



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us →



Regular Board of Fire Commissioners Meeting July 02, 2024

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/87072070777?>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 870 7207 0777 and Passcode 092097

This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.

Call to Order

Flag Salute

Agenda Adjustments

Consent Agenda

- Approval of June 18, 2024 Regular Board Meeting Minutes.
- Approval of June 18, 2024 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Public Input

Correspondence

Staff Reports

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

Fire District Business

1. Approve/Disapprove final price of new engine.

Committee Meetings:

1. Communication with Neighboring Elected Officials.
 - City of Camas on July 23, 2024 at 3:00 PM at City Hall.
 - City of Washougal, August 05, 2024 at 3:00 PM at City Hall.
2. Risk Group, TBA.
3. East County Ambulance Advisory Board (ECAAB), held June 26, 2024.
4. Safety Meeting, July 23, 2024 station 91 at 7:30 PM.

Commissioner Comments

Public Comment

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district's monthly event calendar.
- Next Regular Board Meeting July 16, 2024 Station 91 at 6:30 PM – hybrid format.
- Next Commission Staff Workshop Meeting July 11, 2024 Station 91 at 3:00 PM – hybrid format.

Executive Session

RCW 42.30.110 (1) (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Adjournment



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Board of Fire Commissioners Consent Agenda

July 02, 2024

1. Approval of minutes:

- June 18, 2024, Regular Board Meeting Minutes.
- June 18, 2024 BVFF Meeting Minutes.

2. Invoices for \$48,559.47 check number 15160 through 15180 dated June 18, 2024.

3. Approved commissioner stipends for the period of June 16 through June 30 with a July 10 pay date

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	0	0	0	0	1
Martin	1	0	0	0	1	2
Seeds	1	1	0	0	1	3
Taggart	1	0	0	0	0	1
Addis	1	0	0	0	0	1

4. Voided/Destroyed Claims/Payroll Warrants.

5. Excuse absent Commissioner(s).

6. Payroll/Benefits/EFT's in the amount of \$69,028.03 (Payroll).

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Brendan Addis, Commissioner



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Regular Board of Fire Commissioners Meeting

June 18, 2024

Station 91

6:30 PM

Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Brendan Addis

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

John Prasch

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:33. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Commissioner Addis led the flag salute.

Agenda Adjustments

Motion by Commissioner Seeds to change the stipends on the consent agenda under Commissioner Hofmaster from two to three for attending the City of Washougal Meeting on June 3, 2024, **seconded by Commissioner Martin** to change the stipends on the consent agenda under Commissioner Hofmaster from two to three for attending the City of Washougal Meeting on June 3, 2024. **Motion passed unanimously.**

Consent Agenda

- Approval of June 04, 2024 Regular Board Meeting Minutes.
- Approval of June 04, 2024 Local BVFF&RO Meeting Minutes.
- Approval of June 06, 2024 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Taggart to approve the amended consent agenda, seconded by Commissioner Martin. Motion passed unanimously.

Public Input

No comments.

Correspondence

None.

Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the safety committee there was one accident/incident since the last board meeting.

Fire District Business

1. Approval of purpose, scope and policy for – SOG 1.3.9 Financial Reserves. **Motion by Commissioner Taggart to approve SOG 1.3.9 Financial Reserves, seconded by Commissioner Hofmaster. Motion passed unanimously.**
2. Approval of purpose, scope and policy for – SOG 1.3.4 Travel and Training Expense and Reimbursement. **Motion by Commissioner Martin to approve SOG 1.3.4 Travel and Training Expense and Reimbursement, seconded by Commissioner Addis. Motion passed unanimously.**

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, July 23, 2024 at 3:00 PM at City Hall.
2. City of Washougal, August 5, 2024, at 3:00 PM at City Hall
3. Risk Group, TBA.
4. East County Ambulance Advisory Board (ECAAB), June 26, 2024 at 5:00 PM at Station 42.
5. Safety Meeting, July 23, 2024 Station 91 at 7:30 PM.

Commissioners Comments

Commissioner Martin mentioned the accident that happened in front of Commissioner Seeds home. Discussion ensued.

Commissioner Martin mentioned that some of the people who attended the Camas Washougal Port meeting about annexation were not happy about their plans. She also asked the Board's approval to get a stipend for attending the meeting as a representative of the district. The Board approved the stipend.

Commissioner Taggart said his house sold and that he would like to finish out his term even though he will be living out of the district if that is ok with the rest of the Board. Discussion ensued.

Commissioner Seeds also spoke about the accident that occurred in front of his house and how important it is to have Station 94 staffed when possible. Discussion ensued.

Public Input

None.

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district's monthly event calendar.
- Regular Board meeting will be July 02, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop July 11, 2024 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website (www.ecfr.us).

Executive Session

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

RCW 42.30.110 (1) (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into executive session at 19:30 for 20 minutes, to return at 19:50.

Commissioner Taggart came out to let the Board Secretary know they were extending for 15 minutes. Board Secretary announced that the board would be extending executive session or 15 minutes until 20:05.

The Board reconvened at 20:05.

No action taken.

Adjournment

Motion by Commissioner Martin to adjourn at 20:06, seconded by Commissioner Taggart. Motion passed unanimously.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Brendan Addis, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Local Board for Volunteer Fire Fighters & Reserve Officers Meeting June 18, 2024

Station 91
Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Brendan Addis

Steve Hofmaster

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

John Prasch

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Joshua Seeds called the meeting to order at 19:27 via Hybrid Meeting.

