



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us →



Regular Board of Fire Commissioners Meeting

November 07, 2023

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/87233640685>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 872 3364 0685 and Passcode 174043

This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.

Call to Order

Flag Salute

Agenda Adjustments

Consent Agenda

- Approval of October 17, 2023 Regular Board Meeting Minutes.
- Approval of October 17, 2023 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s). Commissioner Taggart

Public Input

Correspondence

Staff Reports

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

Fire District Business

1. Adoption of FY2024 Budget
2. Resolution 331-11072023 Surplus Apparatus (See Attachment A)

Committee Meetings:

1. Communication with Neighboring Elected Officials.
 - City of Camas, held October 25, 2023.
 - City of Washougal, held October 31.
2. Risk Group, held October 18, 2023.
3. Revenue Exploratory Committee, TBA.
4. East County Ambulance Advisory Board (ECAAB), TBA.
5. Safety Meeting, November 22, 2023 Sta. 91 at 7:30 PM.

Commissioner Comments

Commissioner Taggart – Provided notes from WFCB Conference – See attached.

Public Comment

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district's monthly event calendar.
- Next Regular Board Meeting will be held November 21, 2023 Station 91 at 6:30 PM – hybrid format.
- Next Strategic Planning Meeting November 14, 2023 Station 91 at 2:00 PM – hybrid format.

Executive Session

Adjournment



East County Fire and Rescue

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Board of Fire Commissioners Consent Agenda

November 07, 2023

1. Approval of minutes:
 - October 17, 2023 Regular Board Meeting.
 - October 17, 2023 BVFF Meeting.
2. Invoices for \$84,011.64 check number 14872-14886 dated October 24, 2023.
3. Approved commissioner stipends for the period of October 16 through October 31 with a November 10, pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	0	1	0	1	3
Martin	1	2	1	0	1	4
Petty	1	0	1	0	2	4
Seeds	1	1	1	0	1	4
Taggart	0	1	1	0	4	6

4. Voided/Destroyed Claims/Payroll Warrants.
5. Payroll/Benefits/EFT's in the amount of \$66,696.19 (Payroll).
6. Use Sales Tax in the amount of \$46.19 (EFT)

Martha Martin, Chairperson

Michael Taggart, Vice Chair

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner

Joshua Seeds, Commissioner



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Regular Board of Fire Commissioners Meeting

October 17, 2023

Station 91
6:30 PM
Draft Minutes

Attendance

Martha Martin
Steve Hofmaster
Nollan Charles

Joshua Seeds
Chief Ed Hartin
Debbie Macias

Sherry Petty
Assist. Chief Jacobs

Call to Order

Chairperson Martha Martin called the meeting to order at 18:30 via Hybrid Meeting. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Chief Hartin led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of October 03, 2023 Regular Board Meeting Minutes.
- Approval of October 03, 2023 Local BVFF Meeting Minutes.
- Approval of October 04, 2023 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s). Commissioner Taggart

Motion by Commissioner Seeds to approve the consent agenda, seconded by Commissioner Hofmaster. Motion passed unanimously.

Public Input

No comments.

Correspondence

Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Chief Hartin read Assistant Chief Jacobs report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that the Volunteer Firefighter's Association had nothing new to report.
4. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

Fire District Business

1. Resolution #330-10172023 to transfer funds from the general fund (6291) and apparatus reserve fund (6291-1) to the debt service fund (6248) and early payoff of the 2012 limited tax general obligation (LTGO) bonds. **Motion by Commissioner Seeds to approve** Resolution #330-10172023 to approve transfer funds from the general fund (6291) and apparatus reserve fund (6291-1) to the debt service fund (6248) and early payoff of the 2012 limited tax general obligation (LTGO) bonds. **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
2. Purchase request to approve purchase of (7) 12.9 iPad Pro 256 GB WI-Fi and (1) 12.9" iPad P20 512 GB Wi-Fi for \$9756.33. These will be used for blue card incident management training and continuing education. I pads have the most cost effective platform for interactive fire simulations. **Motion by Commissioner Seeds to approve** the purchase of (7) 12.9 iPad Pro 256 GB WI-Fi and (1) 12.9" iPad P20 512 GB Wi-Fi for \$9756.33. **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
3. Purchase request to approve the estimate for \$25,261.49 provided by vendor to replace sheetrock and other materials after mold remediation at station 94 and to replace the kitchen cabinets. **Motion by Commissioner Seeds to approve** the estimate for \$25,261.49 to replace sheetrock and other materials after mold remediation at station 94 and to replace the kitchen cabinets. **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
4. Chief Hartin asked the Board to adopt the Purpose, Scope and SOG 4.2.3. **Motion by Commissioner Hofmaster to adopt** the Purpose, Scope and SOG 4.2.3 **Seconded by Commissioner Seeds. Motion passed unanimously.**
5. Chief Hartin shared a recommendation memo regarding an apparatus assessment on apparatus 1001 and 909 put together by himself, Assistant Chief Jacobs and Captain Prasch. No action taken at this time.
6. Chief Hartin gave a presentation to the board on the FY2024 Proposed Budget. No action taken at this time.

