



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



Regular Board of Fire Commissioners Meeting May 05, 2026

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/88197830004>

Dial-In Telephone Number: (253) 215-8782

Meeting ID: 881 9783 0004 and Passcode: 653153

This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.

Call to Order

Flag Salute

Agenda Adjustments

Consent Agenda

- Approval of April 21, 2026, Regular Board Meeting Minutes.
- Approval of April 21, 2026, Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Public Input

Correspondence

Staff Reports

1. Chief Black.
2. Assistant Chief Jacobs.
3. Safety Committee.

Fire District Business

1. Purchase Request for Plymovent Diesel Exhaust Removal System modifications, per proposal from Air Exchange. Inc., in the amount of \$9476.48.

Committee Meetings:

1. Communication with Neighboring Elected Officials.
 - City of Camas – May 28, 2026 at 3:00 PM at Station 91.
 - City of Washougal – May 15, 2026 at 1:00 PM at Washougal City Hall.
2. Risk Group Meeting – TBA.
3. East County Ambulance Advisory Board (ECAAB) – May 13, 2026 at 4:00 PM Station 42.
4. Safety Meeting – May 27, 2026 at Station 91 at 7:30 PM.

Commissioner Comments

Public Comment

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district's monthly event calendar.
- Next Regular Board Meeting May 19, 2026 Station 91 at 6:30 PM – hybrid format.
- Next Commissioner Staff Workshop Meeting – May 07, 2026 at 3:00 PM – hybrid format.

Executive Session

Adjournment



East County Fire and Rescue

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Board of Fire Commissioners Consent Agenda

May 05, 2026

1. Approval of minutes:
 - April 21, 2026 Regular Board Meeting Minutes.
 - April 21, 2026 BVFF Meetings.
2. Invoices in the amount of \$5869.33 check number 16157 through 16165 dated April 22, 2026.
3. Approved commissioner stipends for the period of April 16, 2026 through April 30, 2026 with a May 10, 2026, pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Addis	1	0	0	0	1	2
Hofmaster	1	0	0	0	0	1
Holt	1	0	0	0	0	1
Martin	1	0	0	0	1	2
Seeds	1	0	0	0	0	1

4. Voided/Destroyed Claims/Payroll Warrants.
5. Excuse absent Commissioner(s).
6. Payroll/Benefits/EFT's in the amount of \$98,578.97 (Payroll).

Joshua Seeds, Chairperson

Brendan Addis, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Eric Holt, Commissioner



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Regular Board of Fire Commissioners Meeting

April 21, 2026

Station 91

6:30 PM

Draft Minutes

Attendance

Joshua Seeds

Brendan Addis

Martha Martin

Steve Hofmaster

Eric Holt

Chief Steve Black

Assistant Chief Jacobs

Debbie Macias

Teresa Guard

John Prasch

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:31. This meeting was conducted in hybrid format to allow for in-person or video conference participation.

Flag Salute

Outgoing District Secretary Debbie Macias led the flag salute.

Swearing In

New District Secretary Teresa Guard was sworn in by Chairperson Joshua Seeds.

Agenda Adjustments

Amended to add purchase request from Captain Prasch.

Consent Agenda

- Approval of April 02, 2026 Commissioner Staff Workshop Meeting Minutes.
- Approval of April 07, 2026 Regular Board Meeting Minutes.
- Approval of April 07, 2026 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Martin to approve the consent agenda, **seconded by Commissioner Hofmaster. Motion passed unanimously.**

Public Input

No comments.

Correspondence

None.

Staff Reports

1. Chief Black's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the safety committee there was no new accident/incident since the last board meeting.

