

# **EAST COUNTY FIRE & RESCUE**

## **REGULAR BOARD OF FIRE COMMISSIONERS MEETING**

**August 7, 2018**

**Station 91**

**6:30 PM**

## **AGENDA**

### **CALL TO ORDER:**

Flag Salute

### **SWEAR IN NEW COMMISSIONER:**

Swear in new Commissioner, Joshua Seeds

### **AGENDA ADJUSTMENTS:**

### **CONSENT AGENDA:**

1. Approval of July 17, 2018 Regular Board Meeting Minutes
2. Approval of July 17, 2018 Local BVFF&RO Meeting Minutes
3. Approval of July 27, 2018 Pro & Con Committee Special Meeting
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

### **OPEN TO PUBLIC:**

### **CORRESPONDENCE:**

### **STAFF REPORT:**

Chief Swinhart  
Deputy Chief Carnes  
Assistant Chief Jacobs

### **VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

### **SAFETY REPORT:**

### **FIRE DISTRICT BUSINESS:**

- Lid Lift Status
- Notice from DNR Regarding Misallocated Funds – Select a meeting date/time
- Update on Surplus Vehicles.

See Reverse

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**This Meeting is Being Recorded.**  
**Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.**  
Page # 1 of 2

**COMMITTEES AND SPECIAL MEETINGS:**

- ECAAB
- Shared Service Committee
- Risk Group
- Safety Committee Representative
- Revenue Exploratory Committee
- Communication with Neighboring Elected Officials

**COMMISSIONER COMMENTS:**

**OPEN TO PUBLIC:**

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

**ROUND TABLE:**

Monthly Event Calendar

Policy Review Meeting Wednesday, August 22, 2018 6:00

Strategic Planning Meeting Wednesday, August 29, 2018 6:00 PM

Shared Services Meeting Monday, September 5, 2018 2:00 PM

**EXECUTIVE SESSION:**

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

**ADJOURNMENT:**

Next Regular Board Meeting: August 21, 2018, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE  
 CONSENT AGENDA  
 August 7, 2018**

1. Minutes –

- July 17, 2018 Regular Meeting
- July 17, 2018 Local BVFF&RO Meeting
- July 27, 2018 Pro & con Committee Meeting

2. Invoices

- \$31,395.05
  - i. Check Nos.10844-10862 dated July 20, 2018
- \$ 43.36
  - i. DOR Use Tax, EFT dated July 31, 2018

3. Approved Commissioner Stipends August 10 Pay Date

Name	Regular Meeting	Committee Meeting	For the Period		Education	Other	Total
			July 16	July 31			
<b>Berg</b>	1	1	1		0	0	<b>3</b>
<b>Martin</b>	1	0	1		0	0	<b>2</b>
<b>Petty</b>	1	0	1		0	0	<b>2</b>
<b>Taggart</b>	1	0	0		0	0	<b>1</b>

4. Voided/Destroyed Claims/Payroll Warrants  
 None

5. Payroll/Benefits EFT's

- \$55,615.07

\_\_\_\_\_  
 Commissioner Mike Taggart – Chair

\_\_\_\_\_  
 Commissioner Martha Martin – Vice Chair

\_\_\_\_\_  
 Commissioner Mike Berg

\_\_\_\_\_  
 Commissioner Sherry Petty

# EAST COUNTY FIRE & RESCUE

## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

July 17, 2018

### CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 20:33 at Station 91.

The following were in attendance:

Martha Martin

Mike Carnes

Tad Crum

Richard Hamby

Sherry Petty

Robert Jacobs

Joshua Seeds

Mike Taggart

Mike Berg

Iliana Ortega

### BUSINESS:

None

### ADJOURNMENT:

The Local Board adjourned at 20:35.

Respectfully Submitted,

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**Sherry Petty**, Commissioner,  
Mike Berg, Alternate

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**Tad Crum**, FF's Assoc. Liaison  
Paula Knapp, FF's Assoc. Liaison Alternate

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**Bob Jacobs**, Chief's Rep.

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**Mike Taggart**, Chairperson  
Marth Martin, Alternate

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**Iliana Ortega**, District Secretary  
Bob Jacobs, Alternate

**DISTRICT SEAL:**

***EAST COUNTY FIRE & RESCUE***  
***REGULAR BOARD OF FIRE COMMISSIONERS MEETING***

July 3, 2018

Station 91

6:30 PM

**Draft Minutes**

**ATTENDANCE:**

Martha Martin

Mike Carnes

Tad Crum

Richard Hamby

Sherry Petty

Robert Jacobs

Joshua Seeds

Mike Taggart

Mike Berg

Iliana Ortega

**CALL TO ORDER:** 18:30

Flag Salute

**AGENDA ADJUSTMENTS:**

**CONSENT AGENDA:**

1. Approval of July 3, 2018 Regular Board Meeting Minutes
2. Approval of July 3, 2018 Local BVFF&RO Meeting Minutes
3. Approval of July 5, 2018 Station Tour
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s): None

**Motion by Commissioner Petty to approve the consent agenda, seconded by Commissioner Martin. Motion passed unanimously.**

**OPEN TO PUBLIC:**

None

**CORRESPONDENCE:**

None

**STAFF REPORT:**

Deputy Chief Carnes read his report; a copy is in the packet.

- There have been 3 Brown Outs at Station 94 since the last meeting.
- Chief Carnes said that Miller Heating has completed the Heat Pump work at Station 93.
- Chief Carnes has reported changes in staffing as two part time firefighters are departing, there have been offers made to bring on an additional two- of who will make a great addition to ECFR.
- Chief Carnes announced that 4<sup>th</sup> of July went well with no reported fires.
- Chief Carnes is planning a vacation from July 30<sup>th</sup> to August 5<sup>th</sup>. Chief Jacobs will be on duty.
- Staff is preparing for the Washougal Moto-X event on Saturday, July 28<sup>th</sup>.