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, October 25, 2023 at 2:00 PM at City Hall.
 - City of Washougal, October 31, 2023 at 2:00 PM at City Hall.
2. Risk Group, October 18, 2023 at 8:00 AM via Zoom.
3. Safety Meeting, November 22, 2023 at 7:30 PM at Station 91.
4. Revenue Exploratory Committee, TBA.
5. East County Ambulance Advisory Board (ECAAB), TBA.

Commissioners Comments

Commissioner Seeds shared that he is excited to see the district being debt free in December. He appreciates the Chief getting us there faster along with the staff.

Commissioner Martin asked Chief if as a reminder there is an evaluation coming up January.

Public Input

No comments.

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district's monthly event calendar.
- Regular board meeting will be November 07, 2023 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop November 08, 2023 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website (www.ecfr.us).

Executive Session

Adjournment

Motion by Commissioner Hofmaster to adjourn at 20:41, seconded by Commissioner Seeds. Motion passed unanimously.

Martha Martin, Chairperson

Michael Taggart, Vice Chair

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner

Joshua Seeds, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Local Board for Volunteer Fire Fighters & Reserve Officers Meeting October 17, 2023

Station 91
Draft Minutes

Attendance

Martha Martin

Sherry Petty

Debbie Macias

Joshua Seeds

Chief Ed Hartin

Nollan Charles

Steve Hofmaster

Assist. Chief Robert Jacobs

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Martha Martin called the meeting to order at 20:30 via Hybrid Meeting.

Business

Report of accident and claim to BVFF

Motion by Assistant Chief Jacobs to approve payment of accident claim to BVFF. Seconded by Commissioner Martin. Motion passed unanimously.

Adjournment

The local board adjourned at 20.31.

Martha Martin, Chairperson
Commissioner Joshua Seeds, Alternate

Tad Crum, Firefighters Association Liaison

Robert Jacobs, Assistant Chief
Ed Hartin, Chief (Alternate)

Michael Taggart, Commissioner
Sherry Petty, Commissioner (Alternate)

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

CHECK REGISTER

East County Fire & Rescue

10/16/2023 To: 10/31/2023

Time: 15:30:30 Date: 11/01/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1124	10/24/2023	Claims	6291	14872	BOARD FOR VOLUNTEER FIREFIGHTERS	90.00	BVFF (T. Pedersen)
					001 - 522 20 45 000 - Volunteer Pensions	90.00	Board for Volunteer Firefighter relief and pension fund. (T.Pedersen)
1125	10/24/2023	Claims	6291	14873	CAMAS WASHOUGAL POST RECORD	29.04	
					001 - 522 20 42 001 - Legal Notices	29.04	FY2024 Public Hearing Notice Publication on 9/21/2023 and 9/28/2023.
1126	10/24/2023	Claims	6291	14874	CLARK CO. FIRE RESCUE RISK MGMT GROUP	53,148.84	
					001 - 522 20 46 000 - Bldgs/Liability/Equip Insuranc	53,148.84	2023/2024 Insurance premium policy renewal.
1127	10/24/2023	Claims	6291	14875	CLARK COUNTY TREASURER	946.41	
					001 - 522 20 40 000 - Radio Dispatch	698.73	2023 Annual VHF/UHF CO-Location.
					001 - 522 20 40 000 - Radio Dispatch	247.68	Qtr 3 Netmotion Support up to 4 Licenses.
1128	10/24/2023	Claims	6291	14876	CLARK PUBLIC UTILITIES	494.35	
					001 - 522 50 43 091 - Electrical Service (St 91)	494.35	Electric Service for station 91. Service period 9/8/2023-10/6/2023.
1129	10/24/2023	Claims	6291	14877	Ryan R Grable	18.26	
					001 - 522 20 32 002 - Equipment	18.26	Reimbursement to Ryan Grable for purchase of steel for welding project.(welding cart)
1130	10/24/2023	Claims	6291	14878	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	43.21	
					001 - 522 10 40 002 - Copier Mtce	43.21	Copier maintenance at station 91.
1131	10/24/2023	Claims	6291	14879	LN CURTIS & SONS	1,953.44	
					001 - 522 20 32 003 - Tech Rescue Equipment	1,953.44	Rescue Mule II litter wheel with handles. Collapsible version for Chief's vehicle.
1132	10/24/2023	Claims	6291	14880	PACIFIC TRUCK & TRAILER SERVICE, INC	1,590.56	
					001 - 522 60 48 022 - S94 (1022)	1,590.56	App # 1022 - Perform annual emergency vehicle inspection and service. Repaired, light, pump control, broken lights in ems compartment. Replaced 100A circuit breaker with 150A.
1133	10/24/2023	Claims	6291	14881	PROGRESS ELECTRIC, LLC	2,725.96	
					001 - 522 50 40 000 - Bldg Repair & Maint	2,725.96	Three circuits added in shed at station 93 for welder, plasmas cutter and compressor.
1134	10/24/2023	Claims	6291	14882	SEAWESTERN	2,476.24	
					001 - 522 20 38 001 - PPE Accessories	469.94	Scott Nosecup ASM, Medium, FCEPCE C5 and Scott Large Vision C5 Mask with Kevlar Headnet. (Stock)
					001 - 522 20 38 001 - PPE Accessories	411.30	SCOTT Small Vision C5 Mask with Kevlar Headnet. (Stock)
					001 - 522 60 41 004 - SCBA Mtce	1,595.00	Required annual flow tests and battery replacements on 20 SCBA.
1135	10/24/2023	Claims	6291	14883	WASHINGTON FIRE COMMISSIONERS ASSN	1,215.00	
					001 - 522 10 48 005 - Commissioner Tuition	405.00	WFCA 2023 Annual Conference (Taggart)

