

**EAST COUNTY FIRE & RESCUE**  
**REGULAR BOARD OF FIRE COMMISSIONERS MEETING**

June 6, 2017

Station 91

7 PM

**AGENDA**

**CALL TO ORDER:**

Flag Salute

**AGENDA ADJUSTMENTS:**

**CONSENT AGENDA:**

1. Approval of May 16, 2017 Regular Board Meeting Minutes
2. Approval of May 16, 2017 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

**OPEN TO PUBLIC:**

**CORRESPONDENCE:**

**STAFF REPORT:**

Deputy Chief Carnes  
Assistant Chief Jacobs

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

**SAFETY REPORT:**

**FIRE DISTRICT BUSINESS:**

Strategic Planning Meeting

(See Reverse)

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**This Meeting is Being Recorded.**  
**Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.**  
Page # 1 of 2

**COMMISSIONER COMMENTS:**

**OPEN TO PUBLIC:**

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

**ROUND TABLE:**

**EXECUTIVE SESSION:**

RCW 42.30.110(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

And:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

**ADJOURNMENT:**

Next Regular Board Meeting: June 20, 2017, Station 91, 7 PM



**EAST COUNTY FIRE & RESCUE  
 CONSENT AGENDA  
 June 6, 2017**

1. Minutes –

- May 16, 2017 Regular Meeting
- May 16, 2017 Local BVFF&RO Meeting

2. Invoices

- \$2,624.16
  - i. Check Nos. 10164-10172 dated May 19, 2017
- \$3,476.47
  - i. Check Nos. 10173-10180 dated May 25, 2017

3. Approved Commissioner Stipends May 10 Pay Date

Name	For the Period May 15 thru May 31				Total
	Regular Meeting	Committee Meeting	Special Mtg	Education Other	
Berg	1				
Gianatasio	1		1		
Martin	1		1		
Petty	1				
Taggart	1				

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits (Check Nos. 10179-10180)

- \$ 40,838.95 (Payroll)
- \$ 15,918.09 (Benefits, including payroll deductions)

\_\_\_\_\_  
 Commissioner Mike Taggart – Chair

\_\_\_\_\_  
 Commissioner Martha Martin – Vice Chair

\_\_\_\_\_  
 Commissioner Mike Berg

\_\_\_\_\_  
 Commissioner Tom Gianatasio

\_\_\_\_\_  
 Commissioner Sherry Petty

***EAST COUNTY FIRE & RESCUE***  
***REGULAR BOARD OF FIRE COMMISSIONERS MEETING***

May 16, 2017

Station 95

7 PM

**Draft Minutes**

**ATTENDANCE:**

Martha Martin

Mike Berg

Mike Carnes

James Troutman

Patricia Boles

Mike Taggart

Tom Gianatasio

Robert Jacobs

Damian Bullard

Richard Hamby

Sherry Petty

Cliff Free

Tad Crum

Rebecca Von Duering

**CALL TO ORDER:** 19:00 PM

Flag Salute

**GUESTS:**

None

**AGENDA ADJUSTMENTS:**

Commissioner Taggart announced that the WSD presentation would be moved ahead of the staff reports.

**CONSENT AGENDA:**

1. Approval of May 2, 2017 Regular Board Meeting Minutes
2. Approval of May 2, 2017 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

**Motion by Commissioner Martin** to approve the consent agenda, **seconded by Petty. Motion passed.**

**OPEN TO PUBLIC:**

Chief Jacobs noted the date is incorrect on the agenda. It should read 'May 16, 2017'.

**CORRESPONDENCE:**

None

**STAFF REPORT:**

Chief Carnes gave his report; a copy is in the packet

Chief Jacobs read his report; a copy is in the packet

Chief Free shared that Chief Swinhart continues to recover. Camas is securing houses for training burns and is making progress toward securing two houses for this purpose.

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

Nothing

**SAFETY REPORT:**

The next Safety Committee meeting will be May 30, 2017 at 7:30 PM. There have been no incidents/accidents since the last meeting

**FIRE DISTRICT BUSINESS:**

**Washougal School District Presentation:**

Dr. Rebecca Von Duering presented an informational overview of a proposal from the WSD Pathways Program that would see the leasing of Station 95 to the Pathways program. The program provides continuing education for adults with developmental disabilities, and station 95 would provide a variety of facilities that would enable the administration of the curriculum.