Business

No new business.

Adjournment

The local board adjourned at 19:27.

Joshua Seeds, Commissioner Chairperson
Michael Taggart, (Alternate)

Firefighters Association Liaison

Ed Hartin, Chief
Robert Jacobs, Assistant Chief (Alternate)

Martha Martin, Commissioner
Steve Hofmaster, (Alternate)

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

CHECK REGISTER

East County Fire & Rescue

Time: 11:03:30 Date: 06/28/2024

06/16/2024 To: 06/30/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
640	06/18/2024	Payroll	6291	0	TRUSTEED PLANS SERVICE CORPORATION		Need transactions separated
622	06/18/2024	Claims	6291	15160	AIRGAS USA, LLC	344.09	Invoice # 9150379609 - Welding material to work on burn prop at station 93.
					001 - 522 45 33 000 - Training Supplies	344.09	Welding material to work on burn prop at station 93.
623	06/18/2024	Claims	6291	15161	BI-MART CORPORATION	100.31	May Statement - Account 930279.
					001 - 522 10 31 000 - Furniture and Office Equipmen	10.84	Invoice #665166100 - Desk stapler.
					001 - 522 50 40 000 - Building Repair & Maintenance	31.45	Invoice #665166100 - Tarp.
					001 - 522 50 40 094 - Station 94 Building R&M	43.38	Invoice #804366100 - Network cable, cat5e/6 coupler, cat5e cable for repair and maintaince of network at station 94.
					001 - 522 60 43 000 - Vehicles (General)	14.64	Invoice #665166100- Brush head replacement.
624	06/18/2024	Claims	6291	15162	CLARK PUBLIC UTILITIES	532.03	6.13.2024 - Electric service at station 91. Service period 5/7/2024-6/7/2024.
					001 - 522 50 43 091 - Station 91 Electrical Service	532.03	Electric service at station 91. Service period 5/7/2024-6/7/2024.
625	06/18/2024	Claims	6291	15163	EMBROIDER IT	23.64	Invoice # 19464 - Nametapes for new Part-time employee. (Warren) Qty. (3)
					001 - 522 20 34 004 - Uniforms	23.64	Nametapes for new Part-time employee. (Warren) Qty. (3)
626	06/18/2024	Claims	6291	15164	GENERAL FIRE APPARATUS, INC	2,933.89	Invoice # 18742 - Apparatus #914. Hale AP50-37 Pump Gear 20T Qty (1), Hale Gear Drive 40FC8 Qty (1).; Invoice # 18693 - - Apparatus #914. Hale AP PMP LVL 1 RPR kit, 3 YR Spares Qty (1). Hale 208M Bear
					001 - 522 60 45 002 - WT94 (914)	1,836.07	Apparatus #914. Hale AP50-37 Pump Gear 20T Qty (1), Hale Gear Drive 40FC8 Qty (1).
					001 - 522 60 45 002 - WT94 (914)	1,045.65	- Apparatus #914. Hale AP PMP LVL 1 RPR kit, 3 YR Spares Qty (1). Hale 208M Bearing Qty (1). Hale 306W Bearing Qty (1). Hale 207K Bearing Qty. (1).
					001 - 522 60 45 002 - WT94 (914)	52.17	Apparatus # 914. Misc 4" VIC Gasket.
627	06/18/2024	Claims	6291	15165	HI-WAY FUEL	903.33	May Statement - Account 710. - May Fuel Charge.
					001 - 522 20 36 000 - Fuel (Diesel/Gasoline)	903.33	May Fuel Charge
628	06/18/2024	Claims	6291	15166	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	58.56	Invoice # 293965629 - Copier maintenance at station 91.
					001 - 522 10 40 002 - Copier Maintenance	58.56	Copier maintenance at station 91.
629	06/18/2024	Claims	6291	15167	LN CURTIS & SONS	405.54	Invoice # INV820231 - 1x50' 800 psi fire engine booster hose, aluminum couplings 1 qty. Partial pymt. *Notes & bars coding corrected, original entry reflected Seawestern invoice*
					001 - 522 20 32 007 - Fire Equipment	405.54	Invoice # INV820231 - 1x50' 800 psi fire engine booster hose, aluminum couplings 1 qty. Partial pymt. *Notes & bars coding corrected, original entry reflected Seawestern invoice*