CHECK REGISTER

East County Fire & Rescue

Time: 15:31:18 Date: 11/01/2023

10/16/2023 To: 10/31/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1075	10/25/2023	Payroll	6291	EFT		172.06	
1076	10/25/2023	Payroll	6291	EFT		2,990.55	
1077	10/25/2023	Payroll	6291	EFT		20.64	
1078	10/25/2023	Payroll	6291	EFT		27.53	
1079	10/25/2023	Payroll	6291	EFT		158.30	
1080	10/25/2023	Payroll	6291	EFT		2,393.14	
1081	10/25/2023	Payroll	6291	EFT		2,861.23	
1082	10/25/2023	Payroll	6291	EFT		258.10	
1083	10/25/2023	Payroll	6291	EFT		61.94	
1084	10/25/2023	Payroll	6291	EFT		1,933.66	
1085	10/25/2023	Payroll	6291	EFT		13.76	
1086	10/25/2023	Payroll	6291	EFT		137.65	
1087	10/25/2023	Payroll	6291	EFT		199.60	
1088	10/25/2023	Payroll	6291	EFT		2,406.32	
1089	10/25/2023	Payroll	6291	EFT		2,940.89	
1090	10/25/2023	Payroll	6291	EFT		2,345.55	
1091	10/25/2023	Payroll	6291	EFT		233.45	
1092	10/25/2023	Payroll	6291	EFT		99.80	
1093	10/25/2023	Payroll	6291	EFT		151.42	
1094	10/25/2023	Payroll	6291	EFT		165.19	
1095	10/25/2023	Payroll	6291	EFT		1,789.10	
1096	10/25/2023	Payroll	6291	EFT		6.88	
1097	10/25/2023	Payroll	6291	EFT		13.76	
1098	10/25/2023	Payroll	6291	EFT		351.01	
1099	10/25/2023	Payroll	6291	EFT		868.11	
1100	10/25/2023	Payroll	6291	EFT		1,241.00	
1101	10/25/2023	Payroll	6291	EFT		233.45	
1102	10/25/2023	Payroll	6291	EFT		20.64	
1103	10/25/2023	Payroll	6291	EFT		1,794.27	
1104	10/25/2023	Payroll	6291	EFT		233.45	
1105	10/25/2023	Payroll	6291	EFT		2,397.03	
1106	10/25/2023	Payroll	6291	EFT		82.59	
1107	10/25/2023	Payroll	6291	EFT		233.45	
1108	10/25/2023	Payroll	6291	EFT		2,889.76	
1109	10/25/2023	Payroll	6291	EFT		229.72	
1110	10/25/2023	Payroll	6291	EFT		4,599.57	
1111	10/25/2023	Payroll	6291	EFT		4,169.02	
1112	10/25/2023	Payroll	6291	EFT	IAFF2444	796.86	Pay Cycle(s) 10/25/2023 To 10/25/2023 - IAFF Dues
1113	10/25/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	7,592.26	Pay Cycle(s) 10/25/2023 To 10/25/2023 - LEOFF2
1114	10/25/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	655.03	Pay Cycle(s) 10/25/2023 To 10/25/2023 - PERS2
1115	10/25/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	304.48	Pay Cycle(s) 10/25/2023 To 10/25/2023 - PERS3
1116	10/25/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	3,898.12	Pay Cycle(s) 10/25/2023 To 10/25/2023 - DComp
1117	10/25/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	3,829.22	Pay Cycle(s) 10/25/2023 To 10/25/2023 - DComp Match
1118	10/25/2023	Payroll	6291	EFT	IRS	7,958.63	941 Deposit for Pay Cycle(s) 10/25/2023 - 10/25/2023
1119	10/25/2023	Payroll	6291	EFT	OR Department of Revenue	238.00	Pay Cycle(s) for OR Tax: 10/25/2023 - 10/25/2023
1120	10/25/2023	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 10/25/2023 To 10/25/2023 - WA Child Support
1121	10/19/2023	Claims	6291	EFT	STATE OF WASHINGTON DEPARTMENT OF REVENUE	46.19	Written From Use Tax Report

