

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

March 20, 2018

Station 91

6:30 PM

AGENDA

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of March 6, 2018 Regular Board Meeting Minutes
2. Approval of March 6, 2018 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Swinhart

Deputy Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

Resolution #239-03202018 Surplus Equipment

Invoice for Response to "No District Area"

Commissioner Compensation

See Reverse

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.
Page # 1 of 2

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar
Policy Review Meeting, Thursday, April 5, 2018, 6:00 PM

EXECUTIVE SESSION:

None

ADJOURNMENT:

Next Regular Board Meeting: April 3, 2018, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 March 20, 2018**

1. Minutes –

- March 6, 2018 Regular Meeting
- March 6, 2018 Local BVFF&RO Meeting

2. Invoices

- \$ 8,185.42
 - i. Check Nos.10597-10619 dated March 9, 2018
- \$224,836.68
 - i. Check No. 10620 dated March 12, 2018

3. Approved Commissioner Stipends March 10 Pay Date

Name	For the Period				Education	Other	Total
	Regular Meeting	Committee Meeting	Special Mtg	Mar 1 Mar 15			
Berg	0		0			0	
Gianatasio	1		0			1	
Martin	1		0			1	
Petty	1		1			2	
Taggart	1		1			2	

4. Voided/Destroyed Claims/Payroll Warrants

- None

5. Payroll/Benefits EFT's

- \$ 44,036.58

 Commissioner Mike Taggart – Chair

 Commissioner Martha Martin – Vice Chair

 Commissioner Mike Berg

 Commissioner Tom Gianatasio

 Commissioner Sherry Petty

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

March 6, 2018

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Carnes

Nick Swinhart

Iliana Ortega

Sherry Petty

Robert Jacobs

Tom Gianatasio

Mike Taggart

Tad Crum

CALL TO ORDER: 18:00

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of February 22, 2018 Regular Board Meeting Minutes
2. Approval of February 22, 2018 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s): Commissioner Berg was absent.

Motion by Commissioner Martin to approve the consent agenda, **seconded by Commissioner Petty. Motion passed unanimously.**

OPEN TO PUBLIC:

None

CORRESPONDENCE:

None

STAFF REPORT:

Chief Swinhart gave his report-

- Chief Swinhart reported that he responded to a fire on Livingston Rd.
- Chief Swinhart communicated that the Exploratory Committee Meeting will be taking place on March 22nd at 5:00 pm at the Camas Council Chambers

Deputy Chief Carnes read his report; a copy is in the packet.

- Chief Carnes reported that he attended the Clark County Op's Chief Meeting on Tuesday 2/27/18 at Station 21.
- Chief Carnes conveyed that DNR is planning a stage 6 wildland engines in Clark and Skamania Counties again this summer, and they will have a helicopter staged at Grove field during peak fire season.

- Chief Carnes reported that CRESA is planning a backup “dispatching” drill at the WSP offices in Vancouver on March 8th, typically this drill is practiced once a year.
- Chief Carnes attended the EMS Council and Clark County Chief’s meeting at Station 61 on March 1st.
- The Commissioners have requested for a visual representation of the statistical reporting reported by Deputy Chief Carnes.
- The Commissioners inquired if there had been a recent implementation for additional safety training with recent events specifically related to school shootings.

Chief Jacobs read his report; a copy is in the packet.

- Chief Jacobs informed the Commissioners that our new engine is currently in Spokane, WA pre-delivery service inspection has been completed. Delivery date is pending, payment will be issued once we are informed of the date it will be delivered. A commissioner will be contacted for signature on payment.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

None

SAFETY REPORT:

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- The next Safety Committee meeting will be March 29, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

Per the request of The Board of Commissioners at the last meeting an expense breakdown of cost associated with the professional service of Liz Loomis (Fire Levy Lid Lift) has been provided, along with another copy of the original proposal.

The Commissioners have requested that staff look into what the cost of the mailers would be to produce and cost of postage. ECFR has previously done the mailers and the cost will have various outcomes depending on the size of the mailer and the quantity to be distributed.

