

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

September 20, 2016

Station 91

7 PM

AGENDA

PUBLIC HEARING:

Income Sources for FY2017

CALL TO ORDER:

Flag Salute

GUESTS:

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of September 6, 2016 Regular Board Meeting Minutes
2. Approval of September 6, 2016 Local BVFF&RO Meeting Minutes
3. Approval of September 20, 2016 Financial Statement
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

Letter from Clark County Auditor regarding fee for service

STAFF REPORT:

Assistant Chief Jacobs
Chief Al Gillespie

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

Planning Group Workshop
Executive Search Committee
Consider Amendments to 2016 Budget
Consider Purchase Request for Station 91 Flag Pole Lights
Consider RFP to move emergency generator to Station 94

(See Reverse)

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.110(1)(c) to consider the sale of real estate

ADJOURNMENT:

Next Regular Board Meeting: October 4, 2016, Station 91, 7 PM

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

September 6, 2016

Station 91

7 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Tom Gianatasio
Kacie Jones
Tad Crum

Mike Berg
Robert Jacobs
Paula Knapp
Richard Hamby

Sherry Petty
Al Gillespie
Michelle McDermott
James Troutman

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

None

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

1. Approval of August 16, 2016 Regular Board Meeting Minutes
2. Approval of August 16, 2016 Local BVFF&RO Meeting Minutes
3. Approval of August 25, 2016 Special Workshop Minutes
4. Approval of September 6, 2016 Financial Statement
5. Excuse Absent Commissioner(s):

Motion by Commissioner Berg to approve the consent agenda, **second** by Petty. **Motion passed** unanimously.

OPEN TO PUBLIC:

Nothing

CORRESPONDENCE:

None

STAFF REPORT:

Chief Gillespie and Chief Jacobs read their reports, copies are in the packet.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

Chief Jacobs announced the next Safety Committee meeting will be September 27 at Station 94.

FIRE DISTRICT BUSINESS:

Planning Group Workshop:

Chief Gillespie summarized topics discussed. The next planning workshop is scheduled for September 28th, 6:00 PM at Station 91.

Executive Search Committee:

No updates at this time

Consider Purchase Request for Station 94 Speakers:

Commissioner Petty noted that in the revised quote, testing of the existing speakers after the replacement of the speaker wire was not included in the scope of work. **Motion by Commissioner Petty** to accept the purchase request only with the inclusion of speaker testing in the proposal, **seconded** by Berg. **Motion Passed.**

Consider Purchase Request for Station 91 Flag Pole Lights:

Secretary Jones advised that the District is yet to receive a quote for this yet, and one should be available by next meeting.

Authorize Credit Cards for Captain Burch and Accounting Assistant Jones:

Chief Gillespie explained that Captains all have their own credit cards and providing a card to the accounting assistant would facilitate unaccompanied trips to Costco. **Motion by Commissioner Berg** to authorize the cards, **seconded** by Petty. **Motion Passed.**

2016 Budget Amendment Approval:

Chief Gillespie explained that this is the draft for the proposed 2016 budget amendment, and that the board should take some time to review it and ask questions before approval.

Consider Approval of Lateral Hire List:

Chief Gillespie explained that this list is the culmination of the board's previous decision to adopt a lateral hire list. **Motion by Commissioner Gianatasio** to approve, **seconded** by Petty. **Motion Passed.**

Consider Policy Revision: Definition of Members:

Chief Gillespie explained that this language clarification had been requested by the District's attorney some time ago. **Motion by Commissioner Berg** to adopt the language, **seconded** by Gianatasio. **Motion Passed.**

OPEN TO PUBLIC:

Nothing

COMMISSIONER COMMENTS:

Chief Gillespie shared that flyers for the open house are now available. Commissioner Martin asked if packets for board meetings could be prepared in advance and published on the website. Commissioner Gianatasio asked if the phone system has been repaired and if the District is attempting to recoup this expense from the driver that caused the power surge.

COMMISSIONER COMMENTS: (Cont.)

Commissioner Martin inquired as to whether the board was interested in changing the layout of the agenda, as had been suggested at a previous meeting. Commissioner Petty clarified what that would mean, which would be moving one section of public comment to after the Commissioner comment section. **Motion by Commissioner Martin** to change the agenda layout, **seconded** by Petty. **Motion Passed.**

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

Chief Gillespie reminded everyone that the open house is September 17th, 2016 10:00AM.

EXECUTIVE SESSION:

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.110(1)(c) to consider the sale of real estate.

The Board went into executive session at 19:42. Anticipated return of 20:12.

The board reconvened at 20:12

The board takes no action. Commissioner Martin relayed that there will be a public meeting on September 19th, 2016, 4:00 PM at the Camas Council Chambers to discuss shared services.

Motion by Commissioner Petty to adjourn, second by Berg;

Motion passed. ADJOURNMENT: 20:54

Martha Martin, Chairperson

Mike Taggart, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

**Draft Minutes
September 6, 2016**

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 7:58 PM at Station 91.

The following were in attendance:

Martha Martin

Tom Gianatasio

Kacie Jones

Tad Crum

Mike Berg

Robert Jacobs

Paula Knapp

Richard Hamby

Sherry Petty

Al Gillespie

Michelle McDermott

James Troutman

BUSINESS:

There is no business tonight.

ADJOURNMENT:

The Local Board adjourned at 7:59 PM.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Martha Martin, Chairperson
Mike Taggart, Alternate

Bob Jacobs, Chief's Rep.