Fire District Business

1. Suspension of 402 Code of Conduct, 403 Code of Discipline, and 10.7.23 Code of Ethics
Motion by Commissioner Holt to suspend 402 Code of Conduct, 403 Code of Discipline, 10.7.23 Code of Ethics, **seconded by Commissioner Addis. Motion passed unanimously.**
2. Adoption of SOP 1.2.1 Code of Ethics
Motion by Commissioner Martin to adopt SOP 1.2.1 Code of Ethics, **seconded by Commissioner Hofmaster. Motion passed unanimously.**
3. Purchase Request for the purchase of tires for apparatus #1024, per quote from Pomp's Tire Service, Inc. in the amount of \$5380.75 (NTE \$6000.00 after tax, tariff, etc.)
Motion by Commissioner Addis to approve the purchase of tires for apparatus #1024, per quote from Pomp's Tire Service, Inc. in the amount of \$5380.75 (NTE \$6000.00 after tax, tariff, etc.), **seconded by Commissioner Hofmaster. Motion passed unanimously.**

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas – May 28, 2026 at 3:00pm at Station 91.
 - City of Washougal – May 15, 2026 at 1:00pm at Washougal City Hall.
2. Risk Group meeting held – April 15, 2026. Takeaway from this meeting was that WHA mentioned taking on all LNI claims after discussing with our finance officer that it's not a benefit for ECFR. Discussion ensued.
3. East County Ambulance Advisory Board (ECAAB) – May 13, 2026 at 4:00 PM Station 42.
4. Safety Meeting – May 27, 2026 at station 91 at 7:30 PM.

Commissioners Comments

Commissioner Martin – Asked about the State of the District report, and how the Levy Pro-Con Committee(s) are going. Reported that she and Addis met to practice recording a video at her property.

Commissioner Hofmaster – Pleased with WSRB rating. Thanked Debbie for her service and welcomed new Board Secretary.

Commissioner Holt – Commended the District for WSRB rating change. Thanked Debbie for her service and welcomed new Board Secretary.

Commissioner Addis – Thanked Debbie for her service and welcomed new Board Secretary.

Commissioner Seeds – Updated on recent travel, including looking at land in SW Oregon and reviewing integrated fire plan for the Josephine County. Thanked Commissioners and Chiefs for their work and for helping him to learn about all things fire.

Public Input

No comments.

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district's monthly event calendar.
- Next Regular Board meeting will be May 05, 2026 Station 91 at 6:30 pm, hybrid format.
- Next Commissioner Staff Workshop Meeting May 07, 2026 Station 91 at 3:00 pm, hybrid format.

Both the Commissioner Staff Workshop and Regular Board Meeting will be in hybrid format allowing for in-person or video conference participation. The link for video conference participation is provided on the district's website. (www.ecfr.us).

Executive Session

Adjournment

Motion by Commissioner Martin to adjourn at 17:16, **seconded by Commissioner Hofmaster**. **Motion passed unanimously.**

Joshua Seeds, Chairperson

Brendan Addis, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Eric Holt, Commissioner

Attest

Teresa Guard, District Secretary
Steve Black, Chief (Alternate)



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Local Board for Volunteer Fire Fighters & Reserve Officers Meeting April 21, 2026

Station 91
Draft Minutes

Attendance

Joshua Seeds

Brendan Addis

Martha Martin

Steve Hofmaster

Eric Holt

Chief Black

Assistant Chief Jacobs

Debbie Macias

Teresa Guard

Captain John Prasch

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Joshua Seeds called the meeting to order at 19:16 via Hybrid Meeting.

Business

No business.

Adjournment

The local board adjourned at 19:16

Joshua Seeds, Commissioner Chairperson
Brendan Addis, (Alternate)

Martha Martin, Commissioner
Steve Hofmaster (Alternate)

Steven Black, Chief
Robert Jacobs, Assistant Chief (Alternate)

Attest

Teresa Guard, District Secretary
Steven Black, Chief (Alternate)