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
630	06/18/2024	Claims	6291	15168	LUTZ HARDWARE	126.87	May Statement. Account 1095.
			001 - 522 45 33 000		- Training Supplies	64.54	Inv. #A1256405 - (1) Multi-purpose pro respirator, (1) 6oz goof off remover. Supplies for live burn prop project.
			001 - 522 50 40 000		- Building Repair & Maintenance	62.33	Inv. #A1253157 -(1) 4"GP flat paint brush,(1) tube clear flex seal sealant, (1) 2.8oz clear silocone glue, (1) white slip joint connector. R&M supplies for station 91 and 94
631	06/18/2024	Claims	6291	15169	Lockbox #785341 MAGELLAN HEALTHCARE	595.04	Invoice # 0031262163 - Professional service provided July 2024-September 2024.
			001 - 522 10 24 001		- Employee Assistance Program	595.04	Professional service provided July 2024-September 2024.
632	06/18/2024	Claims	6291	15170	PACIFIC TRUCK & TRAILER SERVICE, INC	1,042.79	Invoice # 2024-35551 - Apparatus # 919. Remove and rebuild large diameter discharge and tank to pump valves. Reinstall valves, Replaced intake and discharge gauges. Tested.; Invoice # 2024-35591 - Ap
			001 - 522 60 45 000		- WT91 (919)	974.98	Apparatus # 919. Remove and rebuild large diameter discharge and tank to pump valves. Reinstall valves, Replaced intake and discharge gauges. Tested.
			001 - 522 60 45 003		- WT95 (1010)	67.81	Apparatus 1010. Replace broken left mirror with temporary mirror. (new glass and heater element ordered). Checked tank water leak right side 1 1/2" discharge leaking.
633	06/18/2024	Claims	6291	15171	PALADIN BACKGROUND SCREENING	255.00	Invoice # 5802 - Nationwide criminal background check. - Volunteers and Part-time FF.
			001 - 522 10 44 000		- Professional Services	51.00	Nationwide criminal background check. Volunteer. (Heller)
			001 - 522 10 44 000		- Professional Services	51.00	Nationwide criminal background check. Volunteer. (Collins)
			001 - 522 10 44 000		- Professional Services	51.00	Nationwide criminal background check. Volunteer. (Rosenbaum)
			001 - 522 10 44 000		- Professional Services	51.00	Nationwide criminal background check. Part-Time FF (Warren)
			001 - 522 10 44 000		- Professional Services	51.00	Nationwide criminal background check. Volunteer (Melendez)
634	06/18/2024	Claims	6291	15172	SNURE LAW OFFICE, PSC	80.00	May statement.- Review of email, research and reply re; voucher pre approval resolution language
			001 - 522 10 42 002		- Legal Services	80.00	Review of email, research and reply re; voucher pre approval resolution language
635	06/18/2024	Claims	6291	15173	STAPLES ADVANTAGE	67.18	Invoice # 6002408199 - Qty. (1) box of copy paper 8.5x11 - stock. Correction tape 18ct Qty. (1) box - stock.
			001 - 522 10 30 000		- Office Supplies	67.18	Qty. (1) box of copy paper 8.5x11 - stock. Correction tape 18ct Qty. (1) box - stock.

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
636	06/18/2024	Claims	6291	15174	U.S. BANK	8,887.12	Account ending in 3017. May statement.
		001 - 522 10 30 000 - Office Supplies				47.08	Costco- Re-stock window business envelopes. Qty. 1 box (500 in box).
		001 - 522 10 30 000 - Office Supplies				40.21	Costco-Office Supplies.
		001 - 522 10 30 001 - Postage				67.75	Costco-Stamps.
		001 - 522 10 33 000 - Computer Software and Suppli				44.20	MX Guardian-Monthly fee for spam filter.
		001 - 522 10 33 000 - Computer Software and Suppli				17.24	Zoom - Video streaming service for board meetings.
		001 - 522 10 34 000 - Member Recognition				72.87	Miniuteman Press Camas- 3x5 silver metal plaque Qty. (2) for (Troutman and Maxey)
		001 - 522 10 34 000 - Member Recognition				875.02	WSPG- Citation bars - to be given when a person receives a special citation.
		001 - 522 10 40 001 - Information Technology Service				249.00	Streamline-Website maintenance.
		001 - 522 20 31 000 - Incident Rehabilitation Supplie:				8.67	Costco - Water
		001 - 522 20 31 000 - Incident Rehabilitation Supplie:				8.67	Costco-Water
		001 - 522 20 34 004 - Uniforms				48.78	Imperial Cleaners-Sew patches on raincoat liner Qty. (3) for (Parry).
		001 - 522 20 34 004 - Uniforms				550.94	Galls- Nomex pants size 34. Qty (3) Stock.
		001 - 522 20 34 004 - Uniforms				19.41	Amazon - (1) Pair of adidas mens shorts (Grable).
		001 - 522 20 34 004 - Uniforms				19.51	Imperial Cleaners - Hem (1) pair of pants for (Miller)
		001 - 522 20 34 004 - Uniforms				136.58	Imperial Cleaners- Sew (6) patches on uniform for new PT FF (Warren). Hem (1) pair of pants for Volunteer FF (Rosenbaum).
		001 - 522 20 41 002 - Mobile Data Computer Cellular				200.05	Verizion-MDC.
		001 - 522 20 41 003 - Cell Phones				83.92	Verizon-Cell phones for E91 and E94.
		001 - 522 30 31 001 - Pre-Incident Planning Equipme				181.11	Knox-Padlock for potholes.
		001 - 522 30 42 000 - Public Education Advertising				259.59	Minuteman Press Vancouver - Jr firefighter stickers and Logo stickers. Deposit made.
		001 - 522 50 31 000 - Station Supplies				239.76	Costco - Station supplies.
		001 - 522 50 31 000 - Station Supplies				25.87	Amazon- (1) Package of foam ear plugs. (200 pair in box). Stock.
		001 - 522 50 31 000 - Station Supplies				595.45	Image 360- Station 91 new reader board decals.
		001 - 522 50 31 000 - Station Supplies				106.90	Costco-Station supplies.
		001 - 522 50 40 000 - Building Repair & Maintenance				104.56	Amazon - Dewalt automatic electronic tank drain kit.
		001 - 522 50 40 000 - Building Repair & Maintenance				41.90	Amazon-(1) Flush surface-mounted wall access panel and (1) wall hole cover. Plumbing access panel for drywall.
		001 - 522 50 42 091 - Station 91 Telephone & Interne				542.84	Comcast-Internet/phone service at station 91. Service period 4/19/2024-5/18/2024.
		001 - 522 50 42 093 - Station 93 Telephone & Interne				338.06	Comcast-Internet/phone service at station 93. Service period 5/10/2024-6/9/2024.
		001 - 522 50 42 094 - Station 94 Telephone & Interne				462.95	Comcast-Internet/phone service at station 94. Service period 5/14/2024-6/13/2024.
		001 - 522 50 43 092 - Station 92 Electrical Service				92.56	Clark Public Utilities-Electric Service at station 92. Service period 3/21/2024-4/19/2024.
		001 - 522 50 43 093 - Station 93 Electrical Service				827.58	Clark Public Utilities - Electric service at station 93. Service period 3/7/2024-4/5/2024.
		001 - 522 50 43 093 - Station 93 Electrical Service				515.57	Clark Public Utilities-Electric service at station 93. Service period 4/5/2024-5/7/2024.

