 2018 Legislative Session. For legal interpretation of the act you will want to contact your jurisdiction's attorney. I want to take a moment to go over the impacts of this bill on the Clark County Elections Office role in conducting elections for your jurisdiction.

The Washington Voting Rights Act allows political subdivisions, like your district, to change the electoral system used to select its board members, this includes the option of implementing a district-based election system. Here is a list of some important points:

- Citizens can initiate changes in your district. If this occurs, districts have 180 days to respond to notices requesting a remedy. The courts must approve or decide the final outcome.
- If a change in the election system is made, districts must provide written and verbal notice- of the proposed plan to its residents. If at least 5% of residents, or five hundred or more residents, whichever is fewer, do not speak English well, districts must provide written and verbal notice of the proposed plan in a language understood by its diverse residents.
- If a district adopts a new plan between General Election Day and January 15th, the Elections Office can conduct an election for that district at the next general election.
- If a district adopts a new plan between January 16th and the first Monday in November, the Elections Office must conduct the election for that district, as scheduled, following current precinct boundaries. After that, elections will be conducted under the new plan starting the following calendar year.

If your district is considering a change or citizens initiate changes, **please notify the Elections Office.** We can provide you with precinct boundary lines and election data. Most important, the Elections Office can provide subject matter expertise to ensure the electoral system for your district can be implemented and elections be conducted.

I have attached a copy of the bill, along with a summary. If you have questions about the bill's impact on your district, we suggest that you contact your jurisdiction's attorney.

Sincerely,

Cathie Garber
Clark County Elections Director

FINAL BILL REPORT

ESSB 6002

C 113 L 18
Synopsis as Enacted

Brief Description: Enacting the Washington voting rights act of 2018.

Sponsors: Senate Committee on State Government, Tribal Relations & Elections (originally sponsored by Senators Saldaña, Billig, Palumbo, Frockt, Rolfes, Van De Wege, Lias, Ranker, Keiser, Pedersen, Hunt, Wellman, Conway, Chase, McCoy, Dhingra, Kuderer, Hasegawa, Nelson, Carlyle and Mullet).

Senate Committee on State Government, Tribal Relations & Elections
House Committee on State Government, Elections & Information Technology

Background: Federal Voting Rights Act of 1965 (VRA) - Section 2. The VRA prohibits discriminatory practices in state and local elections, based on the protections provided under the Fifteenth Amendment to the Constitution. Special protections extend to members of a racial, color, or certain language minority group.

Section 2 of the VRA (Section 2) prohibits any voting practice or procedure that effectively impairs the equal opportunity for members of a minority group to participate in the nomination and election of candidates. A violation may be shown based on the totality of circumstances of the election process that resulted in a discriminatory impact on a minority group. Proof of intentional discrimination is not required to show a violation. Section 2 does not create a right for minority groups to be proportionally represented in elected offices.

Vote dilution claims under Section 2 allege that the method of drawing voting districts has the discriminatory effect of dispersing minority votes throughout the districts, weakening the minority group's ability to influence the election. Vote dilution claims have also been raised in jurisdictions holding at-large general elections for bodies with multiple positions.

Local Elections. Local governments are responsible for periodically changing their voting districts to account for population shifts. Within eight months after receiving federal census data, a local government must prepare a plan for redistricting its election districts. Each district must be relatively equal in population, compact, and geographically contiguous. The plan should also try to preserve existing communities of related and mutual interest. The census data may not be used to favor any racial or political group in redistricting.

This analysis was prepared by non-partisan legislative staff for the use of legislative members in their deliberations. This analysis is not a part of the legislation nor does it constitute a statement of legislative intent.

Alternative Proportional Voting Systems. Several jurisdictions have adopted alternative systems for allocating votes to voters to determine the winner of an election. These systems are known as alternative proportional voting systems, and include:

- limited voting, where a voter receives fewer votes than there are candidates to elect;
- cumulative voting, where a voter receives as many votes as there are candidates to elect, but may cast multiple votes for a single candidate; and
- single transferrable or ranked choice voting, where a voter ranks candidates in order of preference, and votes are transferred to lower-ranked candidates who are not elected on first-place votes if a majority is not reached.