DISTRICT SEAL:

East County Fire Rescue
August 31, 2016
2016 General Operating Budget

	Budget	Current Month Actual	YTD Actual	%
Revenues				
308800-001-0000 Beg Bal Previous Year Rollover	\$ 150,000	\$ 0.00	\$ 0.00	0.00
311100-000-0000 Property Tax Collected	1,999,536	7,494.27	1,101,331.14	55.08
311100-002-0000 Property Tax - Delinquent	10,000	0.00	0.00	0.00
311105-000-0000 Admin Refund	5	0.00	901.13	18,022.60
317200-000-0000 Leasehold Excise Tax	2,400	0.00	3,592.64	149.69
317400-000-0000 Timber Excise Tax	3,000	0.00	4,464.32	148.81
331970-002-0000 Hose and Nozzle Grant	20,000	18,220.00	18,220.00	91.10
332156-000-0000 Wildlife-In Lieu of Taxes	200	0.00	200.70	100.35
334013-000-0000 WSP FF1 Reimbursement	2,500	0.00	0.00	0.00
334049-000-0000 Grants State/DOH	1,350	0.00	1,290.00	95.56
342202-002-0000 Budget Reimb/Accts Receivable	200	0.00	425.93	212.97
342202-003-0000 BVFF	1,500	0.00	0.00	0.00
342210-000-0000 Fire Protection Services	1,000	0.00	0.00	0.00
342210-001-0000 Fire Services MOB-Personnel	90,260	0.00	33,124.35	36.70
342210-002-0000 Fire Services MOB-Equipment	25,000	0.00	16,618.95	66.48
342210-003-0000 WMX	5,500	1,915.52	1,915.52	34.83
342210-004-0000 Jemtegaard	600	0.00	0.00	0.00
361109-000-0000 Interest Earnings	3,500	0.00	6,133.70	175.25
361320-000-0000 Unrlzd Gain (loss) on investme	0	(1,551.94)	4,253.67	0.00
362501-000-0000 DNR Timber Rents	10,000	4,546.98	19,228.36	192.28
367000-000-0000 Contributions & Donations	400	5.00	151.00	37.75
369100-000-0000 Sale of Junk & Salvage	50	0.00	650.00	1,300.00
369910-000-0000 Other Misc. Revenue	50	0.00	50.00	100.00
395100-000-0000 DNR Timber Sales	1,000	0.00	188,683.25	18,868.33
Total Revenues	2,328,051	30,629.83	1,401,234.66	60.19

East County Fire Rescue
August 31, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
Expenses					
511600-110	Legislative Salaries	54,720	1,938.00	19,152.00	35.00
511600-210	Commissioner Benefits	4,460	153.08	1,513.00	33.92
511600-433	Commissioner Mileage	350	0.00	0.00	0.00
511600-435	Commissioner Meals	500	0.00	0.00	0.00
511600-438	Commissioner Lodging	1,200	0.00	0.00	0.00
511600-491	Commissioner Dues/Membership:	2,800	0.00	2,358.00	84.21
511600-496	Commissioner Tuition	1,000	0.00	0.00	0.00
522100-110	Miscellaneous Salaries	6,500	594.00	594.00	9.14
522100-110-FT	Salaries Full-time	753,144	54,161.68	423,377.92	56.21
522100-110-PT	Salaries Part-time	151,457	13,171.40	92,981.10	61.39
522100-120	Volunteer Pay	40,000	0.00	21,880.50	54.70
522100-140	Overtime	48,000	2,246.96	23,798.44	49.58
522100-210-001	Magellan - EAP	1,680	0.00	945.00	56.25
522100-210-002	Unemployment/Medicare FT	14,118	964.85	7,682.48	54.42
522100-210-003	Unemployment/Medicare PT	2,466	280.58	1,681.85	68.20
522100-210-004	Medicare/SS Vol	4,207	0.00	1,675.45	39.83
522100-211-FT	LEOFF/PERS/Disability FT	50,511	4,105.24	33,204.44	65.74
522100-211-PT	PERS PT	14,138	1,539.66	10,728.79	75.89
522100-213	Deferred Comp	24,847	1,470.40	12,414.56	49.96
522100-221	Medical Insurance	151,939	12,039.56	102,137.88	67.22
522100-221-001	VEBA	8,100	0.00	8,100.00	100.00
522100-222-FT	Labor & Industries FT	24,910	1,882.06	15,343.65	61.60
522100-222-PT	Labor & Industries PT	7,720	804.98	5,627.46	72.89
522100-251	Uniforms LD	4,000	340.50	2,773.07	69.33
522200-110	Wildland Salaries	30,000	0.00	0.00	0.00
522200-140	Wildland Overtime	50,000	0.00	0.00	0.00
522200-210	WL UI, Medicare, SS	2,100	0.00	0.00	0.00
522200-211	LEOFF/PERS Wildland MOB	4,100	0.00	0.00	0.00
522200-213	Deferred Comp Wildland MOB	2,400	0.00	0.00	0.00
522200-221	WL Medical Insurance	1,500	0.00	0.00	0.00
522200-222	L&I Wildland MOB	2,500	0.00	0.00	0.00
522200-314	Maps/Books/ Periodicals JT	300	0.00	42.00	14.00
522200-315	Office Supplies	1,500	107.12	442.37	29.49
522200-322	Cleaning and Sanitation	1,500	186.10	1,055.50	70.37