- ECFR's annual Open House will take place on Sunday, July 29<sup>th</sup>. Please inform staff if you can help with this event.

Chief Jacobs read his report; a copy is in the packet.

- EST training is scheduled for July 23, 2018 at Station 93 at 7:00 PM.
- Chief Jacobs reported that the next DOC/EOC training will be held on September 11, 2018 at Station 91 at 7:00 PM
- Chief Jacobs announced the upcoming Motocross dates are July 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup>.
- A joint exercise with the ARES/RACES group will take place on September 11, 2018 at 7:00 PM at Station 91.

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

None

**SAFETY REPORT:**

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- The next Safety Committee meeting will be July 24, 2018, 7:30PM at Station 91.

**FIRE DISTRICT BUSINESS:**

Vacant Commissioner Seat Letter of Interest

The board of Commissioners was presented with a letter of interest for the vacant Commissioner seat on behalf of Joshua Seeds. The Board has reviewed the letter, and a copy is in the packet. The applicant appeared for an interview session with the ECFR Board of Commissioners. It was decided that the Board would go into executive session. (see page 4 for executive session outcome)

Community Presentation on Fire Levy Lid Lift

Chief Carnes gave an informative community presentation regarding the Fire Levy Lid Lift, there was a question and answer session to follow.

Lid Lift Resolution

**Motion by Commissioner Martin to approve Multi-Year Fire Levy Lid Lift Resolution #241-07172018 seconded by Commissioner Petty. Motion passed unanimously**

Lid Lift Status

News Release announcing the multi-year lid lift proposition is scheduled to go out on July 18, 2018.

Washington Voting Rights Act

The Commissioners were provided copies regarding the new Washington Voting Rights Act. They discussed sending all the information to the attorney Brian Snure to evaluate and provide the District with appropriate direction on how to handle this item moving forward.

Update on Surplus Vehicles

Engine and vehicle have been listed for sale on craigslist in addition the Engine is now on EBay. There is no further business to report.

Policy #00.2.1 Cell Phone Usage

**Motion by Commissioner Martin to approve Policy #00.2.1 Cell Phone Usage, seconded by Commissioner Taggart. Motion passed unanimously**

Policy #10.7.24 Attendance Policy

**Motion by Commissioner Martin to approve Policy #10.7.24 Attendance Policy, seconded by Commissioner Taggart. Motion passed unanimously**

Policy #10.8.3 Attendance Policy

**Motion by Commissioner Martin to approve Policy #10.8.3 Attendance Policy, seconded by Commissioner Taggart. Motion passed unanimously**

Adopt Full Time Hiring List

**Motion by Commissioner Berg to approve adopting a Full Time hiring list, seconded by Commissioner Martin. Motion passed unanimously**

Station 94 Roof Quotes

The Board was presented with three different vendor quotes for the roof repairs at Station 94 to keep the birds out.

**Motion by Commissioner Berg to approve hiring Greggs Roofing to do the work for the cost of \$1536, seconded by Commissioner Martin. Motion passed unanimously**

**COMMITTEES AND SPECIAL MEETINGS:**

Shared Services Committee

The Shared Services committee met with council people from Camas and Washougal and shared the idea of holding a Shared Services Committee Workshop. A formal letter will be generated and sent to invite them to those workshops. This committee is scheduled to meet on August 30<sup>th</sup>, 2018.

**COMMISSIONER COMMENTS:**

- Commissioner Taggart announced that he will be on vacation and out of cell phone range from July 21<sup>st</sup> – July 28<sup>th</sup>.
- Commissioner Berg requested a follow up on the No Service Area Invoice, Fennell. ECFR staff reported that the Fennell's have set up a monthly payment plan and have so far made one payment.
- Commissioner Berg is requesting that Chief Carnes generate a master maintenance needs list for all the Stations based on the notes from the Station Tours.
- Commissioner Berg would like to coordinate a Fire District Garage Sale to try and vend the abundance of surplus and out of service equipment from all the stations.
- Commissioner Martin announced that Washington Fire Commissioners Conference will be taking place October 24<sup>th</sup> – 27<sup>th</sup>.

**OPEN TO PUBLIC:**

None

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

Nothing to Report.

**ROUND TABLE:**

The Board reviewed the July 2018 events calendar.

The next shared services workshop is scheduled for August 6<sup>th</sup>, 2018 at 2:00PM.

The next policy meeting is scheduled for August 22, 2018 at 6:00PM.  
The next strategic planning is scheduled for August 29, 2018 at 6:00PM.

**EXECUTIVE SESSION:**

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The board went into executive session at 19:05 for 10 minutes.

The board reconvened at 19:16

**Motion by Commissioner Taggart** to select Joshua Seeds as the new ECFR Commissioner, seconded by **Commissioner Petty**. **Motion passed unanimously**

**ADJOURNMENT:**

Next Regular Board Meeting: August 7, 2018, Station 91, 6:30PM

**Motion by Commissioner Martin** to adjourn at 20:35 hours, **seconded by Commissioner Petty**. **Motion passed unanimously.**

\_\_\_\_\_  
Mike Taggart, Chairperson

\_\_\_\_\_  
Martha Martin, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Mike Berg, Commissioner

**ATTEST:**

**DISTRICT SEAL:**

\_\_\_\_\_  
Iliana Ortega, District Secretary



# EAST COUNTY FIRE & RESCUE

## SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

July 27, 2018

Station 91

### Draft Minutes

**ATTENDANCE:**

Martha Martin

Nick Swinhart

Mike Berg

Mike Carnes

Sherry Petty

Iliana Ortega

**CALL TO ORDER:** 11:00

Commissioner Martin called the meeting to order. The purpose of the special meeting is to discuss and approve the Pro and Con Committee requirement for the Fire Levy Lid Lift that will be on the November ballot. This committee is will be required to create a Pro Statement by August 13th, 2018.