CHECK REGISTER

East County Fire & Rescue

Time: 12:12:33 Date: 04/30/2026

04/16/2026 To: 04/30/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
498	04/22/2026	Claims	6291	16157	CLARK COUNTY TREASURER	304.20	Invoice # C1086017 - 2026 Quarter 1 NetMotion Support up to 5 Licenses
					001 - 522 20 40 000 - CRESA Dispatch Fee	304.20	2026 Quarter 1 NetMotion Support up to 5 Licenses
499	04/22/2026	Claims	6291	16158	CLARK PUBLIC UTILITIES	523.32	Account Number: 7200-239-7 - Electric service for Station 91. Service period: 03/06/2026 - 04/07/2026.
					001 - 522 50 43 091 - Station 91 Electrical Service	523.32	Electric service for Station 91. Service period: 03/06/2026 - 04/07/2026.
500	04/22/2026	Claims	6291	16159	EMBROIDER IT	213.44	Invoice # 20731 - Embroidery of ECFR Logo on 28 Flex Fit Hats
					001 - 522 20 34 004 - Uniforms	213.44	Embroidery of ECFR Logo on 28 Flex Fit Hats
501	04/22/2026	Claims	6291	16160	LN CURTIS & SONS	1,006.10	Invoice # INV1057614 - Special Operations Equipment (vented TRT helmet qty. 2; ocular visor qty. 2; LED headlamp qty. 2) for volunteers.
					001 - 522 20 32 009 - Special Operations Equipment	1,006.10	Special Operations Equipment (vented TRT helmet qty. 2; ocular visor qty. 2; LED headlamp qty. 2) for volunteers.
502	04/22/2026	Claims	6291	16161	MES SERVICE COMPANY, LLC	540.00	Invoice # IN2484131 - Bunker boots (1pr) for volunteer size 9W.
					001 - 522 20 38 002 - Personal Protective Equipment	540.00	Bunker boots (1pr) for volunteer size 9W.
503	04/22/2026	Claims	6291	16162	MES Service Company LLC	1,836.00	Invoice # IN2480643 - Lion Legacy 5 Helmet (4qty) with 4" faceshield. Yellow. For current volunteers.
					001 - 522 20 38 002 - Personal Protective Equipment	1,836.00	Lion Legacy 5 Helmet (4qty) with 4" faceshield. Yellow. For current volunteers.
504	04/22/2026	Claims	6291	16163	STATE AUDITOR'S OFFICE	1,340.45	Invoice # L174555 - Accountability Audit years 2024-2025. Billing of 9.5 hours
					001 - 522 10 41 000 - State Audit	1,340.45	Accountability Audit years 2024-2025. Billing of 9.5 hours
505	04/22/2026	Claims	6291	16164	WASHOUGAL ACE HARDWARE	85.23	ACCOUNT #40020 - March 2026 Statement.
					001 - 522 60 44 005 - Sutphen Reserve Engine (1024)	36.42	Inv # 449 - Shoreline plug and supplies to repair shoreline connection to apparatus 1024.
					001 - 522 60 44 005 - Sutphen Reserve Engine (1024)	48.81	Inv #452 - Sledge hammer for apparatus 1024.
506	04/22/2026	Claims	6291	16165	WASHOUGAL HARDWARE	20.59	Account 500331 - March statement.
					001 - 522 60 44 005 - Sutphen Reserve Engine (1024)	20.59	Shoreline plug and supplies to repair shoreline connection to apparatus 1024.
001 General Fund						5,869.33	
						5,869.33	Claims: 5,869.33