Summary: The Washington Voting Rights Act (Act) is established. A jurisdiction violates the Act when elections exhibit polarized voting and where there is a significant risk members of a protected class do not have an equal opportunity to elect candidates of choice as a result of dilution or abridgement of their rights.

Definitions and Scope. A protected class includes voters who are members of a race, color, or language minority group. The Act applies to elections held within counties, cities, towns, school districts, fire protection districts, port districts, and public utility districts (political subdivisions). Cities or towns with fewer than 1000 people and school districts with fewer than 250 students may not be sued for violations of the Act.

Redistricting. Any political subdivision may take corrective action to change its election system in order to remedy a potential violation of the Act. The remedy may include implementation of a district-based election system, which includes a method of electing candidates from within a district that is a divisible part of the political subdivision. Districts must be reasonably equal in population, compact, and geographically contiguous, must coincide with natural boundaries, and must preserve communities of related and mutual interest as much as possible.

The political subdivision must provide notice to the community of its proposed change to its election system. If 5 percent or more of residents, or 500 or more residents, whichever is fewer, are of limited English proficiency, the notice must be provided in languages residents can understand.

If the political subdivision adopts a new election plan between the date of the general election and January 15 of the following year, it must implement the plan at the next general election. If the plan is adopted during the remaining period of the year, the plan must be implemented at the general election of the following year.

The political subdivision must obtain a court order certifying that the remedy complies with the Act and was prompted by a plausible violation of the Act. A political subdivision must provide data and analysis used in developing its proposed remedy submitted for court approval. Courts must apply a rebuttable presumption for declining a political subdivision's proposed remedy, and all facts and reasonable inferences must be viewed in favor of those opposing the proposed remedy. Any political subdivision that implemented a district-based election system must prepare a redistricting plan within eight months of receiving federal census data.

Notice of Potential Violation. Any voter who resides in the political subdivision may notify the political subdivision of the voter's intent to challenge the election system. The notice must describe the alleged violation and a possible remedy. The person bringing the notice and the political subdivision must work in good faith to implement a remedy that provides members of the protected class or classes equal opportunity to elect candidates of their choice.

Any person may file an action against the political subdivision under the Act if the political subdivision does not adopt a remedy within 180 days or, if after July 1, 2021, within 90 days. No notice of a potential violation of the Act may be submitted before July 19, 2018.

Legal Action. If no remedy is adopted, any voter who resides in the political subdivision may file a lawsuit alleging a violation of the Act within that political subdivision. The claim has two elements:

- the political subdivision's elections show polarized voting, meaning a difference of choice between voters of a protected class and other voters in the election; and
- members of the protected class do not have an equal opportunity to elect members of their choice or influence the outcome of an election.

The protected class does not have to be geographically compact or concentrated to constitute a majority in any proposed or existing district. Intent to discriminate is not required to show a violation under the Act. Members of different protected classes may file an action jointly if their combined electoral preferences differ from the rest of the electorate.

Court Procedures and Process. The action may be filed in the superior court of the county in which the political subdivision is located. If the action is against a county, it may instead be filed in the superior court of either of the two nearest judicial districts. The trial must be set for no later than one year after the filing of a complaint, with a corresponding discovery and motions calendar. For purposes of the statute of limitations, a cause of action under the Act arises every time there is an election under a districting method that is the subject of the court action.

To determine the existence of polarized voting, the court may analyze elections in the political subdivision, including the election of candidates, ballot measure elections, and elections that affect the rights and privileges of the protected class. Elections conducted prior to the filing of the action are more probative. Election of candidates who are members of the protected class does not preclude a court from finding the existence of polarized voting.

Remedies. The court may order appropriate remedies for a violation, including requiring the political subdivision to redistrict or create a district-based election system. The court may order the political subdivision to hold elections for its governing body in the same year as elections for federal or statewide elected offices.

If the court issues a final order between the date of the general election and January 15 of the following year, the order applies to the next general election. If the court issues a final order between January 16 and the next general election date, the order only applies starting from the general election of the following year.

The court may award attorneys' fees and costs to a prevailing plaintiff. Prevailing defendants may be awarded certain costs, but not attorney's fees.