The committee will be composed of three individuals who currently reside within district. The three citizens to fill the assignment are as follow- Michelle Eisenbeis, John Straub, and Mike Taggart.

**Motion by Commissioner Martin to approve assignment of the Pro Committee seconded by Commissioner Petty. Motion passed unanimously.**

If for any reason a need to have an alternate for the Pro Committee develops, Commissioner Martha Martin lives in district will assume responsibility for that role.

**Motion by Commissioner Berg to approve Martha Martin as alternate to Pro Committee seconded by Commissioner Petty. Motion passed unanimously.**

As of the day of this special meeting there has been no interest to form a Con Committee

**Meeting adjourned:** 11:11

Respectfully Submitted,  
Absent

\_\_\_\_\_  
Mike Taggart, Chairperson

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Martha Martin, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

**ATTEST:**

**DISTRICT SEAL:**

\_\_\_\_\_  
Iliana Ortega, District Secretary

## CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

07/16/2018 To: 07/31/2018

Time: 09:50:45 Date: 08/03/2018  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
845	07/20/2018	Claims	6291	10844	ANNAS CONSULTANTS, INC	638.19	Invoice #2397
					001 - 522 60 41 004 - SCBA Mtce	638.19	Annual Service To Breathing Air Compressor
846	07/20/2018	Claims	6291	10845	BI-MART CORPORATION	108.27	Account #930279
					001 - 522 10 32 000 - Cleaning and Sanitation	41.26	Station 94 Food Storage
					001 - 522 10 32 000 - Cleaning and Sanitation	37.92	Station 94 Water Filters
					001 - 522 20 31 000 - Food and Water	13.96	Station 94 Bottled Water
					001 - 522 20 31 000 - Food and Water	3.78	Station 94 Bottled Water
					001 - 522 20 31 000 - Food and Water	11.35	Station 94 Bottled Water And Ice
847	07/20/2018	Claims	6291	10846	CITY OF CAMAS (Water)	205.96	Account # 031060-000; Account # 016111-000
					001 - 522 20 43 000 - Hydrant/Fireline	95.82	Station 91 Fireline
					001 - 522 50 46 091 - Water & Sewer (St 91)	110.14	Station 91 Water Service
848	07/20/2018	Claims	6291	10847	CLARK COUNTY TREASURER	101.04	Customer # 1802
					001 - 522 20 40 000 - Radio Dispatch	101.04	Q2 Net Motion Support
849	07/20/2018	Claims	6291	10848	CLARK PUBLIC UTILITIES	1,086.42	Account # 7177-363-4; Account # 7200-239-7; Account # 7200-401-3
					001 - 522 50 43 091 - Electrical Service (St 91)	496.91	Station 91 Electrical Use
					001 - 522 50 43 093 - Electrical & Htg (St 93)	355.07	Station 93 Electrical Service
					001 - 522 50 43 094 - Electric & Heating (St 94)	234.44	Station 94 Electrical Service
850	07/20/2018	Claims	6291	10849	Matthew C Hazlett	246.00	Per Diem For Fire Officer Training
					001 - 522 45 41 000 - Meals (Training)	246.00	Per Diem For Fire Officer Training
851	07/20/2018	Claims	6291	10850	KAREN'S SEW IT ALL	5.00	Invoice # 7692
					001 - 522 20 25 001 - FF Uniforms	5.00	Zipper Repair On FF Uniform Pants - Sorenson
852	07/20/2018	Claims	6291	10851	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	28.83	Payer ID # 908516
					001 - 522 10 40 002 - Copier Mtce	28.83	July 2018 Copier Maintenance
853	07/20/2018	Claims	6291	10852	LN CURTIS & SONS	4,360.31	Customer # C32870; Customer # C32870
					001 - 522 20 32 004 - Hose & Nozzles	1,017.89	Hard Suction For New Engine 91
					001 - 522 60 41 004 - SCBA Mtce	3,342.42	Required Maintenance On SCBA Regulator
854	07/20/2018	Claims	6291	10853	MILLER'S HEATING & AIR	1,830.90	Account # 140544
					001 - 522 50 40 000 - Bldg Repair & Maint	1,830.90	Station 93 Duct Work
855	07/20/2018	Claims	6291	10854	NORTHWEST SAFETY CLEAN	723.86	18-21370; Invoice # 18-21242
					001 - 522 20 38 001 - PPE Accessories	339.74	Repair Damaged Turnouts
					001 - 522 20 38 001 - PPE Accessories	384.12	Repair Damaged Turnouts
856	07/20/2018	Claims	6291	10855	PACIFIC TRUCK & TRAILER SERVICE, INC	2,223.71	Invoice # 2018-28682; Invoice # 2018-28696
					001 - 522 60 48 915 - U94	195.12	Battery Cables Replaced On U94
					001 - 522 60 48 916 - E94	2,028.59	Annual Apparatus Inspection And Maintenance
857	07/20/2018	Claims	6291	10856	ERIC TIERNEY	500.00	Invoice # 282
					001 - 522 10 40 001 - Computer/Website Mtce & R	500.00	August 2018 Monthly Computer Support
858	07/20/2018	Claims	6291	10857	UNIFIRE	100.11	Customer # 008088
					001 - 522 60 43 000 - Small Engine Repair	100.11	Replace Worn Rubber Feet On PPV Fans