CHECK REGISTER

East County Fire & Rescue

Time: 15:31:18 Date: 11/01/2023

10/16/2023 To: 10/31/2023

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 General Fund				66,742.38	
						<u>66,742.38</u>	Claims: 46.19
							Payroll: 66,696.19



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To: Board of Fire Commissioners

From: Chief Ed Hartin

Date: November 7, 2023

Subject: Chief's Report

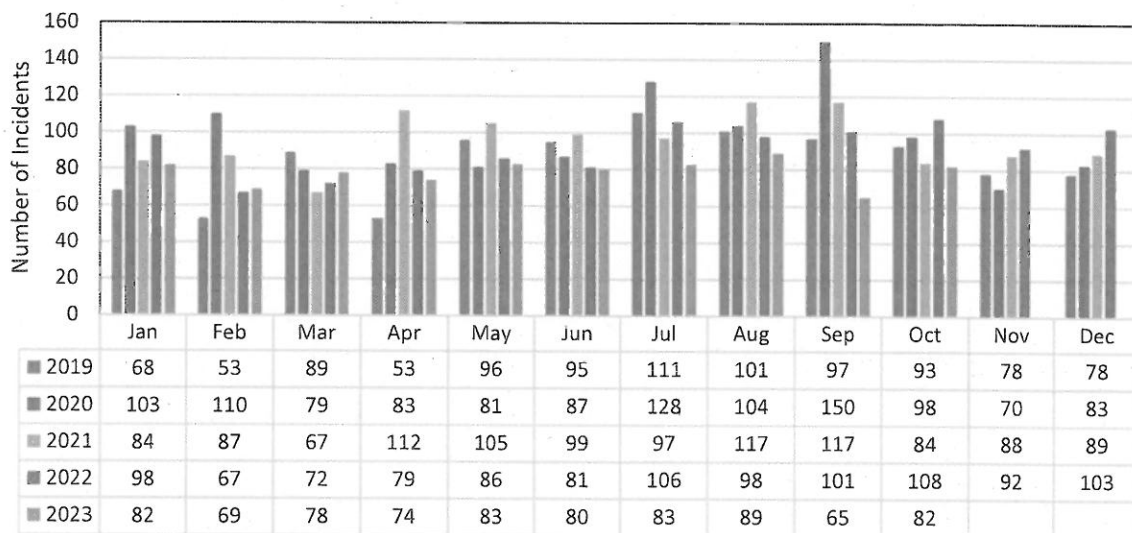
Response Activity

In October the district responded to 82 calls for service. Table 1 outlines the distribution of incidents by incident type series.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	7
3 - Rescue & Emergency Medical Service Incident	43
4 - Hazardous Condition (No Fire)	2
5 - Service Call	5
6 - Good Intent Call	18
7 - False Alarm & False Call	6
Total Responses	82

Figure 1. Incident Responses by Month 2019-2023



Staffing and Deployment

During the month of October maintained a 90th percentile¹ shift staffing level of 3 personnel during the day (07:00-19:00) and 3 personnel at night (19:00-07:00). Station 93 was unstaffed 8 times for a full shift (07:00-07:00) during the month and as such, its availability of response from this station was 74.19.

On Thursday, September 14, 2023, Engine, Water Tender, and Squad 94 were relocated to Station 93 for the duration of mold remediation and restoration at Station 94. Response from Station 93 will result in longer response times to fire management zones 94 and 95 and potentially dispatch of Engine 43 on high acuity calls in these areas even if Station 93 is staffed.