CHECK REGISTER

East County Fire & Rescue

Time: 12:11:20 Date: 04/30/2026

04/16/2026 To: 04/30/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
449	04/25/2026	Payroll	6291	EFT		292.90	
450	04/25/2026	Payroll	6291	EFT		1,744.35	
451	04/25/2026	Payroll	6291	EFT		207.79	
452	04/25/2026	Payroll	6291	EFT		4,246.42	
453	04/25/2026	Payroll	6291	EFT		3,906.41	
454	04/25/2026	Payroll	6291	EFT		2,567.07	
455	04/25/2026	Payroll	6291	EFT		3,076.60	
456	04/25/2026	Payroll	6291	EFT		207.79	
457	04/25/2026	Payroll	6291	EFT		207.79	
458	04/25/2026	Payroll	6291	EFT		207.79	
459	04/25/2026	Payroll	6291	EFT		207.79	
460	04/25/2026	Payroll	6291	EFT		3,044.31	
461	04/25/2026	Payroll	6291	EFT		207.79	
462	04/25/2026	Payroll	6291	EFT		2,159.80	
463	04/25/2026	Payroll	6291	EFT		398.09	
464	04/25/2026	Payroll	6291	EFT		138.52	
465	04/25/2026	Payroll	6291	EFT		3,189.41	
466	04/25/2026	Payroll	6291	EFT		2,158.38	
467	04/25/2026	Payroll	6291	EFT		292.90	
468	04/25/2026	Payroll	6291	EFT		439.35	
469	04/25/2026	Payroll	6291	EFT		207.79	
470	04/25/2026	Payroll	6291	EFT		76.18	
471	04/25/2026	Payroll	6291	EFT		2,388.16	
472	04/25/2026	Payroll	6291	EFT		207.79	
473	04/25/2026	Payroll	6291	EFT		207.79	
474	04/25/2026	Payroll	6291	EFT		207.79	
475	04/25/2026	Payroll	6291	EFT		3,652.69	
476	04/25/2026	Payroll	6291	EFT		1,858.75	
477	04/25/2026	Payroll	6291	EFT		292.90	
478	04/25/2026	Payroll	6291	EFT		207.79	
479	04/25/2026	Payroll	6291	EFT		4,327.09	
480	04/25/2026	Payroll	6291	EFT		2,280.48	
481	04/25/2026	Payroll	6291	EFT		3,424.05	
482	04/25/2026	Payroll	6291	EFT		2,211.41	
483	04/25/2026	Payroll	6291	EFT		4,027.90	
484	04/25/2026	Payroll	6291	EFT		585.79	
485	04/25/2026	Payroll	6291	EFT		2,580.61	
486	04/25/2026	Payroll	6291	EFT		2,742.51	
487	04/25/2026	Payroll	6291	EFT		207.79	
488	04/25/2026	Payroll	6291	EFT		207.79	
489	04/25/2026	Payroll	6291	EFT	IAFF2444	1,722.37	Pay Cycle(s) 04/25/2026 To 04/25/2026 - IAFF Dues
490	04/25/2026	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	11,524.82	Pay Cycle(s) 04/25/2026 To 04/25/2026 - LEOFF2
491	04/25/2026	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	664.77	Pay Cycle(s) 04/25/2026 To 04/25/2026 - PERS2
492	04/25/2026	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	58.39	Pay Cycle(s) 04/25/2026 To 04/25/2026 - PERS3
493	04/25/2026	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	11,587.33	Pay Cycle(s) 04/25/2026 To 04/25/2026 - DComp
494	04/25/2026	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	235.41	Pay Cycle(s) 04/25/2026 To 04/25/2026 - Roth DComp
495	04/25/2026	Payroll	6291	EFT	IRS	10,764.67	941 Deposit for Pay Cycle(s) 04/25/2026 - 04/25/2026
496	04/25/2026	Payroll	6291	EFT	OR Department of Revenue	790.00	Pay Cycle(s) for OR Tax: 04/25/2026 - 04/25/2026
497	04/25/2026	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	350.00	Pay Cycle(s) 04/25/2026 To 04/25/2026 - WA Child Support
507	04/22/2026	Payroll	6291	16166	OPEIU Local 11	71.91	Pay Cycle(s) 04/25/2026 To 04/25/2026 - OPEIU Dues

CHECK REGISTER

East County Fire & Rescue

Time: 12:11:20 Date: 04/30/2026

04/16/2026 To: 04/30/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001	General Fund			98,573.97	
						98,573.97	Payroll: 98,573.97



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(360) 835-8920 (fax)

www.ecfr.us



To: Board of Fire Commissioners
 From: Chief Steve Black
 Date: May 5th, 2026
 Subject: Chief's Report