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East County Fire & Rescue

Time: 11:03:30 Date: 06/28/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 50 43 094 - Station 94 Electrical Service				453.42	Clark Public Utilites-Electric service at station 94. Service period 4/5/2024-5/7/2024.
		001 - 522 50 45 091 - Station 91 Garbage				158.05	Waste Connections-Trash service at station 91. Service period 4/1/2024-4/30/2024.
		001 - 522 50 45 093 - Station 93 Garbage				52.71	Waste Connections - Trash service at station 93. Service period 4/1/2024-4/30/2024.
		001 - 522 50 45 094 - Station 94 Garbage				70.94	Waste Connections - Trash service at station 94. Service period 4/1/2024-4/30/2024.
		001 - 522 50 46 091 - Station 91 Gas				695.72	NW Natural - Gas service at station 91. Service period 3/18/2024-4/16/2024.
		001 - 522 50 46 091 - Station 91 Gas				494.14	NW Natural-Gas service at station 91. Service period 4/16/2024-5/15/2024.
		001 - 522 60 40 008 - Small Engine Equipment				17.24	Amazon- Cluparis Recall Starter Assembly for Honda.
		001 - 522 60 43 000 - Vehicles (General)				120.30	Amazon-Out of service steering wheel covers to be used on any apparatus when out of service. Qty. (3)
637	06/18/2024	Claims	6291	15175	WASHOUGAL HARDWARE	80.43	May Statement - 6.13.2024.
		001 - 522 50 40 094 - Station 94 Building R&M				80.43	INV#A602273 - (1) Foam Insul Gap, (1) Patch concrete ready mix, gorilla sealant, (1) halogen T3 clear, (1) bulb LED A19 soft white, A(1A) number/letter -6, (1) can black spray paint.
638	06/18/2024	Claims	6291	15176	WEX BANK	1,252.17	Invoice # 97588318 - May Fuel Charge.
		001 - 522 20 36 000 - Fuel (Diesel/Gasoline)				1,535.16	May Fuel Charge.
		001 - 522 20 36 000 - Fuel (Diesel/Gasoline)				-282.99	Credit back (refund) of finance charge.
639	06/18/2024	Payroll	6291	15177	OPEIU Local 11	61.90	Pay Cycle(s) 06/10/2024 To 06/10/2024 - OPEIU Dues
		001 - 589 99 99 000 - Payroll Clearing				30.95	
		001 - 589 99 99 000 - Payroll Clearing				30.95	
641	06/18/2024	Payroll	6291	15178	WASHINGTON COUNCIL OF POLICE	60.00	Pay Cycle(s) 06/10/2024 To 06/25/2024 - WACOPS Invoice #26334
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
		001 - 522 20 26 001 - Disability/Life Insurance				5.00	
642	06/18/2024	Payroll	6291	15179	TRUSTED PLANS SERVICE CORPORATION	1,061.31	Pay Cycle(s) 06/10/2024 To 06/25/2024 - Disability - FF (Case#37014)
		001 - 522 20 26 001 - Disability/Life Insurance				94.44	
		001 - 522 20 26 001 - Disability/Life Insurance				83.15	
		001 - 522 20 26 001 - Disability/Life Insurance				94.44	
		001 - 522 20 26 001 - Disability/Life Insurance				72.67	
		001 - 522 20 26 001 - Disability/Life Insurance				93.92	