Figure 2. October Daily Shift Staffing

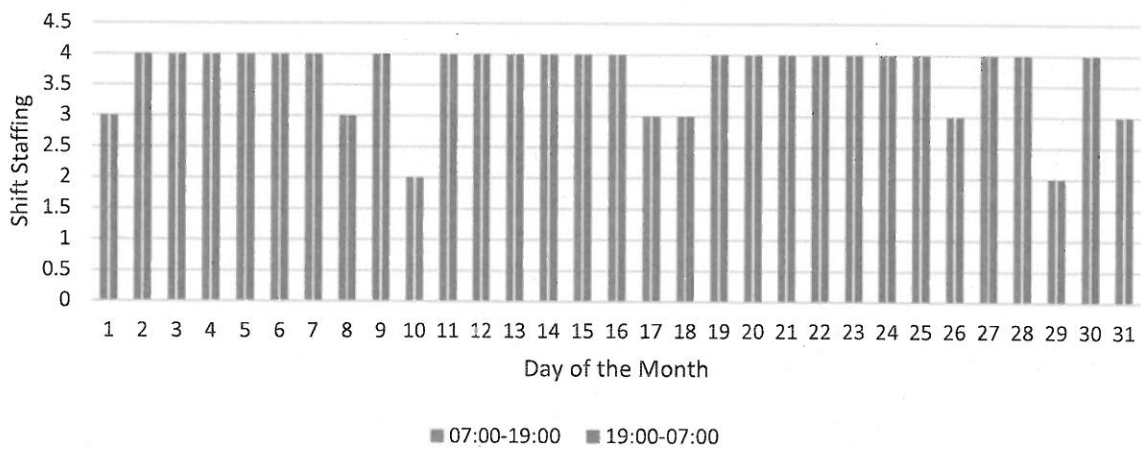
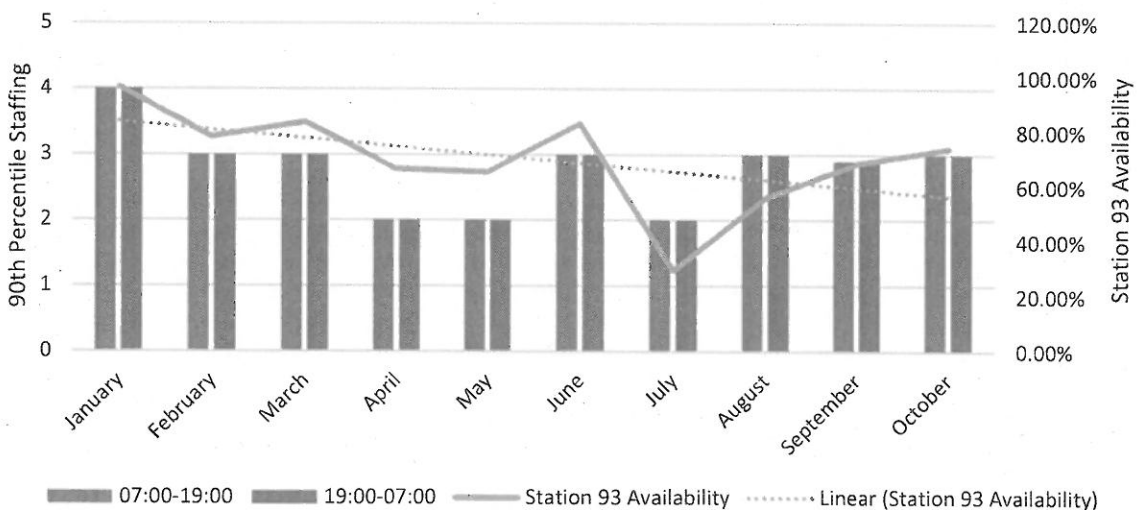


Figure 3. 90th Percentile Shift Staffing and Station 93 Availability for Response



¹ Calculation of the 90th percentile reflects the staffing that is available 90% of the time.

Three incidents were impacted by lack of staffing at Station 93 in October with two of these incidents being high acuity (priority two) as illustrated in Table 2.

Table 2. Incidents Impacted by Unavailability for Response from Station 93

Date	Time	FMZ	Priority	Event Type	First Due
10/8/2023	18:11	94	2	STROKE	SQ91
10/8/2023	21:36	94	2	BREATHING PROBLEMS	E43
10/10/2023	12:56	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E91

Shift Reports

A Shift/Training: District members have completed training on patient assessment, emergency vehicle incident prevention (annual refresher training), and have continued completion of Blue Card on-line training. Volunteer training included fire control and tactical ventilation for the recruit cadre and a water tender shuttle drill for our water tender operators.

B Shift/Facilities and Community Risk Reduction: Paul Davis has completed mold mitigation at Station 94 and has begun restoration. Captain Sorensen will be working with Paul Davis on selection of new kitchen cabinets prior to installation.

C Shift/Apparatus and Equipment: Equipment has been stripped from Engine 92 and will be stripped from Water Tender 93 in the next week in anticipation of these vehicles being declared surplus. Captain Prasch has begun to solicit input on design specifications for a new type one engine to replace Engine 94 with the target to complete specifications and gain board approval to order the apparatus before the end of 2023 due to an anticipated eight percent chassis cost increase in 2024.

Programs and Projects

2024 Budget Development: The 2024 proposed district budget was presented to the board and discussed at the commissioners' budget workshop. Minimal changes were requested and the 2024 comprehensive budget will be presented to the board for adoption at the first regular meeting of November.

Full-Time Firefighter Recruitment: Captain Cody Sorensen conducted a recruitment process for full-time firefighter. The assessment process was conducted on November 2-4, 2024, and included a physical ability assessment, and panel interview, along with fire, medical, and pump operation skills assessments.

- The district had 16 applications before the closing date.
 - 13 candidates continued in the process and 3 did not advance as they did not meet any of the qualifications outlined in the hiring announcement.
 - The district received 1 additional application after the application deadline which was not continued in the full-time hiring process (but may continue in the ongoing part-time recruitment).