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

07/16/2018 To: 07/31/2018

Time: 09:50:45 Date: 08/03/2018  
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>859</b>	<b>07/20/2018</b>	<b>Claims</b>	<b>6291</b>	<b>10858</b>	<b>VERIZON WIRELESS</b>	<b>139.72</b>	<b>Account # 471176028-00001</b>
					001 - 522 20 41 002 - Verizon MDC Cards	80.02	Engine 91 And 94 MDC
					001 - 522 20 41 003 - Cell Phones E91 & E94	59.70	Engine 94 Cell Phone
<b>860</b>	<b>07/20/2018</b>	<b>Claims</b>	<b>6291</b>	<b>10859</b>	<b>VANCOUVER DISTRICT 2010 WASTE CONNECTIONS</b>	<b>150.67</b>	<b>Account # 2010-975129; Account # 2010-1022802</b>
					001 - 522 50 44 091 - Garbage (St 91)	121.49	Station 91 Garbage Service
					001 - 522 50 44 093 - Garbage (St 93)	29.18	Station 93 Garbage Service
<b>861</b>	<b>07/20/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>10860</b>	<b>OPEIU Local 11</b>	<b>57.00</b>	<b>Pay Cycle(s) 07/25/2018 To 07/25/2018 - OPEIU Dues</b>
					001 - 589 99 99 000 - Payroll Clearing	28.50	
					001 - 589 99 99 000 - Payroll Clearing	28.50	
<b>862</b>	<b>07/20/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>10861</b>	<b>TRUSTEED PLANS SERVICE CORPORATION</b>	<b>18,739.06</b>	<b>Pay Cycle(s) 07/01/2018 To 07/31/2018 - PPO-100; Pay Cycle(s) 07/01/2018 To 07/31/2018 - Kaiser; Pay Cycle(s) 07/01/2018 To 07/31/2018 - Dental; Pay Cycle(s) 07/01/2018 To 07/31/2018 - Disability - FF</b>
					001 - 522 10 22 001 - Admin Medical Insurance	1,184.36	
					001 - 522 10 22 001 - Admin Medical Insurance	1,135.61	
					001 - 522 10 22 001 - Admin Medical Insurance	1,428.88	
					001 - 522 10 22 001 - Admin Medical Insurance	92.83	
					001 - 522 10 22 001 - Admin Medical Insurance	92.83	
					001 - 522 10 22 001 - Admin Medical Insurance	170.86	
					001 - 522 10 26 001 - Admin Disability	284.17	
					001 - 522 10 26 001 - Admin Disability	2.40	
					001 - 522 20 22 001 - FF Medical Insurance	1,730.61	
					001 - 522 20 22 001 - FF Medical Insurance	542.33	
					001 - 522 20 22 001 - FF Medical Insurance	1,360.11	
					001 - 522 20 22 001 - FF Medical Insurance	1,764.99	
					001 - 522 20 22 001 - FF Medical Insurance	1,764.99	
					001 - 522 20 22 001 - FF Medical Insurance	651.23	
					001 - 522 20 22 001 - FF Medical Insurance	1,764.99	
					001 - 522 20 22 001 - FF Medical Insurance	651.23	
					001 - 522 20 22 001 - FF Medical Insurance	651.23	
					001 - 522 20 22 001 - FF Medical Insurance	88.90	
					001 - 522 20 22 001 - FF Medical Insurance	159.13	
					001 - 522 20 22 001 - FF Medical Insurance	159.13	
					001 - 522 20 22 001 - FF Medical Insurance	53.54	
					001 - 522 20 22 001 - FF Medical Insurance	159.13	
					001 - 522 20 22 001 - FF Medical Insurance	53.54	
					001 - 522 20 22 001 - FF Medical Insurance	159.13	
					001 - 522 20 22 001 - FF Medical Insurance	53.54	
					001 - 522 20 22 001 - FF Medical Insurance	53.54	
					001 - 522 20 26 001 - FF Disability	185.91	
					001 - 522 20 26 001 - FF Disability	202.24	
					001 - 522 20 26 001 - FF Disability	175.22	
					001 - 522 20 26 001 - FF Disability	119.64	
					001 - 522 20 26 001 - FF Disability	236.80	
					001 - 522 20 26 001 - FF Disability	167.76	
					001 - 522 20 26 001 - FF Disability	229.44	
					001 - 522 20 26 001 - FF Disability	197.58	
					001 - 522 20 26 001 - FF Disability	261.74	
					001 - 522 20 26 001 - FF Disability	2.40	
					001 - 522 20 26 001 - FF Disability	2.40	
					001 - 522 20 26 001 - FF Disability	2.40	
					001 - 522 20 26 001 - FF Disability	2.40	
					001 - 522 20 26 001 - FF Disability	2.40	



# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

07/16/2018 To: 07/31/2018

Time: 09:51:21 Date: 08/03/2018  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
807	07/31/2018	Claims	62911	EFT	STATE OF WASHINGTON DEPARTMENT OF REVENUE	43.36	Written From Use Tax Report
			001 - 522 20 32 002 - Equipment			16.53	Accountability Boards For Apparatus 1020, 1014, 1018
			001 - 594 22 64 000 - New Engine 91			26.83	Crosslay Cover For New Engine 91
						43.36	
001 General Fund						43.36	
						43.36	Claims: 43.36