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East County Fire & Rescue

Time: 11:03:30 Date: 06/28/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 26 001		- Disability/Life Insurance	93.92	
			001 - 522 20 26 001		- Disability/Life Insurance	90.17	
			001 - 522 20 26 001		- Disability/Life Insurance	65.63	
			001 - 522 20 26 001		- Disability/Life Insurance	90.17	
			001 - 522 20 26 001		- Disability/Life Insurance	89.55	
			001 - 522 20 26 001		- Disability/Life Insurance	103.20	
			001 - 522 20 26 001		- Disability/Life Insurance	90.05	
643	06/18/2024	Payroll	6291	15180	TRUSTEED PLANS SERVICE CORPORATION	29,688.27	Pay Cycle(s) 06/10/2024 To 06/25/2024 - PPO-100 (Case#69106); Pay Cycle(s) 06/10/2024 To 06/25/2024 - Kaiser (Case#69106); Pay Cycle(s) 06/10/2024 To 06/25/2024 - Dental
			001 - 522 10 22 001		- Medical Insurance	94.61	
			001 - 522 10 22 001		- Medical Insurance	94.61	
			001 - 522 10 22 001		- Medical Insurance	94.61	
			001 - 522 10 22 001		- Medical Insurance	1,793.00	
			001 - 522 10 22 001		- Medical Insurance	1,793.00	
			001 - 522 10 22 001		- Medical Insurance	1,482.32	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	54.57	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	150.25	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	54.57	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	86.60	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	54.57	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	54.57	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	54.57	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	150.25	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	54.57	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	150.25	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	150.25	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	150.25	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	4,695.44	Reserve adjustment
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	816.01	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	2,056.54	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	816.01	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	816.01	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	2,056.54	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	1,266.95	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	2,056.54	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	1,537.51	Reserve adjustment
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	1,329.38	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	677.63	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	677.63	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	677.63	
			001 - 522 20 22 001		- Medical/Dental Insurance (IAFF	1,997.38	
			001 - 589 99 99 000		- Payroll Clearing	23.92	
			001 - 589 99 99 000		- Payroll Clearing	8.01	
			001 - 589 99 99 000		- Payroll Clearing	23.92	
			001 - 589 99 99 000		- Payroll Clearing	23.92	
			001 - 589 99 99 000		- Payroll Clearing	23.92	
			001 - 589 99 99 000		- Payroll Clearing	23.92	
			001 - 589 99 99 000		- Payroll Clearing	310.14	
			001 - 589 99 99 000		- Payroll Clearing	10.00	
			001 - 589 99 99 000		- Payroll Clearing	10.00	
			001 - 589 99 99 000		- Payroll Clearing	310.14	
			001 - 589 99 99 000		- Payroll Clearing	112.74	
			001 - 589 99 99 000		- Payroll Clearing	310.14	
			001 - 589 99 99 000		- Payroll Clearing	162.94	
			001 - 589 99 99 000		- Payroll Clearing	10.00	
			001 - 589 99 99 000		- Payroll Clearing	329.94	

CHECK REGISTER

East County Fire & Rescue

Time: 11:03:30 Date: 06/28/2024

06/16/2024 To: 06/30/2024

Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001	General Fund			48,559.47	
						<u>48,559.47</u>	Claims: 17,687.99 Payroll: 30,871.48

CHECK REGISTER

East County Fire & Rescue

Time: 11:03:58 Date: 06/28/2024

06/16/2024 To: 06/30/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
644	06/25/2024	Payroll	6291	EFT		293.80	
645	06/25/2024	Payroll	6291	EFT		3,801.47	
646	06/25/2024	Payroll	6291	EFT		3,595.61	
647	06/25/2024	Payroll	6291	EFT		2,825.71	
648	06/25/2024	Payroll	6291	EFT		2,205.40	
649	06/25/2024	Payroll	6291	EFT		598.64	
650	06/25/2024	Payroll	6291	EFT		2,097.01	
651	06/25/2024	Payroll	6291	EFT		652.95	
652	06/25/2024	Payroll	6291	EFT		3,650.80	
653	06/25/2024	Payroll	6291	EFT		1,112.62	
654	06/25/2024	Payroll	6291	EFT		440.69	
655	06/25/2024	Payroll	6291	EFT		1,901.96	
656	06/25/2024	Payroll	6291	EFT		2,213.76	
657	06/25/2024	Payroll	6291	EFT		1,319.36	
658	06/25/2024	Payroll	6291	EFT		293.80	
659	06/25/2024	Payroll	6291	EFT		2,601.51	
660	06/25/2024	Payroll	6291	EFT		2,473.24	
661	06/25/2024	Payroll	6291	EFT		1,167.24	
662	06/25/2024	Payroll	6291	EFT		2,053.16	
663	06/25/2024	Payroll	6291	EFT		440.69	
664	06/25/2024	Payroll	6291	EFT		3,420.33	
665	06/25/2024	Payroll	6291	EFT		286.60	
666	06/25/2024	Payroll	6291	EFT		2,835.35	
667	06/25/2024	Payroll	6291	EFT	IAFF2444	891.86	Pay Cycle(s) 06/25/2024 To 06/25/2024 - IAFF Dues
668	06/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	7,713.44	Pay Cycle(s) 06/25/2024 To 06/25/2024 - LEOFF2
669	06/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	1,202.68	Pay Cycle(s) 06/25/2024 To 06/25/2024 - PERS2
670	06/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	2,875.30	Pay Cycle(s) 06/25/2024 To 06/25/2024 - DComp
671	06/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	5,451.09	Pay Cycle(s) 06/25/2024 To 06/25/2024 - DComp Match
672	06/25/2024	Payroll	6291	EFT	IRS	7,331.96	941 Deposit for Pay Cycle(s) 06/25/2024 - 06/25/2024
673	06/25/2024	Payroll	6291	EFT	OR Department of Revenue	580.00	Pay Cycle(s) for OR Tax: 06/25/2024 - 06/25/2024
674	06/25/2024	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 06/25/2024 To 06/25/2024 - WA Child Support
						69,028.03	
001 General Fund						69,028.03	
						69,028.03	Payroll:
							69,028.03