East County Fire Rescue
August 31, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
522200-324	Food and Water	1,200	5.98	668.92	55.74
522200-326	Expendable Equipment	2,000	1,231.13	1,628.06	81.40
522200-327	Computer/Software/Supplies	2,000	0.00	1,884.10	94.21
522200-328	Turn-Outs JT	6,000	0.00	740.82	12.35
522200-328-001	PPE Accessories JT	4,000	0.00	1,252.15	31.30
522200-328-002	Volunteer Uniforms LD	500	13.00	68.24	13.65
522200-328-003	T-Shirts/Sweatshirts LD	2,000	0.00	0.00	0.00
522200-329	Other Operating Supplies	1,500	0.00	228.85	15.26
522200-329-001	Address Signs ZA	150	0.00	119.50	79.67
522200-339	Bldg Supplies/Facility Misc	1,500	21.67	205.57	13.70
522200-359	Other Equipment	3,500	51.43	1,655.57	47.30
522200-359-001	Water Rescue Equipment MH	3,900	730.02	730.02	18.72
522200-359-002	Rope Rescue Equipment MH	100	0.00	0.00	0.00
522200-359-003	Hose & Nozzles DB	21,767	0.00	19,285.19	88.60
522200-359-004	Exercise Equipment JT	1,000	0.00	0.00	0.00
522200-364	Diesel / Gas	30,000	1,070.40	5,727.44	19.09
522200-412	Legal Services	10,000	0.00	3,318.75	33.19
522200-414	Medical/Drug Screen/Consortium	8,000	0.00	1,100.00	13.75
522200-419	Professional Services	23,000	0.00	2,330.44	10.13
522200-419-001	Executive Search	0	0.00	3,495.00	0.00
522200-419-002	Interim Executive Chief	0	10,000.00	76,000.00	0.00
522200-422	Postage	400	48.00	197.36	49.34
522200-423	Radio Dispatch	57,000	0.00	42,321.37	74.25
522200-426	UPS/Federal Express	125	0.00	109.63	87.70
522200-427	Incentives and Awards	1,500	0.00	357.32	23.82
522200-429-001	Pagers	900	52.74	536.73	59.64
522200-429-002	Satellite Phone	375	30.20	211.40	56.37
522200-429-003	Verizon MDC Cards	960	80.02	538.31	56.07
522200-435	Meals	100	0.00	0.00	0.00
522200-441	Advertising	1,500	0.00	250.00	16.67
522200-442	Legal Notices	200	0.00	0.00	0.00
522200-446	Taxes and Assesments	2,500	0.00	2,064.51	82.58
522200-453	Hydrant/Fireline	500	0.00	260.76	52.15
522200-462	Bldgs/Liability/Equip Insuranc	42,000	0.00	4,500.85	10.72
522200-465	Volunteer Pensions	3,000	0.00	900.00	30.00
522200-482-002	Fire Extinguisher Maint ZA	1,100	0.00	0.00	0.00
522200-482-003	Exercise Equip Maint JT	1,000	0.00	0.00	0.00

East County Fire Rescue
 August 31, 2016
 2016 General Operating Budget

	Budget	Current Month Actual	YTD Actual	%
522200-482-004 Hose & Nozzle Mtce DB	250	0.00	0.00	0.00
522200-482-005 Hose Testing DB	150	0.00	0.00	0.00
522200-482-006 EMS Equipment Mtce DT	500	0.00	0.00	0.00
522200-482-007 Copier Mtce	900	19.37	282.32	31.37
522200-482-008 Ladder Testing/Repair JP	1,500	0.00	860.14	57.34
522200-482-009 Emergency Generators	500	204.92	204.92	40.98
522200-482-010 Hand Tool Maintenance MH	300	0.00	0.00	0.00
522200-484-002 SCBA Mtce JP	6,200	0.00	2,550.26	41.13
522200-484-003 Minitors/Radios WL	4,500	0.00	415.75	9.24
522200-485-000 Vehicle Repair & Maint DT	2,700	0.00	1,144.99	42.41
522200-485-001 T93	2,250	0.00	0.00	0.00
522200-485-009 E94	3,600	0.00	128.35	3.57
522200-485-010 T95	2,250	0.00	940.48	41.80
522200-485-011 S96	3,600	0.00	645.24	17.92
522200-485-012 U93	675	0.00	1,431.18	212.03
522200-485-013 S94	3,600	0.00	0.00	0.00
522200-485-014 E91	3,600	0.00	447.52	12.43
522200-485-016 U91	675	0.00	195.60	28.98
522200-485-018 U92	675	0.00	23.83	3.53
522200-485-905 A93	675	0.00	0.00	0.00
522200-485-909 E92	2,250	0.00	280.11	12.45
522200-485-911 E93	3,600	0.00	0.00	0.00
522200-485-912 R93	675	0.00	0.00	0.00
522200-485-914 T94	2,250	0.00	0.00	0.00
522200-485-915 U94	675	0.00	593.59	87.94
522200-485-916 E95	3,600	0.00	4,318.37	119.95
522200-485-917 S91	3,600	1,325.57	1,325.57	36.82
522200-485-918 S93	1,800	58.37	1,784.87	99.16
522200-485-919 T91	2,250	204.89	2,201.11	97.83
522200-485-999 Small Engine Repair MH	4,000	215.08	910.54	22.76
522200-487 Computer Maint & Repair LD	5,670	0.00	3,262.75	57.54
522200-491 Dues/Memberships	3,200	0.00	2,615.00	81.72
522200-492 Election Fees	100	0.00	0.00	0.00
522200-493 Filing/Recording/Permit Fees	600	0.00	0.00	0.00
522200-496 Tuition/Registration	500	0.00	0.00	0.00
522200-499 NFIRS/Fire Manager/Bank Charg	6,215	0.00	6,305.01	101.45
522300-313 Educational Supplies	500	0.00	0.00	0.00