- 3 candidates withdrew due to scheduling conflicts with the physical abilities test and/or assessment center.
- The 10 remaining candidates were invited to attend the physical abilities test held at Station 42 on 11/2.
 - 8 of the 10 candidates attended and passed the physical abilities test.
 - The 2 candidates who did not attend were not continued in the hiring process.
- 8 candidates attended the assessment center conducted at Station 91 on 11/3 and 11/4.
 - 6 candidates passed the assessment center and were recommended by the assessment panel for advancement in the hiring process.
 - 2 candidates did not pass the assessment center based on failure to demonstrate alignment with ECFR's organizational values in the interview portion or failure to demonstrate requisite knowledge\skills in the skills assessment portion of the assessment center.

Candidates will be selected from the pool for an executive interview prior to making a conditional job offer. We anticipate hiring one firefighter to backfill for Captain Troutman's retirement and a second to fill the Kelly float position included in the 2024 budget.

Blue Card Command Training Center: I-Pads have been received and simulation software and simulations are in the process of being installed. We identified a problem with the latest version of the simulations from Blue Card and worked with Digital Combustion (the simulation software company) and Blue Card to resolve this issue to allow the simulations to be used with the latest version of the simulation software. Captain Burch will be attending the Blue Card Incident Command Train-the-Trainer course in Phoenix, AZ next week.

Diesel Exhaust Extraction Systems: This project has been put out to bid with bid opening scheduled for 4:00 pm on Wednesday, November 29, 2023.

Nextdoor: The district has expanded its social media presence by establishing a nextdoor page targeted for neighborhoods within the district's response area. More to follow on this as we develop an editorial calendar for social media based public education and communication for 2024.



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To: Board of Fire Commissioners
From: Assistant Chief Robert Jacobs
Date: November 07, 2023
Subject: Assistant Chief's Report

Training

October DOC was 10.10.2023.

November DOC will be 11.14.2023 Sta. 91 at 7 PM.

October EST/Training was 10.30.2023.

November EST/Tender training will be 11.27.2023 Sta. 93 at 7 PM.

Apparatus

Squad 91 annual has been completed. E95 is in now, nearly completed, waiting for a part.

Safety

Last safety committee meeting was 9.25.2023

Next safety committee meeting will be 11.22.2023 Sta. 91 7:30 PM.

No reported accidents/incidents since your last board meeting.



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Resolution 331-11072023

A resolution providing for disposal of equipment deemed to be surplus to the reasonably foreseeable needs of East County Fire and Rescue.

WHEREAS, Apparatus 1001 (Tender 93), a 1995 International/H&W water tender (VIN 1HTSHADR6SH614610) shown in Attachment A, belonging to East County Fire and Rescue is in deteriorated condition and no longer serviceable; and

WHEREAS, Apparatus 909 (Engine 92), 1991 International 4x4/Pierce engine (VIN 1HTSENZN7MH359006) shown in Attachment A, belonging to East County Fire and Rescue is no longer used by the district.

NOW, THEREFORE, BE IT RESOLVED that the East County Fire & Rescue Board of Commissioners as follows:

1. Based on the findings and recommendations of the fire chief, assistant chief, and captain responsible for the operations function, this equipment is surplus to the foreseeable needs of the district.
2. Disposal of this equipment will benefit the district by reducing maintenance and repair expenses and generating revenue from sale of the surplus equipment.
3. The fire chief is authorized to dispose of this equipment in a manner that will be to the best advantage of East County Fire and Rescue.

ADOPTED at a Regular Meeting of the Board of Commissioners for East County Fire and Rescue November 7, 2023, with the following Commissioners being present and voting:

Martha Martin, Chairperson

Michael Taggart, Vice Chair

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner

Joshua Seeds, Commissioner

Attest

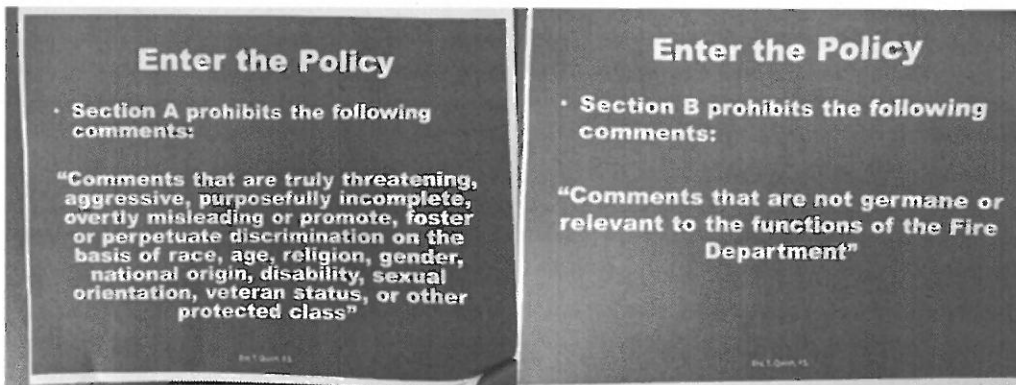
Debbie Macias, District Secretary

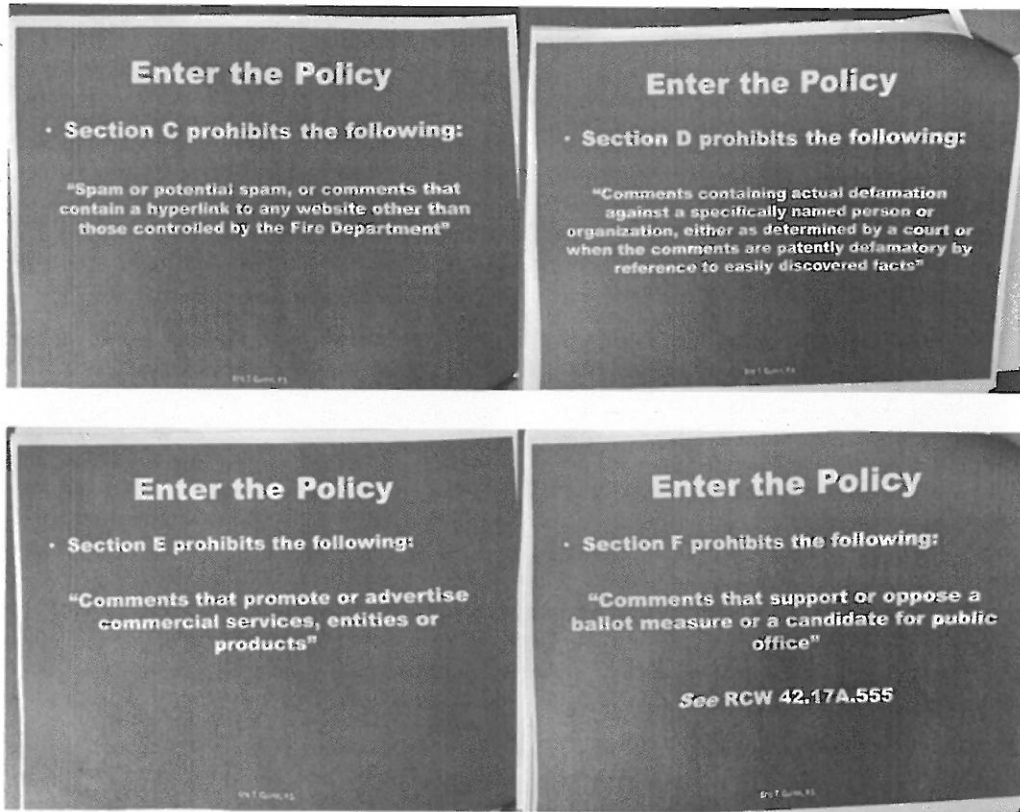
WFOA 2023 Notes – M. Taggart

Hot-button Legal and Legislative issues

Tax Increment Financing (TIF): This can dramatically affect tax revenues for up to 25 years, allowing AVs to be frozen for up to 25 years for areas under development by diverting funding that would otherwise go to junior taxing districts to development instead. The main takeaway is that our best defense is to make sure that we file reports under 52.30 and begin the mitigation process as soon as the TIF is announced. We must also establish formal performance measurements and projected income spreadsheets (up to 25 years) to make the mitigation process go smoothly. In addition, we should negotiate planning meetings every three years to evaluate projections and renegotiate with the TIF entity if appropriate. In Ridgefield, the City assumed the FD would not ask for a single lid-lift for over 25 years and would let their EMS levy lapse. We must be actively involved with the TIF entity at the onset to ensure their projections are accurate and use social media to raise public awareness of any potential impacts during the planning and public comment phase.

Social Media and the First Amendment: ECFR needs to include a link on our social media policy page(s) detailing what is acceptable for posting. For example, “only the discussion of issues related to the services ECFR provides will be allowed.” We must also not allow commercial advertisements or links to be posted, as we can be liable if a public user gets a computer virus. Here are the six main topics to be covered in the policy link:





Commissioners must be careful about how much ECFR-related information they post to avoid their personal social media being considered official correspondence. More will come next spring or summer with the SCOTUS rules in two pending cases.

Changes for Public Works and Purchasing Coming in 2024: We'll need to review and revise our policies related to Bidding thresholds, Awards to second lowest bidders, Self-Performing work, Small Work Rosters, and Apprenticeship utilization by 1 July 2024.

Bidding thresholds: No competitive bids for <\$75K for a single trade or \$150K for Multi-trade are required.

Materials, Supplies, and Equipment are the same as above.

The second lowest bidder can be used if: within 5% of the lowest; or if the lowest was late, over budget, or did not meet specs for the district within the past three years; or if the second lowest is responsive and responsible.

A responsible bidder has had no with other public agencies within the past five years and has previous experience with a task(s).

The Municipal Research and Service Center MRSC will create a statewide Small Works Roster (SWR). For projects under \$150K, ECFR can make direct contact. \$350K or less, ECFR has to notify all applicable contractors in the area. When using the SWR, we must record bid quotations, make them available to the public, and publish a list of SW contractors awarded contracts and contacted. If six or more meet our criteria, we must rotate through the SWR contractors, notify the small, minority, women or vet-owned businesses.