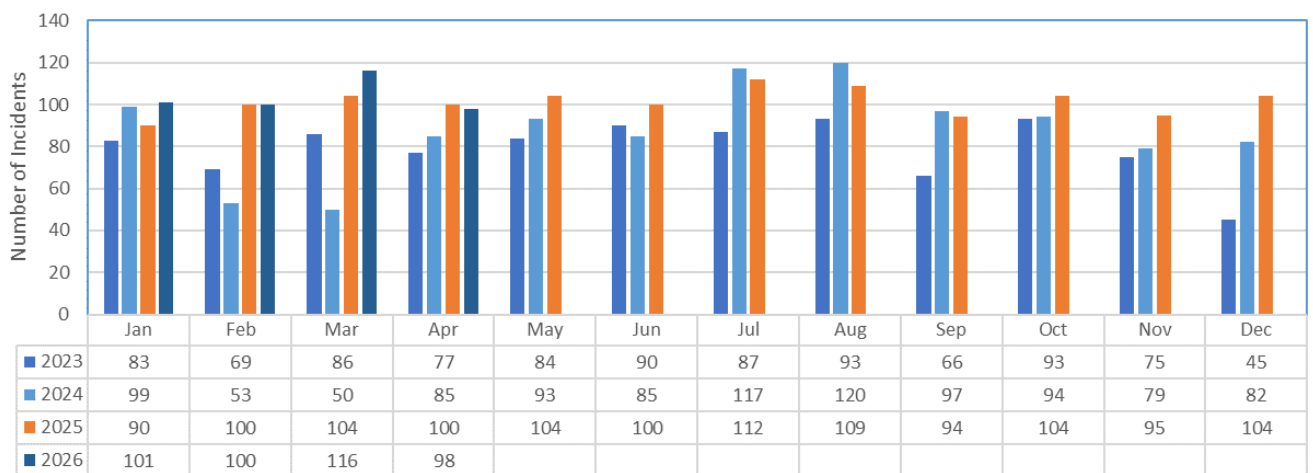
Response Activity

During April, the District responded to 98 calls for service. Table 1 outlines the distribution of incidents.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	4
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	0
3 - Rescue & Emergency Medical Service Incident	75
4 - Hazardous Condition (No Fire)	0
5 - Service Call	4
6 - Good Intent Call	6
7 - False Alarm & False Call	9
9 - Special Incident Type	0
Total Responses	98

Figure 1. Incident Responses by Month 2023-2026





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Staffing and Deployment

During the month, the district maintained a 90th percentile¹ shift staffing level of 4.00 personnel during the day (07:00-19:00) and 4.00 personnel at night (19:00-07:00). The availability of response from Station 91 was 100.00%.

Daily shift availability for Station 94 was 80%, night shift availability was 87%. Station 94 was closed on April 7th, 18th, 19th, and 29th, then half the day on April 26th and 30th.

Table 2. Incidents Impacted by Unavailability for Response from Station 94

Date	Time	FMZ	Priority	Event Type	First Due

In addition to full-time staffing, the district's volunteer members worked a total of 348 hours of service. We have been notified that two volunteers have tendered their resignation.

Table 3. Number of volunteers and staffing hours. Hours do not pertain to WTD or Chief Jacobs.

Date	Combat Volunteers	Water Tender Drivers	Hours
02/28/2026	10	5	312
03/31/2026	10	5	366
04/30/2026	10	5	348

Shift Reports

A Shift/Facilities and Community Risk Reduction: Captain Danny Burch

- Ordered new dryer for S93.

B Shift/Training: Captain Cody Sorensen

- All ECFR crews participated in the MCO drills with Camas.

C Shift/Apparatus and Equipment: Captain John Prasch

¹ Calculation of the 90th percentile reflects the staffing that is available 90% of the time.

- Received final quote on Tender and quote on Plymovent system change. Final owed is \$512,864.96. This is \$14,877.04 under. Plymovent system is \$9,476.48.

Programs and Projects

Assistance to Firefighters Grant Applications: No update.

BLM and Firehouse Subs Grants: No update.

WHA Insurance: No update.

EMS Levy: All the documents needed to add the EMS levy to the ballot for August 4th have been successfully submitted and confirmed.

WSRB Rating: I have a meeting planned with WSRB on May 14th to review our results and get guidance on future improvements. I will meet with each division to discuss areas where we fell below the maximum credit.

For the board's consideration:

#3 Distribution of companies 46%. Structures should be within 1.5 miles of first due and 320 arrivals of first engine.

#6 Company Officers 32%. One company officer on duty at all times.

#7 Department Staffing 66%. There must be six firefighters on duty for each engine. Volunteers have different requirements and limits to be considered for credit.