East County Fire Rescue
 August 31, 2016
 2016 General Operating Budget

		Current			
		Month	YTD		
		Budget	Actual	Actual	%
522300-415	Printing/Newsletter	600	0.00	0.00	0.00
522300-422	Postage for Newsletter	1,300	0.00	0.00	0.00
522300-440	Advertising	300	0.00	0.00	0.00
522400-314	Books/Periodicals	1,500	0.00	725.35	48.36
522400-315	Office Supplies	100	0.00	0.00	0.00
522400-324	Food and Water	100	0.00	0.00	0.00
522400-329	Training Supplies	500	0.00	243.90	48.78
522400-433	Travel	2,000	0.00	0.00	0.00
522400-435	Meals	1,000	115.00	2,009.00	200.90
522400-438	Lodging	3,000	0.00	1,413.30	47.11
522400-496	Tuition	10,000	575.00	4,450.00	44.50
522590-337	Grounds & Park	4,000	485.69	640.37	16.01
522590-481	Bldg Repair & Maint	30,000	738.42	29,596.10	98.65
522591-419	Monitoring (St 91)	540	569.69	893.69	165.50
522591-421	Comcast Tel/Internet (St 91)	4,000	307.39	2,151.28	53.78
522591-471	Electrical & Heating (St 91)	7,000	548.23	3,884.89	55.50
522591-472	Garbage (St 91)	1,400	107.54	749.76	53.55
522591-473	Gas (St 91)	3,500	25.02	1,624.25	46.41
522591-476	Water & Sewer (St 91)	1,000	0.00	491.10	49.11
522592-471	Electrical & Heating (St 92)	1,000	84.00	410.00	41.00
522593-419	Monitoring (St 93)	400	0.00	190.66	47.67
522593-421	Comcast Tel/Internet (St 93)	1,700	289.78	1,156.85	68.05
522593-471	Electrical & Htg (St 93)	5,000	403.00	2,501.00	50.02
522593-472	Garbage (St 93)	150	28.03	112.12	74.75
522594-419	Monitoring (St 94)	635	0.00	476.55	75.05
522594-421	Comcast Tel/Internet (St 94)	2,500	435.64	1,739.56	69.58
522594-471	Electric & Heating (St 94)	5,500	352.00	2,200.00	40.00
522594-472	Garbage (St 94)	650	56.92	398.44	61.30
522595-419	Monitoring (St 95)	540	0.00	0.00	0.00
522595-421	Comcast Telephone (St 95)	900	74.88	524.04	58.23
522595-471	Electrical & Heating (St 95)	1,500	140.61	943.91	62.93
522595-473	Gas (St 95)	1,000	19.67	298.12	29.81
522595-476	Water & Sewer (St 95)	1,500	262.35	1,088.43	72.56
522596-471	Electric & Heating (St 96)	0	24.87	180.63	0.00
525600-359	Disaster Preparedness SK	150	0.00	0.00	0.00
594220-649	Capital Purchases	4,600	0.00	0.00	0.00
594220-649-002	Computer Equip LD	5,500	0.00	0.00	0.00

East County Fire Rescue
 August 31, 2016
 2016 General Operating Budget

		Current Month Actual	YTD Actual	%
	Budget			
594220-649-003	Virtual Reserve Capital	50,000	0.00	0.00
594220-649-004	Wildland Capital	25,000	0.00	0.00
594220-649-005	Radio Payment	40,000	0.00	0.00
597248-551	Fund Transfer to 6248	246,973	0.00	33,486.25
6291-1 App Res	Transfer to Apparatus Reserve	56,000	0.00	0.00
6291-2 Cap Res	Transfer to Capital Reserve	20,484	0.00	0.00
	Total Expenses	2,328,051	116,992.69	1,089,643.37
				46.80



proud past, promising future

CLARK COUNTY
WASHINGTON

AUDITOR
Greg Kimsey

September 6, 2016

Al Gillespie, Interim Chief/Secretary
East County Fire & Rescue
600 NE 267th Avenue
Camas WA 98607

Dear Chief Gillespie,

Clark County's General Fund is forecasted to have a deficit for 2017-2018. In response, the county manager has asked each department and office to provide expense reductions and/or revenue increases equal to 10% of their current budgets.

The Auditor's Office has provided Accounts Payable and Payroll services for other governments and agencies at no cost to them. We have not charged for these services because it has benefited tax payers as these other governments and agencies have not had to invest in the systems and staff necessary to carry out these functions.

However, as part of the solution to balancing the General Fund Budget, I have informed the county manager that effective January 1, 2017 we would be willing to begin charging for services we provide to other governments and agencies. I am not pleased to have been placed in this position.

If the final adopted budget includes this provision and you choose to continue to have the Auditor's Office provide services, the cost will be the same that county departments and offices are charged per the county's Indirect Cost Plan. This federally approved plan is updated annually using the costs and transactions of the prior year. For 2017, the estimated charge per Accounts Payable transaction will be \$8.71 and the annual cost for payroll per W-2 issued is estimated to be \$154.04. For 2017, your total expense is estimated to be \$16,776.75.

These charges will be billed once a year in November. We are willing to bill more frequently, however the cost of that additional service will be \$25.00 per billing.

If you have questions or would like to discuss this, please don't hesitate to contact me.

Sincerely,


Greg Kimsey
Clark County Auditor

Staff Report

Submitted by

Al H Gillespie

Interim Executive Fire Chief

20 September 2016

31 August through 14 September 2016

Operations

- 37 Incidents since 31 August.
 - 2 Fire
 - 0 Overpressure, Rupture, Explosion, Overheat
 - 22 EMS
 - 5 MVA's
 - 1 MVA Cleanup or Hazardous Condition, Electrical
 - 2 Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 5 Good intent, no incident found or Cancelled Enroute
 - 0 Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 0 Flood assist, Citizen Compliant, or Special type of incident

- Year to Date: All calls 650
 - All Fire Calls
 - 30
 - Overpressure, Rupture, Explosion, Overheat
 - 0
 - EMS Calls excluding MVA
 - 350
 - MVA with or without injury, Rescue
 - 62
 - MVA Cleanup or Hazardous Condition, Electrical
 - 11
 - Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 32
 - Good Intent, Cancelled Enroute, No Incident Found, Smoke Scare, Authorized Controlled Burn, Steam Vapor, Fog or Dust Thought to be Smoke
 - 149
 - Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 15
 - Flood assist, Citizen Compliant, or Special type of incident
 - 1

Brownouts at Station 94:

- There were 0 brownouts during this time

Overtime:

- \$2,157.08 through 25 January
- \$1,001.55 26 January through 10 February
- \$3,477.49 11 February through 25 February
- \$583.83 26 February through 10 March
- \$1,154.27 11 March through 25 March
- \$789.28 26 March through 08 April
- \$1,782.48 09 April through 25 April
- \$144.90 26 April through 10 May
- \$2,340.12 11 May through 25 May
- \$1,708.21 26 May through 10 June
- \$1,368.68 11 June through 24 June
- \$1,357.31 25 June through 08 July
- \$2,102.41 09 July through 25 July
- \$1,142.46 26 July through 25 August
- \$1,096.76 26 August through 09 September
- \$24,088.64 year to date