Deputy Chief Carnes suggested that the Commissioners reach out to other Commissioners from District #3, #5 and Clark County for feedback on Liz Loomis as they have utilized her services for the same purpose we intend on. Chief Carnes believes they would give an adequate opinion keeping in mind the best interest of our Fire District.

COMMISSIONER COMMENTS:

- Commissioner Taggart communicated that he has an email out to Brian Snure relating to speaking to the JPAC group on advisory information on the merger.
- Commissioner Taggart requested an update on the Server Utilization Stats. At this time there is no information, Linda has been out of the office on training and vacation therefore a follow up on this request will be mentioned at the next Board Meeting.

- Commissioner Petty is bringing forward the topic of Grants and would like it to be known that the deadline is approaching and set for March 18th, 2018. There are some vague details on the FEMA websites and the applications are not accessible, a meeting has been organized between Commissioners Petty, Taggart and ECFR Staff for Friday March 9th at 10:00 to iron out the details of the Grant applications.
- Commissioner Martin announced that the State of the County speech by Mark Boldt has been postponed to March 20th due to weather related issues for anyone who had planned on attending or is interested it is being held at the Event Center Fairgrounds from 3-5pm.
- Commissioner Gianatasio wanted clarification that the Liz Loomis Proposal was not a plan in action and rather it was just an initial proposal she had provided our District. It was restated that indeed no final approval has yet been given.

OPEN TO PUBLIC:

Nothing

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

The Board reviewed the March 2018 events calendar.

The next policy workshop is scheduled for April 5th, 2018 at 6:00PM.

EXECUTIVE SESSION:

Nothing

ADJOURNMENT:

Next Regular Board Meeting: March 20, 2018, Station 91, 6:30PM

Motion by Commissioner Petty to adjourn at 1856 hours, seconded by Commissioner Gianatasio. Motion passed unanimously.

Mike Taggart, Chairperson

Martha Martin, Vice Chair

ABSENT

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Iliana Ortega, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
March 6th, 2018

CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 18:51 at Station 91.

The following were in attendance:

Martha Martin

Mike Carnes

Nick Swinhart

Iliana Ortega

Sherry Petty

Robert Jacobs

Tom Gianatasio

Mike Taggart

Tad Crum

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 18:53.

Respectfully Submitted,

Sherry Petty, Commissioner,
Mike Berg, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Bob Jacobs, Chief's Rep.

Mike Taggart, Chairperson
Marth Martin, Alternate

Iliana Ortega, District Secretary
Bob Jacobs, Alternate

DISTRICT SEAL:

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

03/01/2018 To: 03/15/2018

Time: 14:49:59 Date: 03/16/2018

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
277	03/09/2018	Claims	6291	10597	AMERICAN MESSAGING	57.59	Account # W4-102871
278	03/09/2018	Claims	6291	10598	BUSINESS CARD BANK OF AMERICA	1,253.07	Account Ending In #8515
279	03/09/2018	Claims	6291	10599	BI-MART CORPORATION	19.49	Account # 930279
280	03/09/2018	Claims	6291	10600	CHEVRON AND TEXACO BUSINESS CARD SERVICE	771.23	Account # 78988008949
281	03/09/2018	Claims	6291	10601	CITY OF CAMAS (Water)	219.60	Account # 016111-000; Account # 031060-000
282	03/09/2018	Claims	6291	10602	CLARK COUNTY TREASURER	1,464.78	Property Account # 175554000; Property Account # 142081000; Property Account # 139633000; Property Account # 143056000
283	03/09/2018	Claims	6291	10603	CLARK PUBLIC UTILITIES	247.96	Account# 7196-908-3; Account # 7169-997-9
284	03/09/2018	Claims	6291	10604	COREY & STEWART	420.00	Invoice # 2569
285	03/09/2018	Claims	6291	10605	EXERCISE EQUIPMENT NORTHWEST	295.23	Acct: C-ECFR
286	03/09/2018	Claims	6291	10606	HI-WAY FUEL	365.07	Account # 710
287	03/09/2018	Claims	6291	10607	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	19.88	Payer ID # 908516
288	03/09/2018	Claims	6291	10608	LN CURTIS & SONS	773.34	Customer C32870; Account #C32870
289	03/09/2018	Claims	6291	10609	NORTHWEST SAFETY CLEAN	58.97	Invoice # 18-20035
290	03/09/2018	Claims	6291	10610	PACIFIC TRUCK & TRAILER SERVICE, INC	98.86	Invoice# 2018-28155
291	03/09/2018	Claims	6291	10611	POTTER WEBSTER CO	246.81	Customer 1726600
292	03/09/2018	Claims	6291	10612	ALLAN PUDLITZKE	150.00	Invoice # 151
293	03/09/2018	Claims	6291	10613	UL LLC	597.60	Account # 733739
294	03/09/2018	Claims	6291	10614	WASHOUGAL HARDWARE	17.32	Account # 500331
295	03/09/2018	Claims	6291	10615	VANCOUVER DISTRICT 2010 WASTE CONNECTIONS	209.43	Account# 2010-458647; Account # 2010-975129; Account # 2010-1022802
296	03/09/2018	Payroll	6291	10616	OPEIU Local 11	57.00	Pay Cycle(s) 03/10/2018 To 03/10/2018 - OPEIU Dues
297	03/09/2018	Payroll	6291	10617	TRUSTEED PLANS SERVICE CORPORATION	712.17	Pay Cycle(s) 02/01/2018 To 02/28/2018 - Disability - FF; Pay Cycle(s) 02/01/2018 To 02/28/2018 - Addtl Life
298	03/09/2018	Payroll	6291	10618	WASHINGTON COUNCIL OF POLICE	50.00	Pay Cycle(s) 02/01/2018 To 02/28/2018 - WACOPS
300	03/09/2018	Claims	6291	10619	VERIZON WIRELESS	80.02	Account # 471176028-00001
301	03/12/2018	Claims	6291	10620	ROSENBAUER	224,836.68	Customer: EASTWA
001 General Fund						233,022.10	
						233,022.10	Claims: 232,202.93
							Payroll: 819.17

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

03/01/2018 To: 03/15/2018

Time: 14:49:41 Date: 03/16/2018

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo	
251	03/10/2018	Payroll	6291	EFT		1,945.55		
252	03/10/2018	Payroll	6291	EFT		105.28		
253	03/10/2018	Payroll	6291	EFT		1,915.45		
254	03/10/2018	Payroll	6291	EFT		2,320.92		
255	03/10/2018	Payroll	6291	EFT		578.87		
256	03/10/2018	Payroll	6291	EFT		747.31		
257	03/10/2018	Payroll	6291	EFT		1,797.41		
258	03/10/2018	Payroll	6291	EFT		2,350.97		
259	03/10/2018	Payroll	6291	EFT		601.81		
260	03/10/2018	Payroll	6291	EFT		724.11		
261	03/10/2018	Payroll	6291	EFT		1,754.72		
262	03/10/2018	Payroll	6291	EFT		2,888.71		
263	03/10/2018	Payroll	6291	EFT		105.28		
264	03/10/2018	Payroll	6291	EFT		986.91		
265	03/10/2018	Payroll	6291	EFT		105.28		
266	03/10/2018	Payroll	6291	EFT		2,489.35		
267	03/10/2018	Payroll	6291	EFT		526.64		
268	03/10/2018	Payroll	6291	EFT		105.28		
269	03/10/2018	Payroll	6291	EFT		2,202.57		
270	03/10/2018	Payroll	6291	EFT		2,101.51		
271	03/10/2018	Payroll	6291	EFT		630.17		
272	03/10/2018	Payroll	6291	EFT		1,838.93		
273	03/10/2018	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	9,671.38	Pay Cycle(s) 03/10/2018 To 03/10/2018 - DComp; Pay Cycle(s) 03/10/2018 To 03/10/2018 - PERS2; Pay Cycle(s) 03/10/2018 To 03/10/2018 - LEOFF2	
274	03/10/2018	Payroll	6291	EFT	IAFF2444	522.34	Pay Cycle(s) 03/10/2018 To 03/10/2018 - IAFF Dues	
275	03/10/2018	Payroll	6291	EFT	IRS	4,545.83	941 Deposit for Pay Cycle(s) 03/10/2018 - 03/10/2018	
276	03/10/2018	Payroll	6291	EFT	OR Department of Revenue	474.00	Pay Cycle(s) for OR Tax03/10/2018 - 03/10/2018	
001 General Fund							44,036.58	
							44,036.58	Payroll: 44,036.58

