

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

March 2, 2021

Station 91

6:30 PM

AGENDA

Held virtually due to COVID-19

Dial 1-253-215-8782; Meeting ID 811 9747 3393; Passcode 223765

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of February 16, 2021 Regular Board Meeting Minutes
2. Approval of February 16, 2021 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

Magellan Healthcare

STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- EMS Agreement
- New Squad 94 Chassis

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

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COMMITTEE MEETINGS:

- Communication with Neighboring Elected Officials
 - Camas – TBA
 - City of Washougal – TBA
- Risk Group - TBA
- Safety Committee Representative – April 27, 2021, Station 91 at 7:30 PM.
- Revenue Exploratory Committee – March 10, 2021 via Zoom at 3:30 PM.
- ECAAB – TBA
- EMS/ILA Committee – TBA

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Meeting, March 3, 2021, 3:30 PM

EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: March 16, 2021, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 March 2, 2021**

1. Minutes –

- February 16, 2021 Regular Board Meeting
- February 16, 2021 Local BVFF&RO Meeting

2. Invoices

- \$4,035.82
 - i. Check Nos.12127 – 12131 dated February 17, 2021
 - ii. Check Nos. 12132 – 12136 dated February 24, 2021

3. Approved Commissioner Stipends March 10 Pay Date

Name	For the Period February 16 – February 28					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Berg	1	1	0	0	0	2
Martin	1	0	0	0	0	1
Petty	1	0	0	0	0	1
Seeds	1	0	0	0	0	1
Taggart	1	0	0	0	0	1

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits/EFT's

- \$67,179.89 (Payroll)

 Commissioner Martha Martin – Chair

 Commissioner Joshua Seeds – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

 Commissioner Mike Taggart

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

February 16, 2021

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Joshua Seeds
Robert Jacobs
Matt Hazlett

Mike Taggart
Mike Berg
Pam Jensen
Nollan Charles

Sherry Petty
Chief Carnes
Ryan Grable

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:31 via a Zoom Meeting.
Chairperson Martha Martin led the Flag salute.

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

Approval of February 2, 2021 Regular Board Meeting Minutes
Approval of February 2, 2021 Local BVFF&RO Meeting Minutes
Approval of February 3, 2021 Special Meeting Minutes
Approval of Financial Transactions
Excuse Absent Commissioner(s):

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Berg.
Motion passed unanimously.**

OPEN TO PUBLIC:

No comments.

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes read his report; a copy is in the packet.
Commissioner Berg commented on the overtime and expressed concern on the percentage used so far.

Assistant Chief Jacobs gave his report as follows:

Pump training for tender operators was January 25, 2021. Both new drivers are now available.
DOC training continues to be postponed until allowed by state mandate guidelines. EST/Tender training is on February 22, 2021, Station 93 at 7:00 PM.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Next meeting will be on February 22, 2021 in conjunction with the EST and Tender Training.

SAFETY REPORT:

- Last Safety Committee meeting was on December 22, 2020.
- Next Safety Committee meeting will be on February 17, 2021, Station 91 at 7:30 PM. No reported accidents/incidents since the last board meeting. The crews got through the snowstorm without injuries, broken chains or damaged fenders, AC Jacobs commended the crews for a job well done.

FIRE DISTRICT BUSINESS:

EMS Agreement

Commissioner Seeds discussed with the Board the meeting he had with Chief Carnes on Wednesday, February 10, 2021. Commissioner Seeds discussed the ILA items to address and the language in Section 3 regarding ECFR's contribution. Chief Carnes will ask Attorney Brian Snure to review and make revisions regarding Section 3 of the ILA.

Purchase Request Approval – Hydraulic Tools (Ram, Cutter and Spreader)

Chief Carnes asked for the Board's approval to purchase the hydraulic tools.

Motion by Commissioner Taggart to approve the purchase of the hydraulic tools, seconded by Commissioner Seeds. Motion passed unanimously.

Transfer Funds to Apparatus Reserve Fund - Resolution No. 281-02162021

The Purpose of this resolution is to Transfer Funds to the Apparatus Reserve Fund.