#12 Hose drying 0%. Need suitable facility (hose tower) to dry properly and prevent mildew.

#15 Fire Operations 48%. Full alarm assignments arrives at incident within 560 seconds.

#17 Fuel 0%. Fuel must be available at all times.

CWFD: Chief Ford reviewed the document and made his changes. This will be discussed on our next ECAAB meeting.

East County Fire and Rescue 20th Anniversary: Just a reminder the blood drive to celebrate our 20th year is May 7th.

Volunteer Recruitment: We're a few weeks until the end of the academy. We have extrication and live fire coming up.

Student Volunteer Firefighter Program: We will roll this out to our newest group of volunteers as we get closer to the end of academy before going to the schools.

Staffing: We currently have three career firefighters on sick leave for injuries. Two of those were off duty. We should be expecting an increase in overtime expenses through May.

State Auditor's Office: The Washington State Auditor's Office has indicated our audit will be completed within the next two weeks. Several minor items are being addressed; however, we have been advised that the District will most likely receive a Management Letter.

A Management Letter represents a moderate-level concern identified by the auditor that is elevated for awareness at the Fire Chief and Board level. Audit issues generally range from most severe (findings) to least severe (exit recommendations), with a Management Letter falling between those categories.

The area identified was our **Sick Leave Liability Reporting**.

The issue focuses on how the District represents its sick leave liability. Historically ECFR did not report any sick hours. In 2024 expectations from the Government Accounting Standards Board (GASB) and Washington State Auditor's Office were updated to require that all accrued sick leave be reported.

During a 2025 review of financial practices, including guidance received through Springbrook (our accounting software), this requirement was underemphasized and included within broader liabilities rather than identified separately. Staff has since worked with the auditors to correct this approach for 2024 and 2025; however, it will still be noted in the Management Letter.

Although sick leave is not paid out upon separation, SAO has advised that the full balance must be reflected as a liability. This has now been corrected and incorporated into current reporting practices.

An exit recommendation for **Shift Trade Tracking** was also identified.

Historically, shift trades have been managed at the labor level, with minimal administrative tracking. In 2024, expectations from SAO, FLSA, DRS, and L&I evolved to require agencies to more formally track shift trades to ensure appropriate accountability and avoid imbalances between employees. Although federally, there is no requirement.

In consultation with labor counsel, this issue is not unique to our District. Several local agencies have received similar audit feedback, typically in the form of exit recommendations or management letters.

This issue also intersects with an ongoing discussion with the union regarding whether Kelly day trades fall under the definition of "shift trades" within the CBA. Following review by both parties' legal counsel, there is agreement that these trades fall within the CBA, therefore are allowable, but are subject to tracking requirements.

To address this, the District has proposed a Memorandum of Understanding (MOU) with the union to establish clear procedures and expectations for tracking shift trades moving forward.

Integrated Comprehensive Plan: The update for the Standard of Cover and the Community Risk Assessment are completed. These are draft documents and can be used as a guide in the board workshops scheduled with the crews. We can finalize them after.



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To: Board of Fire Commissioners
From: Assistant Chief Robert Jacobs
Date: May 05, 2026
Subject: Assistant Chief's Report

Training

April DOC training was April 14th, 2026.

April EST/Tender training was April 28th, 2026.

May DOC training will be May 12, 2026 at 7:00 PM at Station 91.

May EST/Tender training will be May 23, 2026 at 1:00 PM.

Apparatus

Captain Prasch has been doing some of our minor repairs while he is on shift, I have been assisting him with parts and questions.

Continuing to work through some minor maintenance issues on apparatus.

Safety

Last safety committee meeting was March 19, 2026.

Next safety committee meeting will be May 27, 2026 at 7:30 PM at Station 91.

One new injury report for a knee injured during training at Station 91, resulting in some days off work.