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



To: Board of Fire Commissioners
From: Chief Ed Hartin
Date: July 2, 2024
Subject: Chief's Report

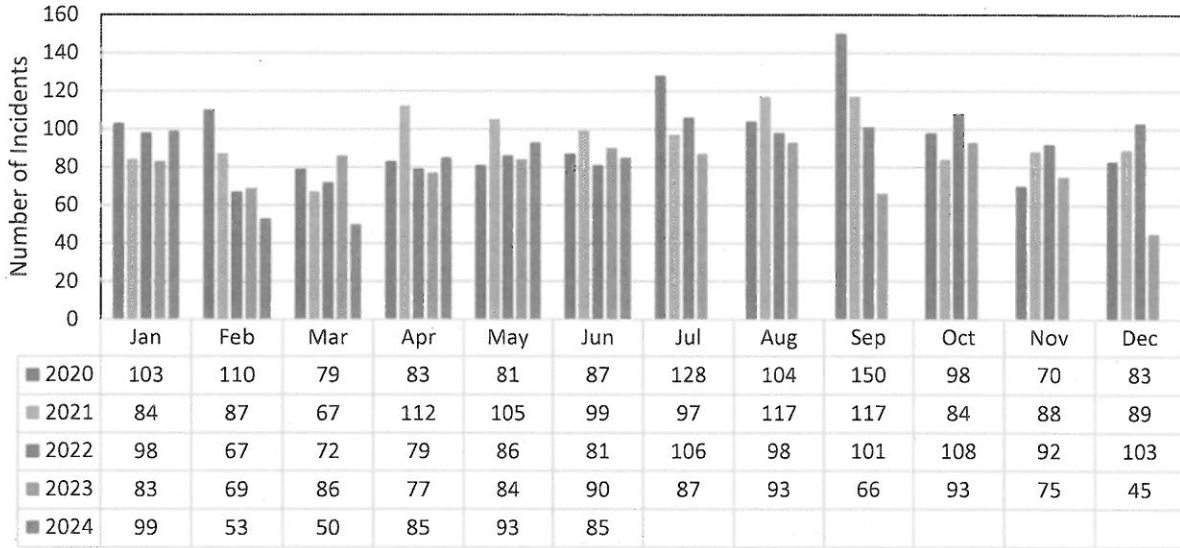
Response Activity

In June the district responded to 85 calls for service. Table 1 outlines the distribution of incidents by incident type series.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	4
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	0
3 - Rescue & Emergency Medical Service Incident	57
4 - Hazardous Condition (No Fire)	3
5 - Service Call	6
6 - Good Intent Call	12
7 - False Alarm & False Call	2
9 - Special Incident Type	2
Total Responses	85

Figure 1. Incident Responses by Month 2020-2024

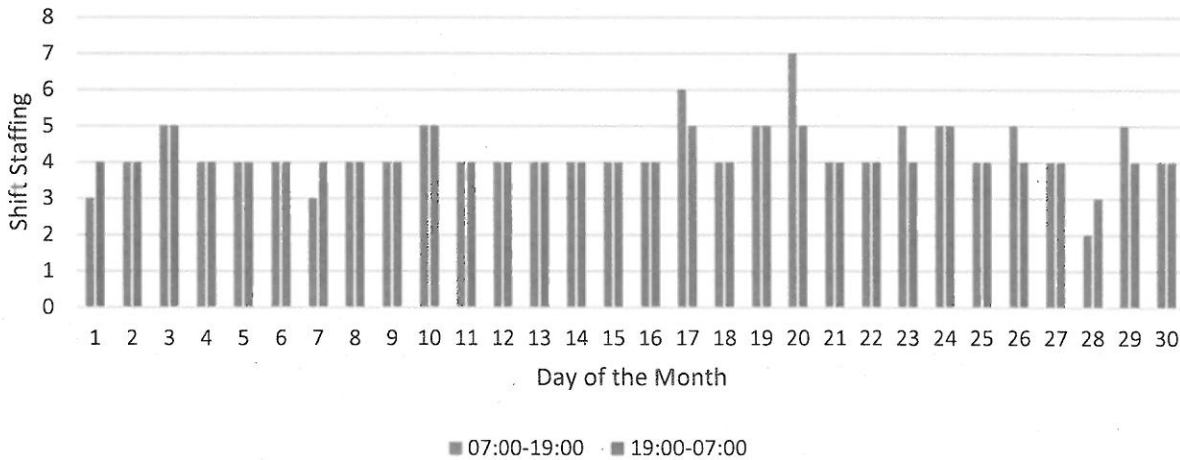


Staffing and Deployment

During the month of June, the district maintained a 90th percentile¹ shift staffing level of 3.9 personnel during the day (07:00-19:00) and 4 personnel at night (19:00-07:00). Station 94 was unstaffed once for a full shift (07:00-07:00) and twice for the day (07:00-19:00) and as such, the availability of response from this station was 95.00%. Daily shift staffing is illustrated in Figure 2 and Figure 3 illustrates 90th percentile staffing and availability from Station 94.