Motion by Commissioner Taggart to approve Resolution No. 281-02162021, seconded by Commissioner Seeds. Motion passed unanimously.

Approve Policy

00.1.4 Electronic and Authorized Signature

Motion by Commissioner Taggart to approve the Policy, seconded by Commissioner Berg. Motion passed unanimously.

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – TBA

City of Washougal – TBA

Risk Group

TBA

Safety Committee Representative

February 17, 2021, Station 91 at 7:30 PM

Revenue Exploratory Committee

March 10, 2021 via Zoom at 3:30 PM.

Commissioner Taggart discussed the meeting held on February 10, 2021 and let the Board know the focus will be on \$1,000 - \$5,000 grants.

ECAAB

TBA

EMS/ILA Committee

TBA

COMMISSIONER COMMENTS:

Commissioner Seeds discussed fluorinated compounds (PFAS) and the recent article in the New York Times discussing the biggest cause of death among firefighters is cancer. Commissioner Seeds discussed turnouts contain the fluorinated compounds, and would like to explore the possibility and options for turnouts that will meet the firefighters need that do not contain the fluorinated compounds.

Commissioner Berg commented on the CWFD's use of the brush rig during the snowstorm.

Chairperson Martin said Kelly Moyer indicated she will publish the State of the District Column in the C-W Post Record in the February 18, 2021 edition. Chairperson Martin discussed the February 16, 2021 City of Camas Zoom Workshop she attended.

OPEN TO PUBLIC:

No comments.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

No business.

ROUND TABLE:

Monthly Event Calendar

Strategic Planning Meeting, March 3, 2021, 3:30 PM

EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: March 2, 2021 Station 91, 6:30 PM

**Motion by Commissioner Taggart to adjourn at 19:27 hours, seconded by Commissioner Petty.
Motion passed unanimously.**

Martha Martin, Chairperson

Joshua Seeds, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Michael Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Pam Jensen, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
February 16, 2021

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 19:26 via a Zoom meeting.

The following were in attendance:

Martha Martin
Mike Berg
Robert Jacobs
Matt Hazlett

Mike Taggart
Joshua Seeds
Pam Jensen
Nollan Charles

Sherry Petty
Chief Carnes
Ryan Grable

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 19:26

Respectfully Submitted,

Mike Taggart, Commissioner
Sherry Petty, Alternate

Joel VanNess, FF's Assoc. Liaison
Tad Crum, Alternate

Bob Jacobs, Chief's Rep.
Mike Carnes, Alternate

Martha Martin, Chairperson
Joshua Seeds, Alternate

DISTRICT SEAL:

Pam Jensen, District Secretary
Mike Carnes, Alternate

CHECK REGISTER

East County Fire & Rescue

Time: 08:23:32 Date: 02/26/2021

02/16/2021 To: 02/28/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
215	02/17/2021	Claims	6291	12127	CLARK PUBLIC UTILITIES	2,094.88	Account # 7177-363-4; Account # 7200-239-7; Account # 7200-401-3
					001 - 522 50 43 091 - Electrical Service (St 91)	617.88	Usage 01/08/2021 - 02/05/2021
					001 - 522 50 43 093 - Electrical & Htg (St 93)	690.66	Usage 01/08/2021 - 02/05/2021
					001 - 522 50 43 094 - Electric & Heating (St 94)	786.34	Usage 01/08/2021 - 02/05/2021
216	02/17/2021	Claims	6291	12128	LN CURTIS & SONS	612.34	Invoice # INV463068; Invoice # INV463693
					001 - 522 20 25 001 - FF Uniforms	268.15	Nomex FF Pants 2 Pr (C. Parry)
					001 - 522 20 32 002 - Equipment	344.19	Forcible Entry Tool Set For APP 917
217	02/17/2021	Claims	6291	12129	TLC TOWING	433.60	Invoice # 136393
					001 - 522 60 48 919 - T91 (919)	433.60	Winching Service For APP 919 (T91)
218	02/17/2021	Payroll	6291	12130	OPEIU Local 11	58.90	Pay Cycle(s) 02/25/2021 To 02/25/2021 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	29.45	
					001 - 589 99 99 000 - Payroll Clearing	29.45	
219	02/17/2021	Payroll	6291	12131	TRUSTEED PLANS SERVICE CORPORATION	836.10	Pay Cycle(s) 02/10/2021 To 02/25/2021 - Disability - FF
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	103.20	
					001 - 522 20 26 001 - FF Disability	65.63	
					001 - 522 20 26 001 - FF Disability	85.66	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	83.15	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	-94.44	Retro Adjustment (M. Garrison)
221	02/24/2021	Claims	6291	12132	DIANE RICHARDSON	39.00	Invoice # 390392
					001 - 522 20 25 001 - FF Uniforms	39.00	Sew Patches On Uniforms, Hem Pants-C. Parry
222	02/24/2021	Claims	6291	12133	LN CURTIS & SONS	2,266.15	Invoice # INV464367
					001 - 522 20 38 000 - Turn-Outs	2,266.15	Replace Expired Turnouts (Vera)
223	02/24/2021	Claims	6291	12134	NW NATURAL	819.55	Account # 2074612-9
					001 - 522 50 45 091 - Gas (St 91)	819.55	Usage 01/19/2021 - 02/17/2021
224	02/24/2021	Claims	6291	12135	STAPLES ADVANTAGE	158.70	Invoice # 3469521962; Invoice # 3469454713
					001 - 522 10 30 000 - Office Supplies	113.07	Toner Cartridge For Station 94 Printer
					001 - 522 10 30 000 - Office Supplies	45.63	Office Supplies
225	02/24/2021	Payroll	6291	12136	TRUSTEED PLANS SERVICE CORPORATION	21,238.53	Pay Cycle(s) 02/10/2021 To 02/25/2021 - PPO-100; Pay Cycle(s) 02/10/2021 To 02/25/2021 -
					001 - 522 10 22 001 - Admin Medical Insurance	1,363.51	
					001 - 522 10 22 001 - Admin Medical Insurance	1,567.69	
					001 - 522 10 22 001 - Admin Medical Insurance	1,567.69	
					001 - 522 20 22 001 - FF Medical Insurance	1,838.36	
					001 - 522 20 22 001 - FF Medical Insurance	1,799.54	
					001 - 522 20 22 001 - FF Medical Insurance	1,799.54	
					001 - 522 20 22 001 - FF Medical Insurance	899.77	
					001 - 522 20 22 001 - FF Medical Insurance	714.05	
					001 - 522 20 22 001 - FF Medical Insurance	1,799.54	
					001 - 522 20 22 001 - FF Medical Insurance	714.05	
					001 - 522 20 22 001 - FF Medical Insurance	899.77	

CHECK REGISTER

East County Fire & Rescue

Time: 08:23:32 Date: 02/26/2021

02/16/2021 To: 02/28/2021

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 20 22 001		- FF Medical Insurance	1,799.54	
		001 - 522 20 22 001		- FF Medical Insurance	714.05	
		001 - 522 20 22 001		- FF Medical Insurance	1,799.54	
		001 - 522 20 22 001		- FF Medical Insurance	-0.01	Rounding Adjustment Per Billing Invoice
		001 - 589 99 99 000		- Payroll Clearing	10.00	
		001 - 589 99 99 000		- Payroll Clearing	303.67	
		001 - 589 99 99 000		- Payroll Clearing	271.37	
		001 - 589 99 99 000		- Payroll Clearing	271.37	
		001 - 589 99 99 000		- Payroll Clearing	10.00	
		001 - 589 99 99 000		- Payroll Clearing	135.69	
		001 - 589 99 99 000		- Payroll Clearing	271.37	
		001 - 589 99 99 000		- Payroll Clearing	10.00	
		001 - 589 99 99 000		- Payroll Clearing	135.69	
		001 - 589 99 99 000		- Payroll Clearing	271.37	
		001 - 589 99 99 000		- Payroll Clearing	271.37	