Immunity From Suit. If the political subdivision modifies its electoral system and obtains a court order that the remedy is in compliance with the Act, or if the jurisdiction implements a court-ordered remedy, no legal action may be brought against the political subdivision for four years alleging a violation of the Act so long as the political subdivision does not modify the system in the remedy.

Political subdivisions which have modified their electoral systems in the previous decade in response to a federal VRA claim may not be sued under the Act until redistricting after the 2020 census is completed.

Other Provisions. A political subdivision must publish online the outcome, summary, and legal costs of any court action.

Votes on Final Passage:

Senate	29	19	
House	52	46	(House amended)
Senate	29	20	(Senate concurred)

Effective: June 7, 2018

EAST COUNTY FIRE & RESCUE

Policies, Procedures, and Guidelines

SUBJECT: Cell Phone Usage

PPG NUMBER: 00.2.1

PAGE: 1 of 2

DATE OF ISSUE: 05/15/2018

APPROVED BY: _____

Board Chair

REVISED: 07/17/2018

PURPOSE:

The purpose of this policy is to establish guidelines for the use of mobile telephones and communication devices, whether issued by the District or personally owned, while on-duty or when used for authorized work-related purposes.

POLICY:

East County Fire & Rescue allows members to utilize District owned cell phones and to possess personally owned cell phones in the workplace. While cell phones in the workplace can assist in the mission of the department, they can also contribute to an unprofessional appearance. In addition, cell phone use while driving creates a potential danger for personnel and the public. As the department is engaged in service to the public, maintaining a safe and professional tenor is mandatory for all personnel to uphold.

All cell phone use, whether District or personally owned, shall be in compliance with District policies, and local, state, and federal laws.

SCOPE:

This policy shall apply to all District members while on duty or representing East County Fire & Rescue. The term "Cell Phone" shall apply to all wireless electronic devices capable of receiving or sending phone calls, text messages, and/or emails.

PERSONAL CELL PHONES:

Members may carry a Personal Cell Phone while on duty subject to the following conditions and limitations:

1. The District will not reimburse any member for the cost of their Personal Cell Phone.
2. The District is not responsible for loss or damage to a Personal Cell Phone.
3. Use of Personal Cell Phones shall not interfere with the performance of job tasks.
4. Use of Personal Cell Phone while on duty shall be governed by the same safety restrictions as provided for District Cell Phones.
5. Personal Cell Phones may be used for the recording of audio, video, or photos while on duty and shall be compliant with Policy 10.5.15 Taking of Photos and Video.
6. Any member that uses a Personal Cell Phone for District business acknowledges that such use may subject the Personal Cell Phone to review or inspection by the District if necessary to identify communications or data that is stored on the

phone when such communications or data may be responsive to a request under the Washington State Public Record Act. Review or inspections by the District shall be compliant with Washington State Law.

7. Any member that creates or receives communications or data related to the administration of District business, that may be identified as a public record, on a Personal Cell Phone is responsible to insure that such communications and data are provided to the District's record retention officer on a regular basis.

DISTRICT OWNED CELL PHONES:

The District may, at its discretion, assign a District Cell Phone to any member or apparatus. Such District Cell Phones shall remain the sole property of the District and shall be subject to inspection or monitoring at any time without notice or cause. District Cell Phones are to be used to conduct the business of District as outlined below:

1. District Cell Phones are an augmentation to the district's communication system, not a substitute for radio communication designated for transmission through the emergency communication center. Members shall not use the District Cell Phones for car-to car communication when other means are available and appropriate.
2. The personal use of District Cell Phones is generally not permitted. Only incidental and necessary personal calls that are of limited number and duration and do not conflict with the proper exercise of Fire department duties will be allowed.
3. Members shall not download apps or ringtones to District Cell Phones without the approval of the Fire Chief or designee.
4. Members shall not use District Cell Phones to access social networking sites for any purpose that is not official District business.
5. District Cell phones shall not be used while driving emergency response vehicles. Calls may be made while driving a staff vehicle only if it is done "hands free".
6. Members that are assigned a District Cell Phone shall be responsible for the safekeeping of the District Cell Phone.
7. The safekeeping of District Cell Phones that are assigned to an apparatus shall be the responsibility of the shift Captain or acting officer. When the District Cell Phone is not in the immediate possession of the shift Captain or acting officer, it will be placed in a designated location on the apparatus.
8. Lost or damaged District Cell Phone shall be reported immediately to a Chief Officer.