Approximately 50% of annual overtime budget

8 months would equate to approximately 66.66% of annual budget

East County Fire Rescue 2016 General Operating Budget

Revenues

		Current Budget	Proposed Amendment	Notes
308800-001-0000	Beg Bal Previous Year Rollover	150000.00	98307.00	1
311100-000-0000	Property Tax Collected	1999536.00	1999536.00	
311100-002-0000	Property Tax - Delinquent	10000.00	10000.00	
311105-000-0000	Admin Refund	5.00	900.00	2
317200-000-0000	Leasehold Excise Tax	2400.00	2400.00	
317400-000-0000	Timber Excise Tax	3000.00	4400.00	3
331970-000-0000	Hose & Nozzle Grant	20000.00	20000.00	
332156-000-0000	Wildlife-In Lieu of Taxes	200.00	200.00	
334013-000-0000	WSP FF1 Reimbursement	2500.00	0.00	4
334049-000-0000	Grants State/DOH	1350.00	1350.00	
342202-002-0000	Budget Reimb/Accts Receivable	200.00	425.00	5
342202-003-0000	BVFF	1500.00	1500.00	
342210-000-0000	Fire Protection Services (Spartan)	1000.00	1000.00	
342210-001-0000	Fire Services MOB-Personnel	90260.00	51444.00	6
342210-002-0000	Fire Services MOB-Equipment	25000.00	19929.00	7
342210-003-0000	WMX	5500.00	5500.00	
342210-004-0000	Jemtegaard	600.00	600.00	
361109-000-0000	Interest Earnings	3500.00	5500.00	8
361320-000-0000	Unrlzd Gain (loss) on investme	0.00	0.00	
362501-000-0000	DNR Timber Rents	10000.00	13080.00	9
367000-000-0000	Contributions & Donations	400.00	400.00	
369100-000-0000	Sale of Junk & Salvage	50.00	650.00	10
369900-000-0000	Other Misc. Revenue	50.00	50.00	
395100-000-0000	DNR Timber Sales	1000.00	186000.00	11
395200-000-0000	Insurance Claim	0.00	0.00	

Total Revenues

2,328,051.00

2,423,171.00

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
Expenses				
Salaries & Benefits				
511600-110	Legislative Salaries	54720.00	54720.00	
511600-210	Commissioner Benefits	4460.00	4460.00	
511600-433	Commissioner Mileage	350.00	350.00	
511600-435	Commissioner Meals	500.00	500.00	
511600-438	Commissioner Lodging	1200.00	1200.00	
511600-491	Commissioner Dues/Membership	2800.00	2800.00	
511600-496	Commissioner Tuition	1000.00	1000.00	
522100-110	Salaries including PT	6500.00	6500.00	
522100-110-FT	Salaries Full-time	753144.00	644730.00	12
522100-110-PT	Salaries Part-time	151457.00	155154.00	12
522100-120	Quarterly Reimbursement	40000.00	40000.00	
522100-140	Overtime	48000.00	48000.00	
522100-210-001	Magellan - EAP	1680.00	1680.00	
522100-210-002	Unemployment/Medicare/FT	14118.00	13509.00	12
522100-210-003	Unemployment/Medicare/ PT	2466.00	3026.00	12
522100-210-004	Medicare/SS Vol	4207.00	4207.00	
522100-211-FT	LEOFF/PERS/Disability FT	50511.00	50592.00	12
522100-211-PT	PERS PT	14138.00	17347.00	12
522100-213	Deferred Comp	24847.00	19645.00	12
522100-221	Medical Insurance	151939.00	159161.00	12
522100-221-001	VEBA	8100.00	8100.00	
522100-222-FT	Labor & Industries FT	24910.00	32219.00	12
522100-222-PT	Labor & Industries PT	7720.00	11692.00	12
522100-251	Uniforms LD	4000.00	4000.00	
Wildland Salaries & Benefits				
522200-110	Wildland Salaries	30000.00	6000.00	13
522200-140	Wildland Overtime	50000.00	10000.00	13
522200-210	Unemployment/Medicare/SS WL	2100.00	420.00	13
522200-211	LEOFF/PERS WL	4100.00	820.00	13
522200-213	DCOMP WL	2400.00	480.00	13
522200-221	Medical WL	1500.00	300.00	13
522200-222	L&I WL	2500.00	500.00	13
General Operations				
522200-314	Maps/Books/ Periodicals JT	300.00	300.00	
522200-315	Office Supplies	1500.00	1500.00	

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
522200-322	Cleaning and Sanitation	1500.00	1500.00	
522200-324	Food and Water	1200.00	1200.00	
522200-326	Expendable Equipment	2000.00	2000.00	
522200-327	Computer/Software/Supplies	2000.00	3000.00	14
522200-328	Turn-Outs JT	6000.00	6000.00	
522200-328-001	PPE Accessories JT	4000.00	4000.00	
522200-328-002	Volunteer Uniforms LD	500.00	500.00	
522200-328-003	T-Shirts/Sweatshirts LD	2000.00	2000.00	
522200-329	Other Operating Supplies	1500.00	1500.00	
522200-329-001	Address Signs ZA	150.00	150.00	
522200-339	Bldg Supplies/Facility Misc	1500.00	1500.00	
522200-359	Other Equipment	3500.00	6000.00	15
522200-359-001	Tech Rescue Equipment DB		4000.00	16
522200-359-001	Water Rescue Equipment DB	3900.00	0.00	16
522200-359-002	Rope Rescue Equipment DB	100.00	0.00	16
522200-359-003	Hose & Nozzles DB	21767.00	21767.00	
522200-359-004	Exercise Equipment JT	1000.00	1000.00	
522200-364	Diesel / Gas	30000.00	15000.00	17
522200-412	Legal Services	10000.00	10000.00	
522200-414	Medical/Drug Screen/Vaccination	8000.00	8000.00	
522200-419	Professional Services	23000.00	33600.00	18
522200-419-001	Executive Search		6395.00	19
522200-419-002	Interim Executive Chief		106000.00	20
522200-422	Postage	400.00	400.00	
522200-423	Radio Dispatch	57000.00	57000.00	
522200-426	UPS/Federal Express	125.00	150.00	21
522200-427	Incentives and Awards	1500.00	1500.00	
522200-429-001	Pagers	900.00	900.00	
522200-429-002	Satellite Phone	375.00	375.00	
522200-429-003	Verizon MDC Cards	960.00	960.00	
522200-435	Meals	100.00	100.00	
522200-441	Advertising	1500.00	1500.00	
522200-442	Legal Notices	200.00	200.00	
522200-446	Taxes and Assessments	2500.00	2500.00	
522200-453	Fireline	500.00	500.00	
522200-462	Bldgs/Liability/Equip Insuranc	42000.00	42000.00	
522200-465	Volunteer Pensions (BVFF)	3000.00	3000.00	
522200-482-002	Fire Extinguisher Maint ZA	1100.00	1100.00	