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

07/16/2018 To: 07/31/2018

Time: 09:43:24 Date: 08/03/2018

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
808	07/25/2018	Payroll	6291	EFT		3,109.75	
					001 - 522 20 10 001 - Firefighter Salaries	1,821.60	
					001 - 522 20 10 001 - Firefighter Salaries	956.52	
					001 - 522 20 10 001 - Firefighter Salaries	30.36	
					001 - 522 20 10 001 - Firefighter Salaries	607.20	
					001 - 522 20 14 001 - FF Overtime	455.40	
					001 - 522 20 14 001 - FF Overtime	478.20	
					001 - 589 99 99 000 - Payroll Clearing	-1,239.53	
809	07/25/2018	Payroll	6291	EFT		203.15	
					001 - 522 10 11 001 - Commissioner Wages	228.00	
					001 - 589 99 99 000 - Payroll Clearing	-24.85	
810	07/25/2018	Payroll	6291	EFT		3,387.74	
					001 - 522 20 10 001 - Firefighter Salaries	2,684.16	
					001 - 522 20 10 001 - Firefighter Salaries	671.04	
					001 - 522 20 14 001 - FF Overtime	1,006.56	
					001 - 522 20 19 001 - Capt Deferred Comp	270.43	
					001 - 589 99 99 000 - Payroll Clearing	-1,244.45	
811	07/25/2018	Payroll	6291	EFT		2,319.88	
					001 - 522 10 10 001 - Admin Salaries	3,780.51	
					001 - 522 10 19 001 - Admin Deferred Comp	234.39	
					001 - 589 99 99 000 - Payroll Clearing	-1,695.02	
812	07/25/2018	Payroll	6291	EFT		810.66	
					001 - 522 20 10 001 - Firefighter Salaries	1,008.00	
					001 - 589 99 99 000 - Payroll Clearing	-197.34	
813	07/25/2018	Payroll	6291	EFT		34.63	
					001 - 522 20 11 001 - Volunteer Stipends	37.50	
					001 - 589 99 99 000 - Payroll Clearing	-2.87	
814	07/25/2018	Payroll	6291	EFT		2,059.99	
					001 - 522 10 10 001 - Admin Salaries	2,073.60	
					001 - 522 10 10 001 - Admin Salaries	259.20	
					001 - 522 10 10 001 - Admin Salaries	259.20	
					001 - 522 10 14 001 - Admin Overtime	72.90	
					001 - 522 10 19 001 - Admin Deferred Comp	165.22	
					001 - 589 99 99 000 - Payroll Clearing	-770.13	
815	07/25/2018	Payroll	6291	EFT		1,878.17	
					001 - 522 20 10 001 - Firefighter Salaries	1,821.60	
					001 - 522 20 10 001 - Firefighter Salaries	607.20	
					001 - 589 99 99 000 - Payroll Clearing	-550.63	
816	07/25/2018	Payroll	6291	EFT		1,837.32	
					001 - 522 20 10 001 - Firefighter Salaries	1,363.50	
					001 - 522 20 10 001 - Firefighter Salaries	729.00	
					001 - 522 20 11 001 - Volunteer Stipends	450.00	
					001 - 589 99 99 000 - Payroll Clearing	-705.18	
817	07/25/2018	Payroll	6291	EFT		1,041.89	
					001 - 522 20 10 001 - Firefighter Salaries	1,363.00	
					001 - 522 20 14 001 - FF Overtime	43.50	
					001 - 589 99 99 000 - Payroll Clearing	-364.61	
818	07/25/2018	Payroll	6291	EFT		259.16	
					001 - 522 20 10 001 - Firefighter Salaries	312.00	
					001 - 589 99 99 000 - Payroll Clearing	-52.84	
819	07/25/2018	Payroll	6291	EFT		2,344.92	
					001 - 522 20 10 001 - Firefighter Salaries	3,260.16	
					001 - 589 99 99 000 - Payroll Clearing	-915.24	