EAST COUNTY FIRE & RESCUE

Policies, Procedures, and Guidelines

SUBJECT: Attendance Policy

PPG NUMBER: 10.7.24

PAGE: 1 of 2

DATE OF ISSUE: 05-17-11

APPROVED BY: _____

Board Chair

REVISED: _____

07/17/2018

East County Fire & Rescue provides crucial fire and medical services to its residents. In order to accomplish this mission, it is imperative that every non-exempt employee be present when scheduled to work. Employees are also expected to remain at work for their entire work schedule. Late arrival, early departure, or other absences from scheduled hours are disruptive. The purpose of this policy is to promote efficient operations and minimize **unscheduled and/or unauthorized** absences.

Vacation and holidays must be scheduled and approved in advance.

A. Absenteeism-Authorized and Unauthorized

Defined: Absenteeism is the absence of an employee from work during a scheduled shift, including failure to report to work, failure to report to work on time, and leaving work before the end of a shift or absences from work during the day.

- An authorized absence requires the employee to comply with the reporting requirements of the District's leave policies and must be approved by the employees supervisor.
- An unauthorized absence occurs if an employee fails to notify the supervisor or designee of the reason for not reporting to work prior to, or at the beginning of the work shift, or if the employee leaves work during their shift without permission from a supervisor. The employee shall not be compensated for unauthorized absences. Such absences may be grounds for disciplinary action, up to and including termination.

Progressive discipline for unauthorized absences will be administered according to the table in Section D.

B. Sufficient Notice – To be considered an excused absence as defined in (A), sufficient notice must be given to the supervisor. Sufficient notice is defined as:

1. For a scheduled absence of 8 hours or more, employees must give a notice of one week (7 days). Supervisor can use discretion and make exceptions in this area.
2. For a scheduled absence of less than 8 hours, employees must give a notice of two working days. Supervisor can use discretion and make exceptions in this area.
3. For an emergency absence occurring,
 - a) at the beginning of the employee's shift, employees must notify their supervisor within 30 minutes after the beginning of their shift and
 - b) during the employee's shift, employees must notify their supervisor prior to leaving the premises.

4. A supervisor must approve any exceptions to this provision or any conflicts in scheduling.

C. Tardiness

Employees are expected to report to work on time. If an employee is unable to report to work as scheduled, they shall notify their Supervisor no later than 30 minutes prior to their regular starting time. This notification does not excuse the tardiness but simply notifies the Supervisor that a schedule change may be necessary. Excessive tardiness will result in disciplinary action.

D. Progressive Discipline for Unauthorized Absences-

First Instance	Verbal Warning
Second Instance	Written Warning
Third Instance	Subject to Termination

If there is a conflict between the language of this policy, regarding progressive discipline, and a Collective Bargaining Agreement that applies to a District employee, the Collective Bargaining Agreement shall prevail.

The deliberate **falsification** of a reason for absence will result in at least a suspension the first time it happens.

E. Chronic Absence or Tardiness

Employees receiving corrective action under this policy are expected to improve their attendance/punctuality. Failure to improve and/or sustain improvement may result in the employee receiving additional correction, up to and including termination. Employees who are chronically unable or unwilling to attend work regularly present a hardship to other employees. Thus, any employee who within the past year has received two (2) corrective actions of the same type, will be subject to the next level of correction for future instances of absence.

F. No Call No Show

Not reporting to work and not calling to report the absence is a no call/no show and is a serious matter. The first instance of a no call/no show may result in a final written warning depending on employees prior absentee record. The second separate offense may result in termination of employment with no additional disciplinary steps. **Any no call/no show lasting three days is considered job abandonment and will result in immediate termination of employment.**

If the employee has already begun the step discipline process for attendance/punctuality when a no call/no show occurs, the disciplinary process may be subject to termination.