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
522200-482-003	Exercise Equip Maint JT	1000.00	1000.00	
522200-482-004	Hose & Nozzle Mtce DB	250.00	250.00	
522200-482-005	Hose Testing DB	150.00	150.00	
522200-482-006	EMS Equipment Mtce DT	500.00	500.00	
522200-482-007	Copier Mtce	900.00	900.00	
522200-482-008	Ladder Testing/Repair JP	1500.00	1500.00	
522200-482-009	Emergency Generators	500.00	500.00	
522200-482-010	Hand Tool Maintenance SG	300.00	300.00	
522200-484-002	SCBA Mtce JP	6200.00	6200.00	
522200-484-003	Minitors/Radios WL	4500.00	4500.00	
522200-485-000	Vehicle Repair & Maint DT	45000.00	45000.00	
522200-485-999	Small Engine Repair MH	4000.00	4000.00	
522200-487	Computer Maint & Repair LD	5670.00	5670.00	
522200-491	Dues/Memberships	3200.00	3200.00	
522200-492	Election Fees	100.00	100.00	
522200-493	Filing/Recording/Permit Fees	600.00	600.00	
522200-496	Tuition/Registration	500.00	500.00	
522200-499	NFIRS/Fire Manager	6215.00	6305.00	22
Prevention/Pub Ed				
522300-313	Educational Supplies (Pub Ed.)	500.00	500.00	
522300-415	Printing/Newsletter	600.00	600.00	
522300-422	Postage for Newsletter	1300.00	1300.00	
522300-440	Advertising	300.00	300.00	
Training				
522400-314	Books/Periodicals	1500.00	1500.00	
522400-315	Office Supplies	100.00	100.00	
522400-324	Food and Water	100.00	100.00	
522400-329	Training Supplies	500.00	500.00	
522400-433	Local/Long Distance Travel	2000.00	500.00	23
522400-435	Meals (Training)	1000.00	3500.00	23
522400-438	Lodging	3000.00	3000.00	
522400-496	Tuition	10000.00	10000.00	
Facilities				
522590-337	Grounds & Park DT	4000.00	4000.00	
522590-481	Bldg Repair & Maint DT	30000.00	100000.00	24
522591-419	Monitoring (St 91)	540.00	540.00	
522591-421	Comcast Tel/Internet (St 91)	4000.00	4000.00	
522591-471	Electrical & Heating (St 91)	7000.00	7000.00	

East County Fire Rescue 2016 General Operating Budget

		Current Budget	Proposed Amendment	Notes
522591-472	Garbage (St 91)	1400.00	1400.00	
522591-473	Gas (St 91)	3500.00	3500.00	
522591-476	Water & Sewer (St 91)	1000.00	1000.00	
522592-471	Electrical & Heating (St 92)	1000.00	1000.00	
522593-419	Monitoring (St 93)	400.00	400.00	
522593-421	Comcast Tel/Internet (St 93)	1700.00	1700.00	
522593-471	Electrical & Htg (St 93)	5000.00	5000.00	
522593-472	Garbage (St 93)	150.00	150.00	
522594-419	Monitoring (St 94)	635.00	635.00	
522594-421	Comcast Tel/Internet (St 94)	2500.00	2500.00	
522594-471	Electric & Heating (St 94)	5500.00	5500.00	
522594-472	Garbage (St 94)	650.00	685.00	25
522595-419	Monitoring (St 95)	540.00	540.00	
522595-421	Telephone (St 95)	900.00	900.00	
522595-471	Electrical & Heating (St 95)	1500.00	1600.00	25
522595-473	Gas (St 95)	1000.00	1000.00	
522595-476	Water & Sewer (St 95)	1500.00	1600.00	25
522596-471	Electrical (St 96)		600.00	26
Emergency Preparedness				
525600-359	Disaster Preparedness MC	150.00	150.00	
Capital Expenditures				
594220-649	Capital Purchases Radios WL	4600.00	4600.00	
594220-649-002	Computer Equip LD	5500.00	5500.00	
594220-649-003	Virtual Reserve Capital	50000.00	50000.00	
594220-649-004	Wildland Capital -Virtual	25000.00	5000.00	27
594220-649-005	Radio Payment	40000.00	40000.00	
Debt Service				
597248-550	Fund Transfer to 6248	246973.00	246973.00	
Other				
6291-1 App Res	Transfer to Apparatus Reserve	56000.00	149930.00	28
6291-2 Cap Res	Transfer to Capital Reserve	20484.00	20484.00	