PROPOSAL

AIR EXCHANGE, INC.
The Clean Air Specialists

495-A Edison Ct.
Fairfield, CA 94534

WA Contractors Lic. AIREX1*988DJ
CA Contractors Lic. 664135

Phone: 800-300-2945
DIR# 1000011166

Proposal submitted to: East County Fire & Rescue 91	Phone: 360-834-4908	Date: 4/23/2026
Street: 600 NE 267th Ave.	Application Engineer: Chris Koss	
City, State and Zip Code: Camas, WA 98607	Job Location: Same	
Customer Representative: John Prasch	Title:	Cell:

Thank you for allowing Air Exchange, Inc. the opportunity to provide the following quotation to you.

Plymovent Diesel Exhaust Removal System Modifications.

Remove from Bay 3:

One (1) VSRA-60-D, Vertical Stack Rail Drive-Thru System, 57' Rail.

Remove from bay 4, install in Bay 3.

One (1) MRP-50-1-MAG, MRP Rail Drive-Thru System, 47' Rail, One Hose.

Lot Ducting, Supports and Installation Materials.

FD owned
\$ 474.00

Materials:	\$ 474.00
Lifts:	\$ 1,296.00
Labor:	\$ 6,940.00
8.8% Sales Tax:	\$ 766.48
TOTAL:	\$ 9,476.48

Notes:

Terms and Conditions as attached.

Modifications will be within 12 weeks of proposal acceptance.

Payment to be made as follows: Net 30 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's compensation Insurance.

Authorized Signature:

Chris Koss

Note: This proposal may be with-drawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL and TERMS AND CONDITIONS.

(Pages 1 and 2, inclusively.) The above prices, specifications and Terms and Conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. By signing where indicated, you, as agent for the organization proposed, hereby authorized Air Exchange, Inc. to perform the work as specified on Page 1 of 2 of this proposal and agree and accept the Terms and Conditions (Page 2 of 2) of this proposal. Payment will be made as outlined above.

SIGNATURE: _____

DATE OF ACCEPTANCE: _____

TERMS AND CONDITIONS

AIR EXCHANGE, INC.

495-A Edison Ct.
Fairfield, CA 94534

WA Contractors Lic. AIREX1*988DJ
CA Contractors Lic. 664135

Phone: 800-300-2945
DIR# 1000011166

Page 2 of 2

PROJECT PROPOSED: East County F & R #91 - Plymovent System

Notes and exclusions and notes to the project proposed:

1. Permits and fees of any kind are not included in this proposal; including but not limited to, any pertinent load calculations; technical drawings, submittals, shop drawings and permit drawings of any kind. Should any of these items be required, a separate quote will be required.
2. Outside services, not limited to but including, concrete work, exterior penetrations, fork or scissor lift rentals, etc. are not included, unless indicated on Page 1 of 2 of the proposal.
3. All work to be performed during normal business hours (M-F, 7:30 a.m. to 4:00 p.m.). Work done outside of normal business hours will be subject to additional charges (i.e., time and one-half, double time, etc.) unless indicated on Page 1 of 2 of the proposal.
4. Payments terms are noted on the proposal. Should you require different terms than noted, an addendum to this contract will need to be fully executed before revised terms will be accepted.
5. Freight is not included, unless indicated on Page 1 of 2 of the proposal. Please provide preferred carrier. If you authorize, Air Exchange, Inc. will pay for freight charges and invoice you, but you must include this provision in your purchase order to Air Exchange, Inc.
6. Sales tax based on current rates. Actual rates in effect at billing.
7. Freight will be pre-paid and freight bills will accompany invoice.
8. Air Exchange certifies that this bid complies with requirement to pay prevailing wages.

May 2026

May 2026							June 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1	2
3	4	5 6:30pm May 05, 2026 Regular Board Meeting (Station 91) - Debbie Macias	6	7 3:00pm May 07, 2026 Commissioner Staff Workshop Meeting (Station 91) - Debbie	8	9
10	11	12	13	14	15 10:00am Quilting Group (Station 91 Training) 1:00pm ECFR Quarterly Meeting (Cityhall)	16
17	18	19 6:30pm May 19, 2026 Regular Board Meeting (Station 91) - Debbie Macias	20	21	22	23
24	25	26	27	28 3:00pm ECFR Quarterly Meeting #2 (East County Station 91) (ECFR Station 91) -	29	30
31	Jun 1	2	3	4	5	6