Deputy Chief Report

3-20-18

Calls since last Commissioner meeting: **35**

EMS: **19**

Fire: **2**

Other: **14**

Calls YTD: 2018- **194** (See graph attached for call statistics in previous years)

Staff Overtime Numbers:

Budget Amount: **\$68,000.00**

Used YTD: **\$15,218.85**

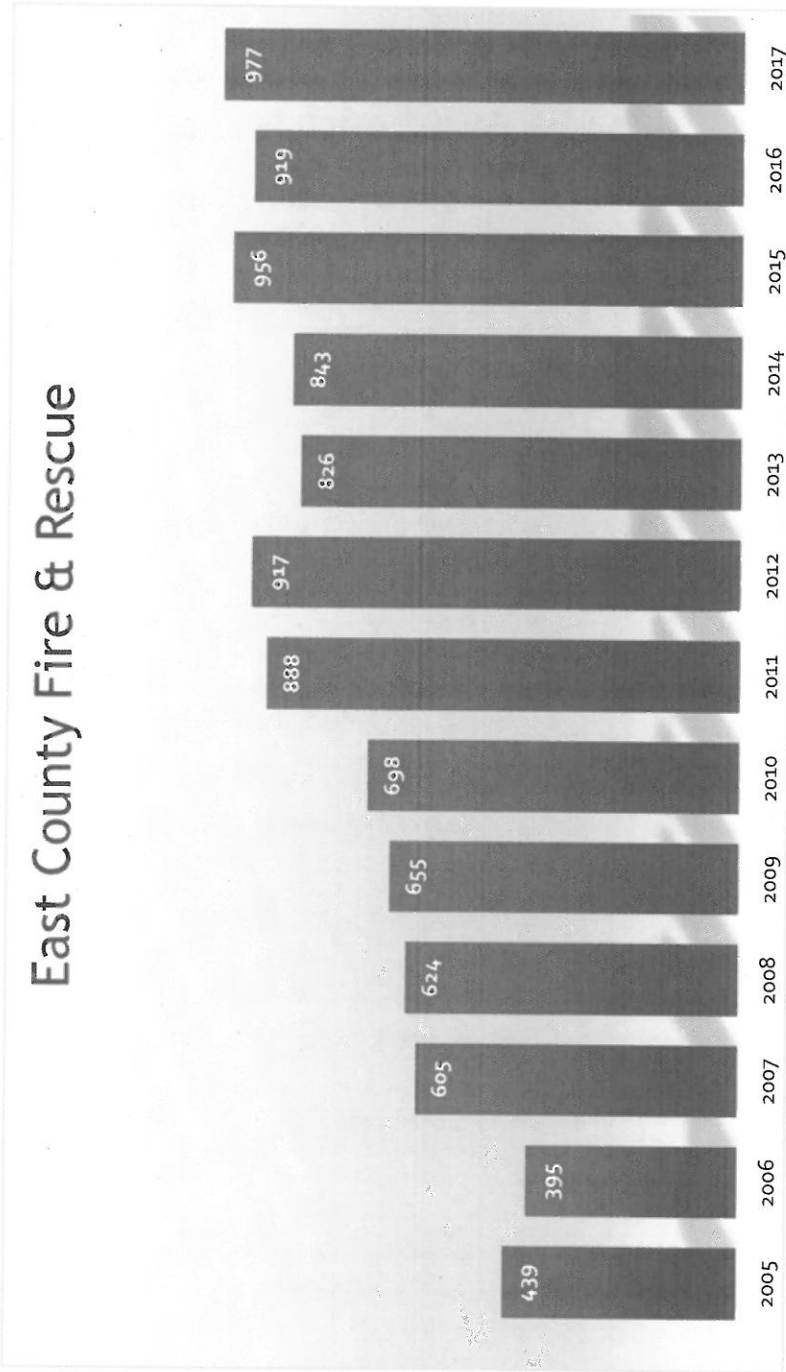
% Used: **22.38%**

- Brown outs since last meeting: **None**

- Attended a WSRB informational class at Station 62 on 3-9-18.
- Staff suggestions for pricing on E-Bay for the surplus command vehical and Engine:
 - Unit 91, 2008 Grand Marquis, \$5000 (Market Value was between \$1500 to \$5500)
 - Engine 95, 1993 Central States, \$20,000 (Market Value was between \$12000 to \$65000)
- The new engine has arrived, it's been licensed and insured and crews are working at getting it furnished. Christening TBA.
- Part Time Firefighter Eddie Richardson has accepted a Full Time Firefighter position at Spokane Fire District #9. His last day will be 3-25-18. Eddie has been with the fire district for 3.5 years and he will be missed. Staff will be looking for a replacement in the next couple weeks.
- The Pinnacle Project (50 Acres, 10 new home construction cluster) has begun off of NE Brunner Road, just west of the Fern Prairie Market. These new homes will average around 4000 sq. ft. on 5-acre parcels.

East County Fire & Rescue

Year	# Incident Calls
2005	439
2006	395
2007	605
2008	624
2009	655
2010	698
2011	888
2012	917
2013	826
2014	843
2015	956
2016	919
2017	977



AC Jacobs Report

3-20-18

March DOC/ACC training was 3-13- 2018 Joint drill with ARES/RACES group, we will have another joint drill in September.

March EST training 3-26-2018 Sta. 93 & PM.

Next DOC training May 8th Sta. 91 7PM, changing to every other month schedule.