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

07/16/2018 To: 07/31/2018

Time: 09:43:24 Date: 08/03/2018

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>820</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>1,178.40</b>	
					001 - 522 20 10 001 - Firefighter Salaries	2,108.88	
					001 - 522 20 19 001 - Capt Deferred Comp	130.75	
					001 - 589 99 99 000 - Payroll Clearing	-1,061.23	
<b>821</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>474.45</b>	
					001 - 522 20 11 001 - Volunteer Stipends	513.75	
					001 - 589 99 99 000 - Payroll Clearing	-39.30	
<b>822</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>571.44</b>	
					001 - 522 20 10 001 - Firefighter Salaries	708.13	
					001 - 589 99 99 000 - Payroll Clearing	-136.69	
<b>823</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>41.56</b>	
					001 - 522 20 11 001 - Volunteer Stipends	45.00	
					001 - 589 99 99 000 - Payroll Clearing	-3.44	
<b>824</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>62.33</b>	
					001 - 522 20 11 001 - Volunteer Stipends	67.50	
					001 - 589 99 99 000 - Payroll Clearing	-5.17	
<b>825</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>6.92</b>	
					001 - 522 20 11 001 - Volunteer Stipends	7.50	
					001 - 589 99 99 000 - Payroll Clearing	-0.58	
<b>826</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>62.33</b>	
					001 - 522 20 11 001 - Volunteer Stipends	67.50	
					001 - 589 99 99 000 - Payroll Clearing	-5.17	
<b>827</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>315.84</b>	
					001 - 522 10 11 001 - Commissioner Wages	342.00	
					001 - 589 99 99 000 - Payroll Clearing	-26.16	
<b>828</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>13.85</b>	
					001 - 522 20 11 001 - Volunteer Stipends	15.00	
					001 - 589 99 99 000 - Payroll Clearing	-1.15	
<b>829</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>1,151.95</b>	
					001 - 522 10 10 001 - Admin Salaries	1,180.80	
					001 - 522 10 10 001 - Admin Salaries	131.20	
					001 - 522 10 10 001 - Admin Salaries	87.44	
					001 - 522 10 14 001 - Admin Overtime	98.40	
					001 - 589 99 99 000 - Payroll Clearing	-345.89	
<b>830</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>210.55</b>	
					001 - 522 10 11 001 - Commissioner Wages	228.00	
					001 - 589 99 99 000 - Payroll Clearing	-17.45	
<b>831</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>2,879.11</b>	
					001 - 522 20 10 001 - Firefighter Salaries	2,370.07	
					001 - 522 20 10 001 - Firefighter Salaries	639.12	
					001 - 522 20 14 001 - FF Overtime	958.80	
					001 - 589 99 99 000 - Payroll Clearing	-1,088.88	
<b>832</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>173.15</b>	
					001 - 522 20 11 001 - Volunteer Stipends	187.50	
					001 - 589 99 99 000 - Payroll Clearing	-14.35	
<b>833</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>806.54</b>	
					001 - 522 20 11 001 - Volunteer Stipends	900.00	
					001 - 589 99 99 000 - Payroll Clearing	-93.46	
<b>834</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>		<b>297.04</b>	
					001 - 522 10 11 001 - Commissioner Wages	342.00	
					001 - 589 99 99 000 - Payroll Clearing	-44.96	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
835	07/25/2018	Payroll	6291	EFT		3,427.36	
					001 - 522 20 10 001 - Firefighter Salaries	5,593.00	
					001 - 522 20 19 001 - Capt Deferred Comp	346.77	
					001 - 589 99 99 000 - Payroll Clearing	-2,512.41	
836	07/25/2018	Payroll	6291	EFT		749.57	
					001 - 522 20 11 001 - Volunteer Stipends	900.00	
					001 - 589 99 99 000 - Payroll Clearing	-150.43	
837	07/25/2018	Payroll	6291	EFT		1,791.81	
					001 - 522 20 10 001 - Firefighter Salaries	1,917.36	
					001 - 522 20 10 001 - Firefighter Salaries	639.12	
					001 - 589 99 99 000 - Payroll Clearing	-764.67	
838	07/25/2018	Payroll	6291	EFT		1,318.00	
					001 - 522 20 10 001 - Firefighter Salaries	852.50	
					001 - 522 20 10 001 - Firefighter Salaries	446.40	
					001 - 522 20 14 001 - FF Overtime	406.88	
					001 - 589 99 99 000 - Payroll Clearing	-387.78	
839	07/25/2018	Payroll	6291	EFT		1,678.69	
					001 - 522 20 10 001 - Firefighter Salaries	575.28	
					001 - 522 20 10 001 - Firefighter Salaries	1,725.84	
					001 - 589 99 99 000 - Payroll Clearing	-622.43	
840	07/25/2018	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	10,712.69	Pay Cycle(s) 07/25/2018 To 07/25/2018 - DComp; Pay Cycle(s) 07/25/2018 To 07/25/2018 - PERS2; Pay Cycle(s) 07/25/2018 To 07/25/2018 - LEOFF2
					001 - 522 10 26 002 - Admin Retirement PERS	359.43	
					001 - 522 10 26 002 - Admin Retirement PERS	190.23	
					001 - 522 10 28 001 - Admin Retirement LEOFF	218.01	
					001 - 522 20 26 002 - FF Retirement PERS	128.02	
					001 - 522 20 26 002 - FF Retirement PERS	265.75	
					001 - 522 20 26 002 - FF Retirement PERS	178.63	
					001 - 522 20 26 002 - FF Retirement PERS	39.62	
					001 - 522 20 26 002 - FF Retirement PERS	89.93	
					001 - 522 20 26 002 - FF Retirement PERS	159.94	
					001 - 522 20 28 001 - FF Retirement LEOFF	236.17	
					001 - 522 20 28 001 - FF Retirement LEOFF	251.53	
					001 - 522 20 28 001 - FF Retirement LEOFF	131.88	
					001 - 522 20 28 001 - FF Retirement LEOFF	177.03	
					001 - 522 20 28 001 - FF Retirement LEOFF	121.61	
					001 - 522 20 28 001 - FF Retirement LEOFF	215.46	
					001 - 522 20 28 001 - FF Retirement LEOFF	322.53	
					001 - 522 20 28 001 - FF Retirement LEOFF	138.82	
					001 - 522 20 28 001 - FF Retirement LEOFF	124.95	
					001 - 589 99 99 000 - Payroll Clearing	285.43	
					001 - 589 99 99 000 - Payroll Clearing	1,034.39	
					001 - 589 99 99 000 - Payroll Clearing	275.22	
					001 - 589 99 99 000 - Payroll Clearing	55.00	
					001 - 589 99 99 000 - Payroll Clearing	480.75	
					001 - 589 99 99 000 - Payroll Clearing	102.44	
					001 - 589 99 99 000 - Payroll Clearing	946.77	
					001 - 589 99 99 000 - Payroll Clearing	150.00	
					001 - 589 99 99 000 - Payroll Clearing	90.00	
					001 - 589 99 99 000 - Payroll Clearing	74.39	
					001 - 589 99 99 000 - Payroll Clearing	208.86	
					001 - 589 99 99 000 - Payroll Clearing	154.43	
					001 - 589 99 99 000 - Payroll Clearing	103.80	
					001 - 589 99 99 000 - Payroll Clearing	23.03	