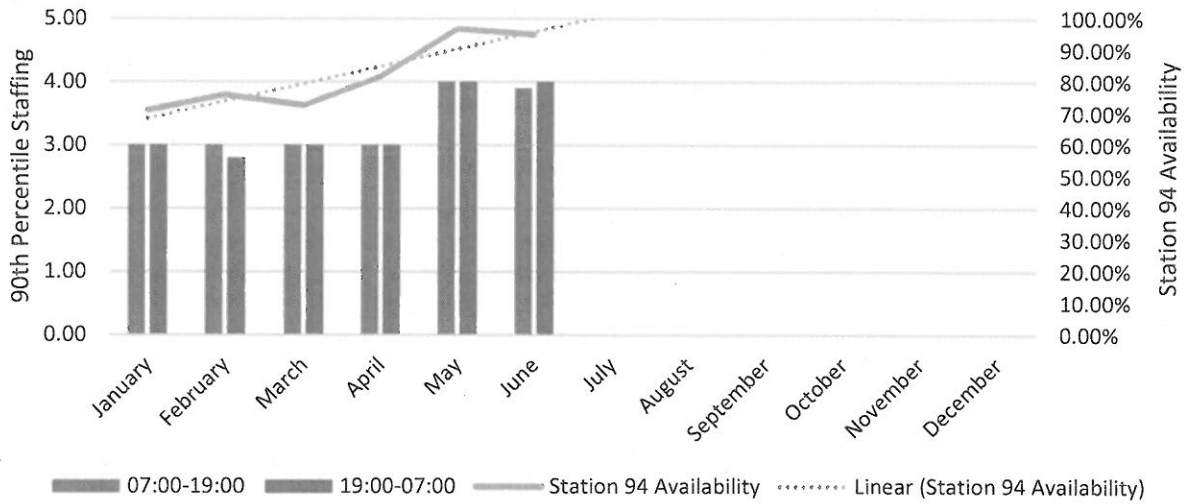
The peak staffing during the month was due to new part-time firefighter training and orientation.

Figure 2. Daily Shift Staffing



¹ Calculation of the 90th percentile reflects the staffing that is available 90% of the time.

Figure 3. 90th Percentile Shift Staffing and Station 94/93² Availability for Response



During the month of June, one incident was impacted by lack of staffing at Station 94 as illustrated in Table 2. This incident was a priority three response (which was handled with an extended response time by Camas Washougal Fire Department Engine 41).

Table 2. Incidents Impacted by Unavailability for Response from Station 94

Date	Time	FMZ	Priority	Event Type	First Due
6/7/2024	18:21	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E41

In addition to full- and part-time staffing, the district’s volunteer members worked 33 shifts during the day and 11 shifts during the night for a total of 528 hours of service to the community (up from 360 hours in May). Several of our volunteer members are currently certified as EMTs, firefighters, or both. Others are at the start of their training. However, all of our volunteer members provide a valuable service and contribute to the great work being done by staff on shift.

Shift Reports

A Shift/Training: Training this month included EMS ongoing training and evaluation focused on cardiac arrest management. Fire training focused on wildland firefighting, rope rescue, and apparatus operator (Emergency Vehicle Incident Prevention Program (EVIP)) mandatory annual refresher training. In addition, members completed four tactical decision simulations for the initial incident commander and one for the first arriving command officer.

B Shift/Facilities and Community Risk Reduction: Captain Sorensen continued with minor facilities maintenance projects and the process of obtaining estimates for potential capital facilities maintenance

² Station 94 was closed during the 1st Quarter (Jan-Mar) due to mold remediation and water damage repair.

projects that will be needed over the next several years. In addition, the following work was completed by the duty crews:

- Station 91 reader board update complete (painting of sign frame in upcoming months).
- Landscaping work commenced at Station 91. The first item was removal of problem bushes on the north side of the apron which was a danger to the public and members due to poor line of sight.
- Auto drain installed on the Station 93 air compressor due to excessive water buildup.
- Drinking water filters replaced at Station 94 (filters need to be changed annually and were past due).
- Continued work on Station 93 burn prop.
- Hydrant repairs at Station 91, two hydrants back in service.
- Items identified in facilities assessment currently in progress by crews, likely will take several months to complete.

C Shift/Apparatus and Equipment: The district has taken delivery of additional wildland firefighting equipment to improve protection of our members and increase our fire suppression efficiency and effectiveness during wildland firefighting operations. This equipment included line packs (for carrying fire shelters and other equipment) and packs for wildland hose deployment. Apparatus maintenance and repair included completion of annual National Fire Protection Association Standard 1911 inspections on water tenders and repair of a long standing pump driveline issue with Water Tender 94. Pump repairs are ongoing with Water Tender 93.

Programs and Projects

Grants: Captain John Prasch has submitted a \$24,000 grant request to the Leary Foundation for fire hose replacement. During this year's hose testing a substantial percentage of the district's wildland hose failed as well as multiple lengths of 2 ½" hose, 1 ¾" hose, and 5" hose. We do not yet have a timeline for response to this grant request.

We have three grant applications submitted to the Department of Homeland Security (DHS) under the Assistance to Firefighters Grant (AFG), Staffing for Adequate Fire and Emergency Response (SAFER), and Fire Prevention and Safety (FP&S) grant programs totaling \$1,579,313. We anticipate a decision on these grants prior to the end of September.

Diesel Exhaust Extraction Systems: This project, funded by an AFG grant is well underway with installation complete (with the exception of electrical work) at Stations 91 and 94 and nearing completion at Station 93.