001 General Fund

28,557.75

	Claims:	6,424.22
	28,557.75 Payroll:	22,133.53

CHECK REGISTER

East County Fire & Rescue

Time: 08:36:37 Date: 02/26/2021

02/16/2021 To: 02/28/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
188	02/25/2021	Payroll	6291	EFT		3,785.31	
189	02/25/2021	Payroll	6291	EFT		840.78	
190	02/25/2021	Payroll	6291	EFT		226.63	
191	02/25/2021	Payroll	6291	EFT		2,366.38	
192	02/25/2021	Payroll	6291	EFT		3,233.10	
193	02/25/2021	Payroll	6291	EFT		602.84	
194	02/25/2021	Payroll	6291	EFT		1,425.97	
195	02/25/2021	Payroll	6291	EFT		2,365.99	
196	02/25/2021	Payroll	6291	EFT		2,853.01	
197	02/25/2021	Payroll	6291	EFT		3,217.79	
198	02/25/2021	Payroll	6291	EFT		2,920.73	
199	02/25/2021	Payroll	6291	EFT		1,623.13	
200	02/25/2021	Payroll	6291	EFT		587.71	
201	02/25/2021	Payroll	6291	EFT		353.65	
202	02/25/2021	Payroll	6291	EFT		353.65	
203	02/25/2021	Payroll	6291	EFT		2,381.23	
204	02/25/2021	Payroll	6291	EFT		353.65	
205	02/25/2021	Payroll	6291	EFT		2,125.20	
206	02/25/2021	Payroll	6291	EFT		331.71	
207	02/25/2021	Payroll	6291	EFT		2,318.91	
208	02/25/2021	Payroll	6291	EFT		1,192.28	
209	02/25/2021	Payroll	6291	EFT		5,469.76	
210	02/25/2021	Payroll	6291	EFT		2,450.36	
211	02/25/2021	Payroll	6291	EFT	IAFF2444	671.36	Pay Cycle(s) 02/25/2021 To 02/25/2021 - IAFF Dues
212	02/25/2021	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	12,595.87	Pay Cycle(s) 02/25/2021 To 02/25/2021 - DComp; Pay Cycle(s) 02/25/2021 To 02/25/2021 - PERS2; Pay Cycle(s) 02/25/2021 To 02/25/2021 - LEOFF2
213	02/25/2021	Payroll	6291	EFT	IRS	10,039.89	941 Deposit for Pay Cycle(s) 02/25/2021 - 02/25/2021
214	02/25/2021	Payroll	6291	EFT	OR Department of Revenue	493.00	Pay Cycle(s) for OR Tax02/25/2021 - 02/25/2021
001 General Fund						67,179.89	
						67,179.89	Payroll: 67,179.89



March 2, 2021

BY:

Michael Carnes – Deputy Chief
East County Fire & Rescue
600 NE 267th Ave.
Camas, WA 98671

Dear Deputy Chief Carnes:

Your Employee Assistance Program (EAP) provided by Magellan Healthcare affords easy access for your workforce to helpful services and expert resources that support individual and overall organizational performance.

Magellan appreciates your business and partnership over the years. We are growing and evolving our business as well as our programs and are implementing a new business model. It has been difficult to support some of our smaller accounts in the way that is best for our clients and therefore, must institute a minimum fee of at least \$2000 annually. However, we are also expanding your services.

Magellan has enhanced EAP offerings over this past year and will continue to do so as we build our digital program innovation path. In July, we included our new enhanced virtual therapy to our core services, adding four digital modalities to choose from including text message, live chat, phone, and video conference. In February 2021, we added the Magellan Digital Wellbeing Platform, a progressive digital experience to improve emotional wellness. This platform also includes features coaching. We appreciate your business and the opportunity to continue to serve your employees, their families, and your organization. Your EAP contract will renew for the period of June 1, 2021 to May 31, 2024 at the rate of \$2,150 annually. Our records currently show that you have a workforce population of 47. Please let Magellan know if that population is no longer accurate. Your Account Manager will be sending a new contract in the coming days containing these rates for this term as well as conditions reflecting Magellan’s numerous enhancements to its EAP offering.