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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 589 99 99 000 - Payroll Clearing			52.26	
		001 - 589 99 99 000 - Payroll Clearing			110.54	
		001 - 589 99 99 000 - Payroll Clearing			92.94	
		001 - 589 99 99 000 - Payroll Clearing			380.56	
		001 - 589 99 99 000 - Payroll Clearing			405.32	
		001 - 589 99 99 000 - Payroll Clearing			351.30	
		001 - 589 99 99 000 - Payroll Clearing			212.52	
		001 - 589 99 99 000 - Payroll Clearing			285.26	
		001 - 589 99 99 000 - Payroll Clearing			195.97	
		001 - 589 99 99 000 - Payroll Clearing			347.20	
		001 - 589 99 99 000 - Payroll Clearing			519.73	
		001 - 589 99 99 000 - Payroll Clearing			223.69	
		001 - 589 99 99 000 - Payroll Clearing			201.35	
<b>841</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT IAFF2444</b>		<b>522.30</b> Pay Cycle(s) 07/25/2018 To 07/25/2018 - IAFF Dues
		001 - 589 99 99 000 - Payroll Clearing			54.80	
		001 - 589 99 99 000 - Payroll Clearing			61.03	
		001 - 589 99 99 000 - Payroll Clearing			54.80	
		001 - 589 99 99 000 - Payroll Clearing			52.73	
		001 - 589 99 99 000 - Payroll Clearing			61.03	
		001 - 589 99 99 000 - Payroll Clearing			58.96	
		001 - 589 99 99 000 - Payroll Clearing			67.26	
		001 - 589 99 99 000 - Payroll Clearing			58.96	
		001 - 589 99 99 000 - Payroll Clearing			52.73	
<b>842</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT IRS</b>		<b>7,527.93</b> 941 Deposit for Pay Cycle(s) 07/25/2018 - 07/25/2018
		001 - 522 10 20 001 - Admin Unemployment/Medic			58.14	
		001 - 522 10 20 001 - Admin Unemployment/Medic			40.96	
		001 - 522 10 20 001 - Admin Unemployment/Medic			21.17	
		001 - 522 10 21 001 - Commissioner Payroll Benefit			17.45	
		001 - 522 10 21 001 - Commissioner Payroll Benefit			26.16	
		001 - 522 10 21 001 - Commissioner Payroll Benefit			17.45	
		001 - 522 10 21 001 - Commissioner Payroll Benefit			26.16	
		001 - 522 20 20 001 - FF Unemployment/Medicare			62.47	
		001 - 522 20 20 001 - FF Unemployment/Medicare			66.18	
		001 - 522 20 20 001 - FF Unemployment/Medicare			77.12	
		001 - 522 20 20 001 - FF Unemployment/Medicare			34.24	
		001 - 522 20 20 001 - FF Unemployment/Medicare			194.51	
		001 - 522 20 20 001 - FF Unemployment/Medicare			107.59	
		001 - 522 20 20 001 - FF Unemployment/Medicare			23.86	
		001 - 522 20 20 001 - FF Unemployment/Medicare			47.27	
		001 - 522 20 20 001 - FF Unemployment/Medicare			31.43	
		001 - 522 20 20 001 - FF Unemployment/Medicare			54.17	
		001 - 522 20 20 001 - FF Unemployment/Medicare			57.54	
		001 - 522 20 20 001 - FF Unemployment/Medicare			85.14	
		001 - 522 20 20 001 - FF Unemployment/Medicare			37.07	
		001 - 522 20 20 001 - FF Unemployment/Medicare			130.49	
		001 - 522 20 20 001 - FF Unemployment/Medicare			33.37	
		001 - 522 20 21 001 - Medicare/SS Vol			2.87	
		001 - 522 20 21 001 - Medicare/SS Vol			39.30	
		001 - 522 20 21 001 - Medicare/SS Vol			3.44	
		001 - 522 20 21 001 - Medicare/SS Vol			5.17	
		001 - 522 20 21 001 - Medicare/SS Vol			0.58	
		001 - 522 20 21 001 - Medicare/SS Vol			5.17	
		001 - 522 20 21 001 - Medicare/SS Vol			1.15	
		001 - 522 20 21 001 - Medicare/SS Vol			14.35	
		001 - 522 20 21 001 - Medicare/SS Vol			68.85	
		001 - 522 20 21 001 - Medicare/SS Vol			68.85	
		001 - 589 99 99 000 - Payroll Clearing			730.08	
		001 - 589 99 99 000 - Payroll Clearing			24.85	
		001 - 589 99 99 000 - Payroll Clearing			395.18	

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			001 - 589 99 99 000 - Payroll Clearing			299.45	
			001 - 589 99 99 000 - Payroll Clearing			105.09	
			001 - 589 99 99 000 - Payroll Clearing			2.87	
			001 - 589 99 99 000 - Payroll Clearing			248.28	
			001 - 589 99 99 000 - Payroll Clearing			197.72	
			001 - 589 99 99 000 - Payroll Clearing			516.77	
			001 - 589 99 99 000 - Payroll Clearing			237.49	
			001 - 589 99 99 000 - Payroll Clearing			23.86	
			001 - 589 99 99 000 - Payroll Clearing			486.53	
			001 - 589 99 99 000 - Payroll Clearing			136.75	
			001 - 589 99 99 000 - Payroll Clearing			39.30	
			001 - 589 99 99 000 - Payroll Clearing			71.66	
			001 - 589 99 99 000 - Payroll Clearing			3.44	
			001 - 589 99 99 000 - Payroll Clearing			5.17	
			001 - 589 99 99 000 - Payroll Clearing			0.58	
			001 - 589 99 99 000 - Payroll Clearing			5.17	
			001 - 589 99 99 000 - Payroll Clearing			26.16	
			001 - 589 99 99 000 - Payroll Clearing			1.15	
			001 - 589 99 99 000 - Payroll Clearing			61.44	
			001 - 589 99 99 000 - Payroll Clearing			17.45	
			001 - 589 99 99 000 - Payroll Clearing			397.69	
			001 - 589 99 99 000 - Payroll Clearing			14.35	
			001 - 589 99 99 000 - Payroll Clearing			93.46	
			001 - 589 99 99 000 - Payroll Clearing			44.96	
			001 - 589 99 99 000 - Payroll Clearing			867.51	
			001 - 589 99 99 000 - Payroll Clearing			150.43	
			001 - 589 99 99 000 - Payroll Clearing			314.16	
			001 - 589 99 99 000 - Payroll Clearing			276.86	
			001 - 589 99 99 000 - Payroll Clearing			272.40	
<b>843</b>	<b>07/25/2018</b>	<b>Payroll</b>	<b>6291</b>	<b>EFT</b>	<b>OR Department of Revenue</b>	<b>354.00</b>	<b>Pay Cycle(s) for OR Tax07/25/2018 - 07/25/2018</b>
			001 - 589 99 99 000 - Payroll Clearing			257.00	
			001 - 589 99 99 000 - Payroll Clearing			97.00	
		001 General Fund				55,615.07	
						<u>55,615.07</u>	
						55,615.07 Payroll:	55,615.07