Management may consider extenuating circumstances when determining discipline for a no call/no show (for instance, if the employee is in a serious accident and is hospitalized) and has the right to exercise discretion in such cases.

Management reserves the right to use its discretion in applying this policy under special or unique circumstances.

EAST COUNTY FIRE & RESCUE

Policies, Procedures, and Guidelines

SUBJECT: Orientation Policy

PPG NUMBER: 10.8.3

PAGE 1 of 1

DATE OF ISSUE: 08/03/2010

APPROVED BY: _____

Board Chair

REVISED: 07/17/2018

POLICY:

East County Fire & Rescue has developed an orientation program to introduce and welcome new employees into the organization.

On or around the first day of employment, Administrative staff shall conduct an orientation session with new employees to complete necessary employment documents, review key policies, compensation terms, and available benefits, and provide any other human resource related information needed to orient and integrate the employee into the East County Fire & Rescue family. The topics covered shall be documented and placed in the employee's personnel file.

During the first week of employment, the employee's supervisor shall review the organizational structure, job content, performance and safety standards, working conditions, promotional opportunities, and any other matters of operational importance needed to orient and integrate the employee into service at East County Fire & Rescue. The topics covered by the supervisor shall be appropriately documented. During the orientation period, the supervisor shall meet with the employee at least once a week to respond to questions and provide constructive feedback concerning performance.



East County Fire & Rescue
600 NE 267th Avenue, Camas, WA. 98607

July 16, 2018

Please find the final results for ECFR's Full-Time Firefighter hiring process below. The following list is subject to approval by the Board of Commissioners. The next Board meeting is scheduled for July 17, 2018 at 18:30 hours, Station 91.

Taylor Matson
Ryan Grable
Brooke Trammell
Conner Horne

Chief interviews will be scheduled utilizing the rule of three.

Fern Prairie Station
600 NE 267th Ave
Camas, WA 98607
(360) 834-4908
(360) 834-5454 fax

Prevent, Protect & Serve

www.ECFR.us

Mt. Norway Station
1808 SE 352nd Ave
Washougal, WA 98671
(360) 210-4837
(360) 335-1983 fax

Quotes received for Station 94 roof repair (bird problem) 7-17-18

1) Critter Control:

Close entry points under North side gutters using screen and or sheet metal. Nest removal.

\$3939.00 + tax

2) Greg Roofing:

Fabricate and install 1 ½ X 1 ½ flashing at gable to prevent birds from getting in. Notch flashing around ribs. Fabricate and install cap at peak of North and South end of upper roof. Install 3 X 4 drop gutter on backside and replace square to round PVC fitting. Secure downspout to wall.

\$1536.00 + tax

To fabricate and install closure flashing at all gable ends add:

\$2143.00 + tax

3) Santee Sioux Construction:

Remove existing North end gable trim and remove nests, purchase wire mesh, hand break to fit metal openings and attach to existing metal siding with metal screws. Re-install existing gable end trim. Install new metal caps at the North and South end peaks. Install gutter drain outlet and re-attach existing downspout with straps on the West side of the building.

Parts and Labor:

\$1650.00 + tax

Jul 2018 - East County Fire & Rescue

Jul 1	2	3	4	5	6	7
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		Events Commissioner Meeting Station 91 18:30 - 21:00	Events POW/MIA Flag 07:00 - 07:00	Events Policy Review Workshop Station 91 18:00 - 19:00	Events EVP 91 09:00 - 15:00	
8	9	Events ACC/EOC Station 91 19:00 - 21:00	Events VanNess Last Day OTEP Station 91 07:00 - 07:00 19:00 - 21:00	12	13	14
15	16	Events Commissioner Meeting Station 91 18:30 - 21:00	18	19	20	21
22	23	Events EST Meeting Station 93 19:00 - 21:00	25	26	27	28
29	30	Events Open House Station 91 11:00 - 14:00	Events Red Cross Blood Drive Station 91 07:00 - 15:00 Backflow Testing Station 91 10:30 - 12:30 Camas Instrument Suppor Station 91 Training Roo 19:00 - 21:00		Events POW/MIA Flag 07:00 - 07:00	Events Washougal MX 07:00 - 19:00

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00