

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

January 16, 2018

Station 91

6:30 PM

Approved Minutes

ATTENDANCE:

Martha Martin
Tom Gianatasio
Mike Carnes

Sherry Petty
Mike Berg
Robert Jacobs

Mike Taggart
William Drlik
Tad Crum

CALL TO ORDER: 18:30

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of January 2, 2018 Regular Board Meeting Minutes
2. Approval of January 2, 2018 Local BVFF&RO Meeting Minutes
3. Approval of January 4, 2018 Policy Review Meeting Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

Motion by Commissioner Gianatasio to approve the consent agenda, seconded by Commissioner Petty. Motion passed unanimously.

OPEN TO PUBLIC:

None

CORRESPONDENCE:

None

STAFF REPORT:

Chief Swinhart: No report submitted. Chief Swinhart was unable to attend tonight due to a City Council meeting in Camas.

Deputy Chief Carnes read his report; a copy is in the packet. The board had requested that Chief Carnes email Brian Snure after the January 2nd board meeting to see if he would be interested in providing one of his seminars here at Station 91. Chief Carnes shared Brian's email reply with the board and Brian is interested in providing a seminar in East County. He suggested some dates that he is available along with suggested topics. The board had discussion on possible dates, topics and times and asked that we tentatively set a date for April 21st, 2018. It was suggested that we should try

and mirror the topics that are presented at the Ocean Shores Seminar in early April. Chief Carnes was given the go ahead to work with Brian to start making the arrangements and to establish possible topics for the seminar. The Board would like to invite members from other fire districts in the area to attend.

Chief Jacobs read his report; a copy is in the packet.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

Chief Jacobs shared one minor vehical incident with the board that involved a staff vehicle and a POV in the parking lot at Station 94.

The next Safety Committee meeting will be January 25, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

Resolution #236-01162018:

This resolution is for changing the time for regular meetings of the Board of Fire Commissioners of East County Fire and Rescue. There was no discussion.

Motion by Commissioner Petty to approve the resolution, seconded by Commissioner Taggart. Motion passed unanimously.

Approve Policies:

New Policy:

10.7 Discrimination and Harassment

Revised Policies:

10.7.16 Confidentiality

10.7.20 Contagious Temporary Illness

10.7.22 Performance Management System

Reviewed Policy:

10.7.21 Inclement Weather

Suspended Policies:

10.7.17 Withholding Pay

10.7.19 Voting

Motion by Commissioner Taggart to approve the policy changes as presented, seconded by Commissioner Petty. Motion passed unanimously.

Apparatus Surplus:

Chief Carnes asked the Board to consider the surplus of Engine 95 and Unit 91. Information and details on the vehicles were updated from the last meeting and presented to the Board. If the Board approves, Chief Carnes will prepare a resolution for the first Board Meeting in February.

Motion by Commissioner Petty to approve the surplus of Engine 95 and Unit 91, seconded by Commissioner Gianatasio. Motion passed unanimously.

Accounting Assistant Position:

Chief Carnes informed the Board that he has given Iliana Ortega a “conditional job offer” to fill the vacant position of Accounting Assistant. The conditional offer is based on the Board of Commissioners approval, a successful background check and drug screen. There was a total of 9 applicants that were interviewed. Chief Carnes recommends we hire this applicant based on her application, resume, experience and interview.

Motion by Commissioner Berg to approve the conditional job offer to Iliana Ortega, **seconded by Commissioner Petty. Motion passed unanimously.**

COMMISSIONER COMMENTS:

Commissioner Berg asked if the Board had seen the email from the Washington Fire Commissioners Association that discusses how to perform the Oath of Office for newly elected Commissioners. Commissioner Berg wanted to make sure that ECFR had followed correct procedures. There was some discussion and it was determined that the procedures were followed correctly.

Commissioner Martin asked the Board if they had a chance to review the Jurassic Parliament website. This website describes training classes put on by Ann Macfarlane that cover proper parliament procedures. Commissioner Martin suggests that this would be a great training opportunity for the Commissioners and Administrative staff. After some discussion, it was decided to revisit the topic at the next Strategic Planning Meeting in February.

Commissioner Martin asked the Board if anyone had heard anything from the SW Washington Fire Commissioners Association. She states that she has not heard from them for quite some time. It was agreed that Commissioner Taggart would reach out to them.

Commissioner Martin stated that she had attended a “Leadership Clark County” meeting recently. She states that she had a lot of fun and that it was very interesting.

Commissioner Martin mentioned that the WFCA is sponsoring a class on “Team Building for a Successful Fire District/RFA” up in Chelan WA. on June 2nd. She asks if anyone was interested in attending? There was discussion and it was a consensus that the class could be good for the Commissioners as we move towards discussions with the Cities of Camas and Washougal on functional consolidation. Three Commissioners are committed to going. Two Commissioners are a maybe. The Commissioners would also like staff to look at their schedules and see if they are available to attend.

Chief Carnes asked the Board for their input for the “Commissioners Section” of the 2017 ECFR annual report that he is working on. The Board has agreed to bring their suggestions to the Strategic Planning Meeting in February.

There was discussion by the Board involving the upcoming City of Camas planning meeting to discuss functional consolidation with CWFD.

OPEN TO PUBLIC:

Nothing

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

The Board reviewed the January 2018 events calendar.

Camas Planning Meeting Friday, January 26th, 2018, 3:30PM at Lacamas Lodge.
The next policy workshop is scheduled for Feb. 22nd, 2018 at 6:00PM.
Strategic Planning Meeting, Thursday, February 8th, 2018 at 6:00PM.

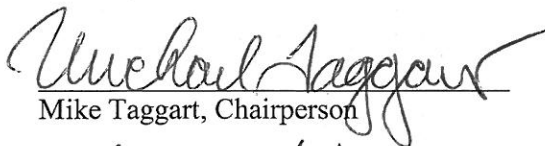
EXECUTIVE SESSION:

Nothing

ADJOURNMENT:

Next Regular Board Meeting: February 6th, 2018, Station 91, 6:30PM

Motion by Commissioner Gianatasio to adjourn at 1938 hours, seconded by Commissioner Taggart. Motion passed unanimously.


Mike Taggart, Chairperson


Martha Martin, Vice Chair

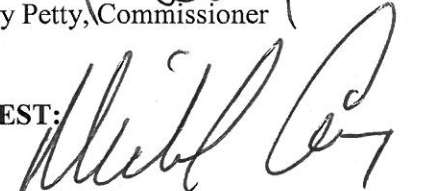

Tom Gianatasio, Commissioner


Mike Berg, Commissioner


Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:


Michael Carnes, District Secretary