# Deputy Chief Report

**8-7-18**

Calls since last Commissioner meeting: **75**

EMS: **37**

Fire: **10**

Other: **28**

Calls YTD: 2018- **555**

## **Staff Overtime Numbers:**

Budget Amount: **\$68,000.00**

Used YTD: **\$50,766.82**

% Used: **74.66%**

- Brown outs since last meeting: **2**  
7-13-18, 12 hrs., Station 94  
7-31-18, 24 hrs., Station 94
- Attended the Clark County Chiefs meeting at Station 61 on Wednesday, July 18 2018.
- Special thanks to Iliana Ortega and Paula Knapp for doing a fantastic job organizing our 2018 Open House. Also, thanks to all the ECFR members & staff who participated and helped clean and set up for the event.
- Moto-X coverage went very well again this year. Just a couple minor injuries to tend to and no fires. The parking and campground areas were extremely dry this year but the event hosts did a nice job of setting up the event with safety being in the forefront. Special Thanks to Chief Jacobs for helping with the Operational Planning.
- Attended the Clark County Ops Chiefs meeting at Station 21 on Tuesday, July 24 2018.
- Congratulations to the 2018 Volunteer firefighter graduates from ECFR. There was a BBQ held in their honor on Saturday, August 4 2018 at Station 42. Our newest Volunteer Firefighters are as follows: Dalton Spangler, Aaron Brounstein, Darien Aasen, and Jake Cahill.
- Hand-out of Station tours projects.

## AC Jacobs Report

8-7-18

Next DOC/EOC training September 11<sup>th</sup> Sta. 91 7PM.

July EST training was 7-23-2018.

We are planning a joint exercise with the ARES/RACES group Sept. 11<sup>th</sup> Sta. 91 7PM.

August EST training 8-27-2018.

### Safety Report

Last safety committee meeting was 7-24-18

Next safety committee meeting, 9-25-18 Sta. 91 7:30 PM.

No accidents/ incidents since the last board meeting.

One near miss report reviewed at the last Safety Committee meeting.

Communication Projects/ Key Dates	Mar	Apr	May	Jun	Jul	Aug (Last day to file resolution 8/7, Open Houses)	Sept
<b>General Consulting</b>	Conference Call	Conference Call	Conference Call	Conference Call	Conference Call	Conference Call	Conference Call
<b>Paid Communications</b>	Draft Key Messages & Strategic Communications Plan	PDC Guidelines Memo		Newsletter - Levy rate dropping, challenges to service; public meetings on lid lift resolution in July; Paying cash for fire engine; July 4 safety tips (Drop			
<b>Earned Media</b>		Media List/ Media Release Template	News Release - Call volumes; revenue not keeping up with demand for service; lid lift being considered	News Release - Board to meet on lid lift resolution, public invited to comment	News Release - Board passes resolution; what it would fund; come see at Open House	News Release - Clean Audit	News Release - Insurance rating; how service levels are connected to lower premiums
			Letter to the Editor - Firefighter thanks Board for considering lid lift			LTE - Board chair thanks community for coming to Open House; lid lift will address service issues	
<b>Social &amp; Owned Media</b>			Content for Web Site	Web Updates/ Signage - Come to meeting on lid lift	Web Updates/ Signage - Come to Open House	Web Updates/ Signage - Clean audit	Web Updates
<b>Public Outreach</b>			Develop PowerPoint/ Present to all personnel		Board Meeting 1 & 2 to consider resolution/ Open House - July 29		

Oct (Ballots Drop 10/19)	Nov (General Election Nov 6)					
Conference Call	Conference Call					
FAQ Card (Drop 10/19) Newsletter - Levy Lid Lift (Drop 10/26)						
News Release - Board holds public meetings to answer questions about lid lift						
	Letter to the Editor - Thank you from chief					
Web Updates/ Signage - Public meetings on lid lift	Web Updates/ Signage - Ballots due Nov. 6/ Signage 2 -- Thank you!					
Public meetings 1 & 2 to answer questions						

Aug 2018 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			Aug 1	2	3	4
				<b>Events</b> Trotman IFSAC Evaluat 08:00 - 16:00 Clark County Fire Dis#:		
5	6	7	8	9	10	11
	<b>Events</b> Shared Services Meeting 14:00 - 15:00 Station 91	<b>Events</b> Commissioner Meeting Station 91	<b>Events</b> OTEP Station 91 19:00 - 21:00		<b>Events</b> Allen/ Garrison Kelly Swa. 07:00 - 07:00 Garrison working 7/8, Al Contract Negotiations 08:00 - 09:00 Station 91	
12	13	14	15	16	17	18
		<b>Events</b> ACC/EOC Station 91 19:00 - 21:00				
19	20	21	22	23	24	25
		<b>Events</b> Commissioner Meeting Station 91 18:30 - 21:00	<b>Events</b> Policy Review Meeting 18:00 - 19:00			
26	27	28	29	30	31	
	<b>Events</b> EST Meeting Station 93 19:00 - 21:00	<b>Events</b> Camas Instrument Suppor Station 91 Training Roo 19:00 - 21:00	<b>Events</b> Strategic Planning 18:00 - 19:00			

\* Indicates time starts on following calendar day  
\* Events and Time Off follow default Split Time of Day of 07:00