



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

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www.ecfr.us



Regular Board of Fire Commissioners Meeting September 05, 2023

Station 91

6:30 PM

Approved Minutes

Attendance

Martha Martin

Joshua Seeds

Assist. Chief Jacobs

Cody Sorensen

Shalisha Charles

Kevin Bergstrom

Bev George

Mike Taggart

Steve Hofmaster

Debbie Macias

Ryan Grable

Indie Charles

Amanda Houston

Laurie Kinsey

Sherry Petty

Chief Ed Hartin

Station 91 Duty Crew

Amy Hawkey

Crew Charles

Caryn Dewey

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Martha Martin called the meeting to order at 18:30 via Hybrid Meeting. Chief Hartin led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of August 10, 2023 Strategic Planning Meeting Minutes.
- Approval of August 15, 2023 Regular Board Meeting Minutes.
- Approval of August 15, 2023 Local BVFF Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Hofmaster. Motion passed unanimously.

Public Input

Swearing In and Member Recognition

Chief Hartin called up Firefighter Hawkey and Charles and proceeded to swear them in.

Chief Hartin shared some member recognition with the board regarding everyone who helped during the open house.

Church of Jesus Christ of Latter-day Saints presented a mural to East County Fire and Rescue for their dedicated work they do for the community. The Relief Society Woman's Organization completed the work.

Correspondence

None

Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that the Volunteer Firefighter's Association had nothing new to report.
4. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

Fire District Business

1. Proposal for Public Communication (Liz Loomis) – Chief Hartin started discussion regarding the proposal provided by Liz Loomis. This is a continuation discussion from last regular board meeting. Discussion ensued.
2. Resolution #324-09052023 Transfer \$4,486.36 from Leave Accrual Reserve Fund to General Fund for vacation buyout for Harrington and Wyman. **Motion by Commissioner Taggart to approve** Resolution #324-09052023 Transfer \$4,486.36 from Leave Accrual Reserve Fund to General Fund for vacation buyout). **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
3. Resolution #325-09052023 Revision of the district's fund accounting structure. **Motion by Commissioner Taggart to approve** Resolution #325-09052023 Revision of the district's fund accounting structure. **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
4. Resolution #326-09052023 Revision to Policy 90.3.2 Purchase Policy. **Motion by Commissioner Taggart to approve** Resolution #326-09052023 Revision to Policy 90.3.2 Purchase Policy. **Seconded by Commissioner Seeds. Motion passed with four Commissioners. Commissioner Petty did not vote due to power outage and was disconnected from Zoom.**

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5. Adoption of Purpose, Scope and SOG 3.1.1 and 4.2.1 Motion by Commissioner Taggart to adopt Purpose, Scope and SOG 3.1.1 and 4.2.1. Seconded by Commissioner Seeds. Motion passed with four Commissioners. Commissioner Petty did not vote due to power outage and was disconnected from Zoom.
6. Turnover – Chief Hartin shared information regarding turnover with the board. Discussion ensued.
7. Purchase Request – Chief Hartin asked the Board to approve the quote by vendor to replace the gutters at Station 93 for \$4,176.17. Motion by Commissioner Seeds to approve the quote to replace the gutters at Station at Station 93 for \$4,176.17. Seconded by Commissioner Hofmaster. Motion passed with four Commissioners. Commissioner Petty did not vote due to power outage and was disconnected from Zoom.

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, October 25, 2023 at 2:00 PM at City Hall.
 - City of Washougal, TBA.
2. Risk Group, October 11, 2023 at 8:00 AM via Zoom.
3. Safety Meeting, September 25, 2023 at 7:30 PM at Station 91.
4. Revenue Exploratory Committee, TBA. – Chief Hartin shared some ideas and let everyone know he is researching some grants we might be able to apply for. Discussion ensued.
5. East County Ambulance Advisory Board (ECAAB), TBA.

Commissioners Comments

Commissioners Seeds gave a small recap of a meeting he had with Chief Hartin regarding turnover. Also, wanted to let Chief Hartin know he appreciates the turnover analysis he provided.

Commissioner Martin said she is working on going through the pictures from the open house. Gave a small recap of the Chief's evaluation and that the conversation was a good one. She said that she will attend the Strategic Planning Meeting via Zoom. Also, mentioned that she and Commissioner Hofmaster briefly spoke about holiday parties that have happened in the past.

Public Input

None.

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district’s monthly event calendar.
- Regular board meeting will be held September 19, 2023 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop September 6, 2023 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district’s website (www.ecfr.us).

Executive Session

RCW 42.30.110 (1)(g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

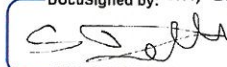
The Board went into executive session at 20:38 for 20 minutes to return at 21:00.
The Board reconvened at 21:00.
No action taken.

Adjournment

Motion by Commissioner Taggart to adjourn at 21:01, seconded by Commissioner Seeds. Motion pass with four commissioners. Commissioner Petty did not vote due to a power outage and was disconnected from Zoom.



Martha Martin, Chairperson



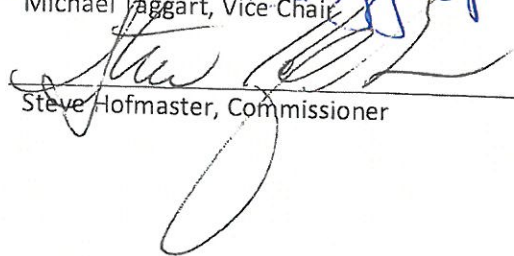
Sherry Petty, Commissioner



Joshua Seeds, Commissioner



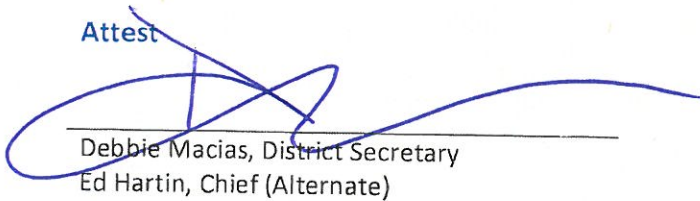
Michael Taggart, Vice Chair



Steve Hofmaster, Commissioner

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Attest



Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