I will be assisting with outfitting the new engine.

Safety Report

Last safety committee meeting was 1-25-18

Next safety committee meeting, 3-29-18 Sta. 91 7:30 PM.

No accidents/ incidents since the last board meeting.

EAST COUNTY FIRE & RESCUE

RESOLUTION # 239-03202018

A RESOLUTION PROVIDING FOR THE DISPOSAL OF EQUIPMENT DEEMED TO BE SURPLUS TO THE REASONABLY FORESEEABLE NEEDS OF EAST COUNTY FIRE & RESCUE.

WHEREAS, the equipment (SCBA Bottles, Fire Extinguishers, and Portable Radios shown in Attachment A; Pages #1 - 3) belonging to East County Fire & Rescue are obsolete and no longer used by the District; and

WHEREAS, the value, obsolescence and condition of this equipment makes it impractical to trade the same in on newer equipment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of East County Fire & Rescue as follows:

1. Based upon the findings and recommendations of the Fire Chief, this equipment is declared to be surplus to the foreseeable needs of the District.
2. That it is deemed to be for the common benefit of the residents of said District to dispose of this equipment.
3. That the Fire Chief is authorized to dispose of this equipment in a manner that will be to the best advantage of East County Fire & Rescue.

ADOPTED at a Regular Meeting of the Board of Commissioners for East County Fire & Rescue this 20th day of March, 2018, with the following Commissioners being present and voting:

Chair Person

Commissioner

Commissioner

Commissioner

Commissioner

DISTRICT SEAL:

ATTEST:

District Secretary

Attachment "A"- Page 1
Resolution 239-03202018

ECFR Equipment Surplus - SCBA Bottle

<u>Tag#</u>	<u>Reason for surplus</u>
171	Damaged Beyond Repair
160	Damaged Beyond Repair