Total Expenditures

2,328,051.00

2,423,171.00

Revenue 2,423,171.00

Expenditures 2,423,171.00

East County Fire & Rescue
2016 Budget Amendment Notes

1. Actual Rollover from 2015
2. Admin Refund reflects current actual revenue.
3. Timber Excise Tax reflects current actual revenue
4. WSP FF1 Reimbursement reflects actual expected revenue.
5. Budget Reimbursement reflects the current actual revenue
6. MOB Personnel revenue received in 2016 (\$33,124) plus \$18,320 to offset potential DNR local fire salaries and benefits in expenditures. (See note 12)
7. MOB Equipment revenue received in 2016 (\$14,929) plus \$5,000 to offset potential DNR local fire capital and expenses in expenditures. (See note 24)
8. Interest earnings reflects current actual revenue
9. Timber Rents reflects current actual revenue
10. Sale of Junk or salvage reflects current actual revenue
11. Adjusted to reflect DNR timber sales received in 2016.
12. 2016 payroll cost at current staffing level + Fire Chief or similar position for Oct – Dec.
13. Wildland salaries and benefits for potential local DNR fires. Offset by MOB Personnel revenue. (see note 5)
14. Computers software & supplies adjusted to include current expenditures and website upgrade
15. Other equipment adjusted to include purchases that were not previously anticipated.
16. Lines for water and rope rescue equipment combined to Tech Rescue line for purchasing flexibility.
17. Diesel/Gas reduced by 50%

East County Fire & Rescue
2016 Budget Amendment Notes

1. Actual Rollover from 2015
2. Admin Refund reflects current actual revenue.
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15. Other equipment adjusted to include purchases that were not previously anticipated.
16. Lines for water and rope rescue equipment combined to Tech Rescue line for purchasing flexibility.
17. Diesel/Gas reduced by 50%

East County Fire & Rescue
2016 Budget Amendment Notes

18. Professional services reflects current and estimated costs for services like background screening plus potential Chief services for the last quarter.
19. Reflects current actual expenditures for executive search plus current invoices.
20. Adjusted to reflect contract commitment for Interim Executive Chief through October, 2016.
21. UPS/Federal Express adjusted to reflect current and potential expenditure for 2016
22. NFIRS/Fire Manager adjusted to reflect actual 2016 costs.
23. Corrected allocation from travel to meals to appropriately reflect spending. Added \$1000 to meals to bring current expenditures to 50% for the year.
24. Increased building repair and maintenance by \$20,000 to cover repairs at Station 96. Additional \$50,000 added to move generator to Station 94 and repair parking lot at Station 93.
25. Increased water/sewer and electrical Sta 95 and garbage service at Station 94 to reflect current expenditures.
26. Additional line added for the electricity at Station 96.
27. Wildland equipment for potential local DNR fires. Offsets \$5,000 of MOB equipment revenue. (See note 6)
28. Added remaining balance to Apparatus Reserve

EAST COUNTY *Fire and Rescue*

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Metal halide lights for St. 91 flag pole

BRAND/MODEL/VENDOR/PART NUMBER: Mofford electric

APPARATUS / STATION NUMBER: 91

ESTIMATED COST OF REQUESTED ITEM: \$1700

EXPLAIN THE NEED FOR REQUESTED ITEM: Flag pole lights are not functioning.

PERSON REQUESTING THE PURCHASE: Prasch, John

DATE: 7/24/16

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: As soon as possible

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____

AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

**East County Fire & Rescue
Request for Proposal for relocation of Emergency Generator**

RFP# 001-16

East County Fire & Rescue will accept proposals from qualified persons or firms to relocate our emergency generator in accordance with the requirements set forth in the attached *request for proposal* (RFP).

Proposals must be received not later than (Date and time).

Submitted proposals must be marked "Proposal #001-16",

Attention:
Michael Carnes
East County Fire and Rescue
600 NE 267th Ave.
Camas WA 98607

East County Fire and Rescue reserves the right to reject any and all proposals, to waive technical defects, and to select the proposal deemed most advantageous to the District.

(Date)

Request for Proposal

East County Fire and Rescue

600 NE 267th Ave. Camas, WA. 98607

360-834-4908, fax 360-834-5454

RFP prepared by Michael Carnes

RFP # 001-16

Requested service:

Relocate emergency station generator from Station 95 (211 39th Street, Washougal WA. 98671) to Station 94 (1808 SE 352nd Ave., Washougal WA. 98671).

Project Scope:

Remove generator annunciator and all wiring associated with the emergency generator at Station 95. Connect direct from main service disconnect to MDP panel bypassing all former transfer switching.

Relocate the emergency generator to Station 94. Install concrete pad for relocated emergency generator in front yard next to electrical meter. Install conduits from generator location to building.

Remove all existing electrical for 60 amp generator inlet and double throw transfer disconnect at Station 94. . Install the 800 amp transfer switch, provided by East County Fire & Rescue, and annunciator on the South wall of the electrical room. Reroute conduits and wire to convert Panel "C" (400 amps) to be the new "emergency" panel, wired up to generator and transfer switch, Relocate necessary circuits from old panel "E" and other electrical panels A & B into panel "C" for emergency backup power.

The contractor shall be responsible for obtaining all necessary permits.

Proposal shall include expected start and end dates for the project.

Regulations and Codes: The contractor in the performance of this agreement shall comply with all applicable federal, state, or local laws and ordinances, including but

not limited to; RCW 39.08.010 Bond requirement, and RCW 39.12 Prevailing wages on public works.

Insurance: It is understood that East County Fire & Rescue does not maintain liability insurance for the contractor and/or its officers, employees, agents, instructors, or subcontractors.

All contractors shall have a valid and current business license in the State of Washington that covers this type of work. The contractor shall be held responsible for any damage caused by the actions of themselves or their employees.

The contractor shall obtain and maintain, in full force and effect during the term of the contract, commercial general liability coverage with insurance carriers admitted to do business in the State of Washington.

The contractor shall provide a certificate of insurance to the District as evidence of coverage.