A "small business" earns less than \$30M/yr over a three-year average.

Projects over \$2M (lowering to \$1.5M in 2026 and \$1M by 2028) require no less than 15% of labor hours to be performed by apprentices (if possible).

ECFR is required to monitor compliance and report SWR data to L&I.

Religious Accommodations: We are now required to show that the burden of granting an accommodation would result in substantially increased costs relative to conducting business.

Violation of the CBA would likely be considered substantial.

Think of religious accommodation as similar to disability.

Rewrite job descriptions to take into consideration possible accommodation requests now.

Develop a policy that discusses how accommodation is to be addressed and make certain supervisors are trained.

Labor Negotiations:

Contractual v. FLSA Regular rate of pay. FLSA OT includes educational incentives, longevity, and other compensation (premiums for extra certs) v contractual, which is 1.5 x Base wage.

Do we have a management rights clause in our CBA? It specifies decisions not subject to the CBA (e.g., merging with another entity).

Do we have a grievance Article in the CBA?

Define who can approve an MOU/MOA.

Add a clause in CBA about waivers of non-response, allowing two weeks to mean acceptance.

Standards are coming for PFAS. We should be prepared to negotiate this.

Use of marijuana—review our drug and alcohol policy. Find a lab and define the type of testing—blood is best as it can differentiate between various cannabinoids. WA state DWI limit is 5ng/ml.

Arbitrators do not look at budgets—only population and AV. The 50% to 150% band is mainly used, but some will go to 200%.

Create a Total Cost of Compensation (less medical) spreadsheet to get an hourly net pay. Arbitration will shoot for the 50th percentile.

Note-taking by management during negotiations is subject to the Public Records Act.

Use what-if and packaged proposals when possible.

Grant Funding:

AFG can fund tenders. DOE can fund radios and SCBAs, especially regional grants, volunteer training, and PPE.

Include tax and any support equipment in proposals and explanations (only four states tax municipal governments).

Show “need” using data.

Show your ongoing plan for maintaining equipment or personnel hired.

Sources include:

DNR (surplus engine program, volunteer funding, HB 1168 grants, Wildland fire training)

Dept of Ecology (hazmat training and equipment for oil spills, pipelines, railroads...)

Dept of Commerce (fire stations)

Shippers' funding grants are collected through state tax

AFG (hazmat training, department risk analysis [pump test demonstrates need])

L&I for safety equipment (gurneys, hoods, washing machines...). This can include a 10% reduction in L&I premiums.

County grants via commissioners.

SAFER for volunteer PPE, training, and physicals—show plan with detailed financial section—retention grants for advanced training, including *any* college courses.

Grants are all about the granting agency's needs, NOT ours.

Find 5-10 things unique about ECFR—geography (a river dividing us...). Describe things people from the other side of the country will understand (hydrants v. plugs, sales tax...) on applications.

Sun	Mon	Tue	Wed	Thur
5 † B SHIFT	7 A SHIFT	Nov 1 A SHIFT Events 10-Minute Training Stations 91 & 94 Physical Abilities Test 08:00 - 12:00 Station 42	2 B SHIFT Events Physical Abilities Test 08:00 - 12:00 Station 42	4 A SHIFT Events Full-time Hiring Asses 07:00 - 17:00 Station 91
6 C SHIFT Events 10-Minute Training Stations 91 & 94 Prasch attending Instruct...	Events 10-Minute Training Stations 91 & 94 Prasch attending Instructi Commissioner Meetir 18:30 - 21:00 Station 91	8 B SHIFT Events 10-Minute Training Stations 91 & 94 Prasch attending Instruct...	9 C SHIFT Events Prasch attending Instruct...	11 B SHIFT
12 C SHIFT Events Begin work on burn pr 07:00 - 07:00	14 B SHIFT Events 10-Minute Training Stations 91 & 94 Strategic Planning Me 14:00 - 15:30 Station 91	15 C SHIFT Events 10-Minute Training Stations 91 & 94	16 A SHIFT	18 C SHIFT
19 A SHIFT Events 10-Minute Training Stations 91 & 94 Extinguisher Service 08:00 - 12:00 Station 91	20 B SHIFT Events 10-Minute Training Stations 91 & 94 Commissioner Meetir 18:30 - 21:00 Station 91	22 A SHIFT Events 10-Minute Training Stations 91 & 94	23 B SHIFT	25 A SHIFT
26 B SHIFT Events 10-Minute Training Stations 91 & 94	27 C SHIFT Events 10-Minute Training Stations 91 & 94	29 B SHIFT Events 10-Minute Training Stations 91 & 94	30 C SHIFT	

* Indicates time starts on following calendar day

* Events and Time Off follow default Split Time of Day of 07:00

† The hour from 01:00 to 02:00 on November 5 exists twice due to Daylight Saving Time.