Please do not hesitate to contact me with any questions about your current program services or our additional service capabilities.

Thank you,

Nita Riddle – Account Manager
Magellan Healthcare

Chief's Report

3-2-2021

Calls since last Commissioner meeting, **44**

EMS: 34

Fire: 2

Other: 8

Calls YTD: 2021- **150**

Mutual and Auto aid - 34% Year-to-date - 13%, 20 calls

Staff Overtime Numbers:

Budget Amount: **\$144,000**

Used YTD: **\$33,384.57**

% Used: **23.18 %**

- Brown outs since last meeting: **1**

9 callback shifts (7-Sick, 2-Vac)
Covered by 8 OT Shifts

- Attended an Op's Chiefs Zoom meeting on Tuesday, February 23. Main topic of discussion was response plans for structure fires.
- Staff is working with newly hired part-time Firefighter/EMT Cody Parry in achieving his reciprocity for EMT certification in Washington State. Also working with him to get State of Washington EVIP certification as an Apparatus Operator.
- Working to complete the 2020 Fire District Annual Report.
- The annual fire inspection for Station 91 was completed. There are a few minor deficiencies and staff will be addressing them soon.

AC Jacobs Report

3-2-21

DOC training continues to be postponed until allowed by guidelines.

EST/Tender training was 2-22-21.

March EST/Tender training 3-22-21.

Safety Report

Last safety committee meeting was 2-17-2021.

Next safety committee meeting will be 4-27-2021 Sta. 91
7:30 PM.

No reported accidents/incidents since the last board meeting.

Special Order Vehicle/Specialty Vehicle Up-fitting / Modifications

WESTLIE



Date: 2/22/2021
 Valid Until: 30 days
 Quote #: ECF&R 2021
 sales consultant: James W. Landon

Customer:

ECF&R
 600 NE. 267th Avenue
 Camas, WA. 98607
 Chief Robert Jacobs

Special order to spec.

XX
 XX
 XX
 XX

360-852-2095

Vehicle / Up Fit Detail	Line Total
2021 F550 179" chassis 4x4 to spec	\$63,760.00
Fleet discount	(\$5,367.20)
Government Price Concession (GPC)	(\$1,400.00)
Licensing TBD, special license restrictions exist for emergency vehicle and upfit	

Special Notes and Instructions

Vehicle order subject to balance out and may need to be reordered
 Reordered vehicle may include a price increase
 Pricing based on 2021 model year

Subtotal	\$53,992.80
Discount	\$0.00
Tax/VAT Rate	8.70%
Tax/VAT	\$4,697.37
Total	\$58,690.17

This quote is information only, not an invoice. This document is only a price estimate for the Vehicle/services described above
 Payment will be collected prior to provision of services/goods described in this quote.

Please confirm your acceptance of this quote by signing this document

Signature
 Print Name
 Date

If you have any questions concerning this quote, contact the office

Thank you for the opportunity to earn your business!

Mar 2021 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	Mar 1 A SHIFT	2 B SHIFT	3 C SHIFT	4 A SHIFT	5 B SHIFT	6 C SHIFT
7 A SHIFT	8 B SHIFT	9 C SHIFT	10 A SHIFT	11 B SHIFT	12 C SHIFT	13 A SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00	Events Strategic Planning Meetin. Station 91 15:30 - 17:00			
14 † B SHIFT	15 C SHIFT	16 A SHIFT	17 B SHIFT	18 C SHIFT	19 A SHIFT	20 B SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00				
21 C SHIFT	22 A SHIFT	23 B SHIFT	24 C SHIFT	25 A SHIFT	26 B SHIFT	27 C SHIFT
28 A SHIFT	29 B SHIFT	30 C SHIFT	31 A SHIFT			

* Indicates time starts on following calendar day

* Events and Time Off follow default Split Time of Day of 07:00

† The hour from 02:00 to 03:00 on March 14 does not exist due to Daylight Saving Time.