**Consider Resolution No. 222-05162017 Closing of Petty Cash Account:**

Secretary Jones explained that with the transition to new financial software, the District now has the ability to write petty cash checks from the same software as accounts payable and payroll, making a separate checking account redundant. The money would be transferred to the general fund. **Motion by Commissioner Martin** to approve the resolution, **seconded by Commissioner Petty. Motion Passed.**

**Consider Purchase Request for Ladders:**

Chief Carnes explained that two ladders on first out apparatus are in need of repair, and the cost of repair is as much as purchasing a new ladder. Firefighter Prash determined the cause of the wear and has worked with Chief Jacobs to modify the ladder racks so as to prevent future similar damage. Commissioner Gianatasio inquired about the feasibility of using ladders from other apparatus until the new E91 apparatus arrives. Chief Carnes and Captain Troutman advised that these are the last available in service ladders. **Motion by Commissioner Martin** to approve the purchase request, **seconded by Commissioner Berg.** Commissioners Berg, Martin, Taggart and Petty vote yea, Commissioner Gianatasio votes nay. **Motion Passed.**

**COMMISSIONER COMMENTS:**

Commissioner Taggart inquired as to whether Commissioners Martin and Gianatasio have filed for re-election; they affirmed. Commissioner Martin reminded everyone that the awards banquet will be Thursday, May 18, 2017, 6:00PM at Station 91.

**OPEN TO PUBLIC:**

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

Nothing

**ROUND TABLE:**

**EXECUTIVE SESSION:**

RCW 42.30.110(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

And:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The board went into executive session at 19:56 for 19 minutes.  
An extension was announced until 20:35  
The board reconvened at 20:35

**The board takes no action.**

**Motion by Commissioner Petty to adjourn, seconded by Commissioner Martin. Motion passed.**

**ADJOURNMENT:      20:36**

\_\_\_\_\_  
Mike Taggart, Chairperson

\_\_\_\_\_  
Martha Martin, Vice Chair

\_\_\_\_\_  
Tom Gianatasio, Commissioner

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

\_\_\_\_\_  
Kacie Jones, District Secretary

# EAST COUNTY FIRE & RESCUE

## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

May 16, 2017

### CALL TO ORDER:

The meeting was called to order by Chairperson Michael Taggart at 19:36 at Station 91.

The following were in attendance:

Martha Martin

Mike Berg

Mike Carnes

James Troutman

Patricia Boles

Mike Taggart

Tom Gianatasio

Robert Jacobs

Damian Bullard

Richard Hamby

Sherry Petty

Cliff Free

Tad Crum

Rebecca Von Duering

### BUSINESS:

None

### ADJOURNMENT:

The Local Board adjourned at 19:36.

Respectfully Submitted,

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**Tom Gianatasio**, Commissioner,  
Sherry Petty, Alternate

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**Tad Crum**, FF's Assoc. Liaison  
Paula Knapp, FF's Assoc. Liaison Alternate

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**Kacie Jones**, District Secretary  
Bob Jacobs, Alternate

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**Mike Taggart**, Chairperson  
Marth Martin, Alternate

**DISTRICT SEAL:**

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**Bob Jacobs**, Chief's Rep.

# ACCOUNTS PAYABLE PAID

East County Fire & Rescue  
MCAG #: 1060

Time: 13:16:44 Date: 05/25/2017  
Page: 1

05/25/2017 To: 05/25/2017

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
<b>329</b>	<b>05/25/2017</b>	<b>2017</b>	<b>508</b>	<b>1</b>	<b>ADVANTAGE PROTECTION</b>	<b>95.33</b>	<b>Customer 09682SD000G0Q</b>
	522 50 41 093		Monitoring (St 93)	001 600 693	General Fund	95.33	Qtly Fire Monitoring ST93
<b>286</b>	<b>05/25/2017</b>	<b>2017</b>	<b>509</b>	<b>18</b>	<b>CITY OF CAMAS</b>	<b>3,000.00</b>	<b>Invoice 0137873</b>
	522 10 44 001		Chief Services (Camas)	001 100 220	General Fund	3,000.00	Camas Chief Services
<b>328</b>	<b>05/25/2017</b>	<b>2017</b>	<b>510</b>	<b>22</b>	<b>CLARK COUNTY AUDITOR</b>	<b>130.08</b>	<b>Invoice 180024328</b>
	522 20 30 000		Maps/Books/ Periodicals	001 200 220	General Fund	130.08	Map Books For E91,E94, S91, T91, S94 & T94
<b>332</b>	<b>05/25/2017</b>	<b>2017</b>	<b>511</b>	<b>27</b>	<b>CLARK PUBLIC UTILITIES</b>	<b>192.17</b>	<b>Accounts 7169-997-9 And 7196-908-3</b>
	522 50 43 092		Electrical & Heating (St 92)	001 600 692	General Fund	81.52	Electricity ST 92
	522 50 43 095		Electrical & Heating (St 95)	001 600 695	General Fund	110.65	Electricity ST95
<b>326</b>	<b>05/25/2017</b>	<b>2017</b>	<b>512</b>	<b>35</b>	<b>EMBROIDER IT</b>	<b>20.59</b>	<b>Invoices 29934 And 29919</b>
	522 20 33 000		Volunteer Uniforms	001 200 220	General Fund	20.59	Name Tapes For Volunteers Phelps And Gonzales
<b>327</b>	<b>05/25/2017</b>	<b>2017</b>	<b>513</b>	<b>62</b>	<b>NW NATURAL</b>	<b>38.30</b>	<b>Account 1264540-4</b>
	522 50 45 095		Gas (St 95)	001 600 695	General Fund	38.30	Natural Gas Service ST95
Total:						<u>3,476.47</u>	
Fund							
001 General Fund						<u>3,476.47</u>	