Levy Lid Lift: Question and answer sessions on the fire levy lid lift will be held on Thursday, July 18, 2024 at 6:00 pm at Station 91 and Saturday, July 27, 2024 at 10:00 am at Station 94. In addition, the district's newsletter has been sent to the mail house for printing and distribution in mid-July.

Gresham Fire Department Serious Injury Investigation: Chief Hartin has been assisting the Gresham Fire Department with the investigation of a residential fire that resulted in three firefighters being burned in a flashover on May 30, 2024. One of the firefighters, Spencer Tejedas remains in critical condition in intensive care at the Emanuel Hospital Burn Center in Portland. Chief Hartin is the lead investigator for the fire behavior component of this investigation and is also supporting analysis of tactical operations and other contributing factors that may have influenced this incident.



East County Fire and Rescue

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To: Board of Fire Commissioners
From: Assistant Chief Robert Jacobs
Date: July 02, 2024
Subject: Assistant Chief's Report

Training

June DOC training was 6-11-2024.

No DOC training in July.

June EST/Tender Training was 6/25/2024.

July EST/Tender training will be 7/23/2024 at Station 91 at 7:00 PM.

Apparatus

T94 repairs completed.

T93 formerly T95 has a pump problem and is in for repair now.

Safety

Last safety committee meeting was 05-23-2024.

Next safety committee meeting will be 07-23-2024 Station 91 7:30 PM.

No reported accidents/incidents since the last board meeting.



East County Fire and Rescue

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To: Board of Fire Commissioners
From: Chief Ed Hartin
Assistant Chief Robert Jacobs
Captain John Prasch
Date: July 2, 2024
Subject: New Type 1 Engine Final Price

As directed by the board in the 4th Quarter of 2023, the district placed an order for a new Type 1 Engine with Rosenbauer America prior to the end of the calendar year to avoid a 6% across the board price increase. Unfortunately, the timeline for engineering the changes identified in the district's current specifications did not permit determination of a final price prior to order. As discussed with the board, the final price would be determined following engineering the necessary changes. This took much longer than expected but has finally been completed.

Original purchase price (based on prior Engine 91 specifications)	\$823,127
Revised purchase price (based on current specifications)	\$879,875
Total price increase	\$56,768
Savings by placing the order prior to the end of 2023	\$52,794

The expense of this apparatus purchase reflects substantial across the board increases in cost that have occurred over the last several years. While this expense is higher than originally programmed, it is more than offset by revenue of \$68,450 gained through sale of surplus apparatus (\$24,450 in 2023 and \$44,000 in 2024).

July 2024

July 2024

Su	1	2	3	4	5	6
Mo	8	9	10	11	12	13
Tu	14	15	16	17	18	19
We	20	21	22	23	24	25
Th	26	27	28	29	30	31

August 2024

Su	4	5	6	7	8	9
Mo	11	12	13	14	15	16
Tu	18	19	20	21	22	23
We	25	26	27	28	29	30
Th						
Fr						
Sa						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1 Everyday is a training day	2 9:00am Blue Card: CE Module 13 (Station 91) 6:30pm Regular Board Meeting (Station 91)	3 9:00am Blue Card: CE Module 13 (Station 91) 6:30pm OTEP: (Station 93)	4 9:00am Blue Card: CE Module 13 (Station 91)	5 Officers Choice (Station 91 and 94)	6 Probationary FF Skills (Station 91 and 94) 8:00am Print bank Statement (91)
7 Every day is a training day (Station 91 and 94)	8 10 min training (Station 91 and 94)	9 9:00am Wildland: Progressive Lay (Station 91)	10 7:30am 10 Min Training (Station 91 and 94) 9:00am Wildland: Progressive Lay 6:30pm OTEP: Bleeding	11 7:30am 10 min Training (Station 91 and 94) 9:00am Wildland: Progressive Lay 3:00pm Commissioner 6:30pm OTEP: Bleeding	12 Officers Choice (Station 91 and 94)	13 Probationary FF Skills (Station 91 and 94)
14 Everyday is a training day (Station 91 and 94)	15 10 min training (Station 91 and 94)	16 10 min training (Station 91 and 94) 9:00am Rope Rescue: On Location (TBD) 6:30pm Regular Board	17 10 min training (Station 91 and 94) 9:00am Rope Rescue: On Location (TBD)	18 10 min training (Station 91 and 94) 9:00am Rope Rescue: On Location (TBD)	19 10 Min Training (Station 91 and 94) Officers choice (Station 91 and 94)	20 Probationary FF Skills (Station 91 and 94)
21 Everyday is a training day (Station 91 and 94)	22 10 Min Training (Station 91 and 94)	23 10 Min Training (Station 91 and 94) 9:00am 3:00pm Q3 - ECFR & 7:00pm EST Training	24 10 Min Training (Station 91 and 94) 9:00am Lifeflight/LZ/Trauma (Station 91)	25 10 Min Training (Station 91 and 94) Lifeflight/LZ/Trauma (Station 91)	26 10 Min Training (Station 91 and 94) Officers Choice (Station 91 and 94)	27 Probationary FF Skills (Station 91 and 94)
28 Everyday is a training day (Station 91 and 94)	29 10 Min Training (Station 91 and 94)	30 10 Min Training (Station 91 and 94) 9:00am Blue Card: Module 13 (Station 91)	31 10 Min Training (Station 91 and 94) 9:00am Blue Card: CE Module 13 (Station 91)	Aug 1	2	3