Attachment "A" - Page 2
Resolution 239-03202018

ECFR Equipment Surplus - Extinguisher

<u>Tag#</u>	<u>Description</u>	<u>Reason for Surplus</u>
530	BC Dry Chem Extinguisher	No Longer Serviceable
547	Halon Extinguisher	No Longer Serviceable
541	H2O Extinguisher	No Longer Serviceable
657	ABC Dry Chem. Extinguisher	Left in Station 96 when property Sold
658	ABC Dry Chem. Extinguisher	Left in Station 96 when property Sold
758	ABC Dry Chem. Extinguisher	Left in Station 96 when property Sold
759	ABC Dry Chem. Extinguisher	Left in Station 96 when property Sold

Attachment "A" - Page 3
Resolution 239-03202018

ECFR Equipment Surplus - Portable Radios

Tag#	Description	Reason for Surplus
254	MTS 200 Portable	Obsolete Technology
217	MTS 200 Portable	Obsolete Technology
237	MTS 200 Portable	Obsolete Technology
307	MTS 200 Portable	Obsolete Technology
26	MTS 200 Portable	Obsolete Technology
233	MTS 200 Portable	Obsolete Technology
626	MTS 200 Portable	Obsolete Technology
247	MTS 200 Portable	Obsolete Technology
174	MTS 200 Portable	Obsolete Technology
212	MTS 200 Portable	Obsolete Technology
130	MTS 200 Portable	Obsolete Technology
60	MTS 200 Portable	Obsolete Technology
245	MTS 200 Portable	Obsolete Technology
123	MTS 200 Portable	Obsolete Technology
251	MTS 200 Portable	Obsolete Technology
210	MTS 200 Portable	Obsolete Technology
252	MTS 200 Portable	Obsolete Technology
211	MTS 200 Portable	Obsolete Technology
128	MTS 200 Portable	Obsolete Technology
253	MTS 200 Portable	Obsolete Technology
239	MTS 200 Portable	Obsolete Technology
298	MTS 200 Portable	Obsolete Technology
105	MTS 200 Portable	Obsolete Technology
246	MTS 200 Portable	Obsolete Technology
354	MTS 200 Portable	Obsolete Technology
12	MTS 200 Portable	Obsolete Technology
26	MTS 200 Portable	Obsolete Technology
250	MTS 200 Portable	Obsolete Technology
30	MTS 200 Portable	Obsolete Technology
246	MTS 200 Portable	Obsolete Technology
268	MTS 200 Portable	Obsolete Technology
295	MTS 200 Portable	Obsolete Technology
208	MTS 200 Portable	Obsolete Technology
179	XTS 2500	Obsolete Technology
209	XTS 2500	Obsolete Technology
216	XTS 2500	Obsolete Technology
215	XTS 2500	Obsolete Technology

Mar 2018 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
4	5	6	7	8	9	10
		Events Commissioner Meeting Station 91 18:30 - 21:00				Events Pilot Ground School ST 91 Community Room 09:00 - 12:00
11	12	13	14	15	16	17
†		Events ACC/ECC Station 91 19:00 - 21:00	Events OTEP Station 91 19:00 - 21:00	Events Vera Webster Kelly swap 07:00 - 07:00		Events WA Pilots Assoc Meeting Station 91 Community R 07:00 - 17:00
18	19	20	21	22	23	24
	Events Aviation Safety Seminar - Station 91 Training Roo 08:00 - 12:00	Events Commissioner Meeting Station 91 18:30 - 21:00	Events SWM-ICC Chapter Meetin Station 91 Summitt at Autumn Hills H Station 91 18:00 - 21:30			Events Pilot Ground School ST 91 Community Room 09:00 - 12:00
25	26	27	28	29	30	31
	Events EST Meeting Station 93 19:00 - 21:00	Events Cannas Instrument Suppor Station 91 Training Roo 19:00 - 21:00			Events POW/MIA Flag 07:00 - 07:00	Events Pilot Ground School ST 91 Community Room 09:00 - 12:00

* Indicates time starts on following calendar day
 † Events and Time Off follow default Split Time of Day of 07:00
 ‡ The hour from 02:00 to 03:00 on March 11 does not exist due to Daylight Saving Time.