# ACCOUNTS PAYABLE PAID

East County Fire & Rescue  
MCAG #: 1060

Time: 08:45:00 Date: 05/19/2017  
Page: 1

05/18/2017 To: 06/18/2017

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
311	05/19/2017	2017	462	127	CHEM-CLEAN	360.98	Order No 35136
	522 50 40 000	Bldg Repair & Maint		001 600 220	General Fund	360.98	ST 94 Carpet Cleaning
313	05/19/2017	2017	463	200440	Carnes, Michael L	91.00	Per Diem Spokane Training
	522 40 41 000	Meals (Training)		001 400 220	General Fund	91.00	Carnes Per Dime Spokane Training
316	05/19/2017	2017	464	31	DAY MANAGEMENT CORPORAT	140.92	Invoice 436649
	522 60 48 014	E91		001 550 220	General Fund	140.92	Troubleshoot Radio E91
314	05/19/2017	2017	465	42	GLORY DAYS TROPHIES	28.46	Invoice 260
	522 10 34 000	Incentives and Awards		001 100 220	General Fund	28.46	Coffman Retirement Plaque
308	05/19/2017	2017	466	119	KITCHEN ELECTRIC	1,372.89	Invoice #3755
	522 50 40 000	Bldg Repair & Maint		001 600 220	General Fund	1,372.89	ST 91 Flag Light Replacement
312	05/19/2017	2017	467	50	LN CURTIS & SONS	157.32	Sales Order 332951
	522 60 41 000	Hose & Nozzle Test/Mtce		001 500 220	General Fund	157.32	Gaskets For Engines And Hose
315	05/19/2017	2017	468	62	NW NATURAL	167.95	Account 2074612-9
	522 50 45 091	Gas (St 91)		001 600 691	General Fund	167.95	Natural Gas Service ST 91
310	05/19/2017	2017	469	70	RICOH USA, INC	78.41	Customer Number 4207421
	522 10 40 002	Copier Mtce		001 100 220	General Fund	78.41	ST94 Cpoier Mtce
309	05/19/2017	2017	470	94	WASHOUGAL HARDWARE	226.23	Account #500331
	522 20 34 000	Bldg Supplies/Facility Misc		001 200 220	General Fund	4.33	Outlet Cover St 94
	522 50 40 000	Bldg Repair & Maint		001 600 220	General Fund	36.23	Tape, Door Sweep, Nuts & Bolts
	522 50 40 000	Bldg Repair & Maint		001 600 220	General Fund	125.01	Paint, Tape, Pan Liners
	522 50 40 000	Bldg Repair & Maint		001 600 220	General Fund	60.66	Drywall Texture, Joint Compound, Putty Knife
Fund							
001 General Fund							
Total:						2,624.16	
001 General Fund							2,624.16

# Deputy Chief Report

**6-6-17**

Calls since last Commissioner meeting: **41**

EMS: **26**

Fire: **2**

Other: **13**

Calls YTD: 2017- **407**

**Staff Over-Time Numbers:**

Budget Amount: **\$48,000.00**

Used YTD: **\$24,530.91**

% Used: **51.11%**

- Brown outs since last meeting: **5**

**5/18, 24 hrs**

**5/20, 24 hrs**

**5/25, 24 hrs**

**5/26, 24 hrs**

**5/29, 24 hrs**

- Scheduled ECFR's Open House for Sunday, July 23<sup>rd</sup> at Station 91 (1100-1400 hours) This date will coincide with Camas Days and Port of C/W Pilots annual fly in.
- Danny Burch successfully completed his probationary period for his Captains position on 6-1-17.
- Mr. Damon Webster (representing the Port of C/W) will be submitting the plans for review to Clark County and City of Camas on the proposed hydrant Grove Field waterline project.
- Crews responded to a working structure fire in Camas on 5-21-17.
- Crews have started our annual fire hose testing.
- Official updated ESCI report schedule: Sat. June 17<sup>th</sup>, 9:00 am, Washougal City Hall, and on Mon. June 19<sup>th</sup>, 4:30 PM, Camas City Hall.
- Two Part-time firefighters have given notice and are leaving to take full time jobs. We will be doing Chief interviews this week to fill these openings.

## AC Jacobs Report

6-6-2017.

.May EST training was held 5-22-17

Working with Cpt. Burch on EVIP schedule in August rather than June, due to changes in training requirements.

June ACC/EOC training 6-13-17 Sta. 91 7 PM.

June EST training 6-26-2017 Sta. 93 7PM.

We will need to pay for the cab and chassis for the new engine the middle of August.

### Safety Report

Safety Committee meeting was held 5-30-17

Next safety committee meeting, 7-26-17 Sta. 91 7:30 PM

One minor injury since the last board meeting, no medical treatment was needed, no time lost.