Method of Payment: The contractor shall submit a properly completed invoice to East County Fire and Rescue, 600 NE 267th Ave., Camas, WA 98607. To insure prompt payment each invoice should cite the description of service and include a return remittance address. The District may require the contractor to submit a W-9 form prior to payment. The contractor shall receive payment within 30 days of receipt of a proper invoice and W-9, if required.

Site Meeting: Interested contractors are encouraged to arrange a site visit to familiarize themselves with the scope of the project.

Contact to arrange site visit:

Michael Carnes
Office 360-834-4908
Cell 360-624-4529
Email mcarnes@ecfr.us

Submission of a Proposal: Proposals must be marked "Proposal #001-16". Proposals may be mailed or hand delivered to:

Michael Carnes
East County Fire and Rescue

600 NE 267th Ave.
Camas WA 98607

Award: The contract may be awarded to the lowest and responsive contractor complying with the provisions of this RFP. In addition to price, the following criteria may be considered by the District awarding the quote:

- The ability, capacity and skill of the Contractor to perform the contract or provide the service required;
- The character, integrity, reputation, judgment, experience and efficiency of the Contractor;
- The quality of performance of previous contracts or services;
- The previous and existing compliance by the Contractor with laws relating to the contract or services;
- Such other information as may be secured having a bearing on the decision to award the contract.”

Failure of a Contractor to be deemed responsible or responsive may result in the rejection of a Quote.

The District reserves the right to reject any and all proposals, to waive technical defects, and to select the proposal deemed most advantageous to the District.

The successful bidder shall enter into a contract with East County Fire and Rescue for the duration of this project. See Exhibit A Sample Professional Service Agreement.

EXHIBIT A

SAMPLE PROFESSIONAL SERVICE AGREEMENT

Contract Start Date_____

Contract End Date_____

Contract# _____

This Agreement for Professional Services (hereafter *Agreement*) was made on _____, between
__(Contractor)_____ (hereafter _____), of _____,
City_____ State_____ Zip_____, and East County Fire & Rescue (hereafter *ECFR*), of 600
NE 267th Avenue, Camas, WA 98607.

1. **Services to be performed.** __(Contractor)_____ agrees to perform the following services for ECFR:
Project Name:_____
2. **Duration.** This contract is valid until completion of project unless it has been previously cancelled.
3. **Cancellation of this agreement.** __(Contractor)_____ cannot terminate this contract without a 90 (or...) day notice. ECFR may terminate this contract after 2 written and signed notices (warning letters) of dissatisfaction of services, and 30 days written notice.
4. **Public Work:** By signing this agreement, __(Contractor)_ confirms they are allowed to perform public work and are not on the State or Federal debarred contractor list.
5. **Prevailing Wage Rate:** All workers under this agreement shall receive no less than the current prevailing wage rate. For current prevailing wage rates please access the following:
<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>.
All work under this agreement will take place in Clark County, Washington. If this contract exceeds one year, annual wage updates will be required. East County Fire & Rescue may require certified copies of payroll.
6. **Chain of Command:** All service requests will flow through Michael Carnes.
7. **Payment.** In consideration of (Contractor's)_ performance of these services, ECFR agrees to pay __(Contractor)_____ as follows: ECFR will make every effort to pay invoices received by the 1st of the month by the 25th of the month and invoices received by the 15th of the month by the 9th of the following month. Before any payment can be made, East County Fire & Rescue must

obtain the Intent of Wages Paid. Prior to final payment being made, East County Fire & Rescue must obtain the Affidavit of Wages Paid. For contracts over \$35,000, a 5% retainage fee will be held until the Notice of Completion is obtained from the Washington State Department of Revenue. It is the responsibility of (Contractor) to list all subcontractors working under this contract on their Intent and Affidavits.

8. **Independent Contractor.** ECFR intends (Contractor) to be an independent contractor in the performance of these services. (Contractor) shall have the right to control and determine the method and means of performing the above services; whereas, ECFR shall not have the right to control or determine such method or means.
9. **Other Clients.** (Contractor) retains the right to perform services for other clients.
10. **Equipment and Supplies.** (Contractor), at their own expense, will provide all equipment, tools, and supplies for all work necessary to perform the above services.
11. **Insurance and Certifications.** (Contractor) shall supply East County Fire & Rescue with certificate of insurance and all necessary certifications associated with _____ service.
12. **Harassment and Legal Compliance.** East County Fire & Rescue maintains zero-tolerance policies relating to harassment, bullying, sexual harassment, drug and alcohol consumption, and tobacco use. (Contractor) shall comply with all aspects of such policies while working on any East County Fire & Rescue property.
13. **Confidentiality.** (Contractor) acknowledges and understands that in the course of carrying out and performing its professional services to ECFR, they may have access to and will be entrusted with, detailed confidential information relating to East County Fire & Rescue-door codes etc. The disclosure of any such confidential information would be highly detrimental to the best interests and security of ECFR.

Accordingly, (Contractor) acknowledges, covenants and agrees that it will maintain the confidentiality of all such information, and that he/she will not disclose any such detailed confidential information to any person, firm or corporation, nor shall use, directly or indirectly, the same for any purpose other than for the purposes as stated herein in section one (1) – *Services to be Performed* - nor will it disclose for any purpose, other than stated herein, the affairs of *ECFR* or any other information which it may acquire during the term of this *Agreement*.

14. **Hold Harmless.** (Contractor) agrees to protect, defend, indemnify, and hold East County Fire & Rescue, its officers, commissions, employees, and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character resulting from the error, omission or negligent act of (Contractor), its agents, employees, or representatives, in the performance of duties under this agreement. (Contractor) specifically promises to indemnify East County Fire and Rescue against claims or suits brought under Title 51 RCW by its employees or subcontractors. (Contractor) further agrees to fully indemnify East County Fire and Rescue from and against any and all costs of defending any such claim or demand to the end that East County Fire and Rescue is held harmless therefrom. This paragraph shall not apply to damages or claims resulting from the sole negligence of East County Fire and Rescue.

Contractor Representative

Date

East County Fire & Rescue Representative

Date