

***EAST COUNTY FIRE & RESCUE***  
***REGULAR BOARD OF FIRE COMMISSIONERS MEETING***

May 7, 2019

Station 91

6:30 PM

**Approved Minutes**

**ATTENDANCE:**

Martha Martin

Joshua Seeds

Pam Jensen

Sherry Petty

Robert Jacobs

Doug Lehr

Mike Taggart

Mike Berg

**CALL TO ORDER:**

The meeting was called to order by Chairperson Martha Martin at 18:30 at Station 91. Flag Salute was led by Chairperson Martha Martin.

**AGENDA ADJUSTMENTS:**

None

**CONSENT AGENDA:**

1. Approval of April 16, 2019 Regular Board Meeting Minutes
2. Approval of April 16, 2019 Local BVFF&RO Meeting Minutes
3. Approval of April 17, 2019 Special Board Meeting Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Seeds. Motion passed unanimously.**

**OPEN TO PUBLIC:**

Doug Lehr had questions regarding our Volunteer program. Discussion was held in regards to the Volunteer program.

**CORRESPONDENCE:**

None

**STAFF REPORT:**

Assistant Chief Jacobs read Chief Carnes report; a copy is in the packet.

Assistant Chief Jacobs gave his report as follows:

EST training was on April 22nd.

Next DOC/ACC training is May 14, 2019 at Station 91, 7:00 p.m.

We have a new EST member, he is a paramedic with previous volunteer experience.

Next EST training is scheduled for May 22, 2019 at Station 93, 7:00 p.m.

Brown outs since the last board meeting, 4/22, 4/25, 4/26, 4/29.

Calls since the last board meeting updated to EMS 34, Fire 5, and Other 11.

Assistant Chief Jacobs discussed the May 4, 2019 Washougal River Rescue and would like to acknowledge all involved.

**VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

One training has taken place.

**SAFETY REPORT:**

- There was a Safety Committee meeting on March 27, 2019.
- The next Safety Committee meeting will be May 23, 2019 at Station 91, 7:30 PM.
- Assistant Chief Jacobs reported that there were no accidents or incidents since the last board meeting.

**FIRE DISTRICT BUSINESS:**

Approve Policies

- 90.2.12 Temporary Modified Duty Assignments - Revised
- 90.3.2 Purchase Procedure Policy - Revised
- 90.3.3 Credit Card Purchasing Policy - Revised
- 90.3.4 Cash Handling & Receipting Policy - Revised
- 90.5.3 Travel Expense Policy - Revised

**Motion by Commissioner Taggart to approve the Policies, seconded by Commissioner Petty.  
Motion passed unanimously.**

Suspend Policies

- 90.6.1 Deadline to Submit Invoices for Processing
- 90.7.2 Leave of Absence for Volunteer Members
- 100.3 Billing and Collections Policy

**Motion by Commissioner Taggart to suspend the Policies, seconded by Commissioner Seeds.  
Motion passed unanimously.**

Fire Levy Lid Lift Calendar

Reviewed the Lid Lift Calendar.

Update on Surplus Vehicle

Ad has been reposted and no offers have been received since the last board meeting.

Posting on Craigslist under Cars/Trucks now has a \$5.00 fee for 30 days. Board agreed to discontinue posting under the Cars/Trucks listing due to the fee. ECFR will continue the postings under Collectibles and General. Board is still interested in visibly placing the vehicle for sale at the Station.

Station 95 Parking Lot

Meeting scheduled - May 21, 2019.

**COMMITTEE MEETINGS:**

Communication with Neighboring Elected Officials

Meeting with Camas, City Hall, May 16, 2019, 4:30 PM

Meeting with Washougal, City Hall, May 21, 2019, 1:00 PM

ECAAB

Risk Group

Next Meeting is scheduled for June 5, 2019.

Safety Committee Representatives

Next Meeting is scheduled for May 23, 2019.

Revenue Exploratory Committee.

Next Meeting is scheduled for May 14<sup>th</sup>, 2019 at 11:00 a.m. at Station 91.

**COMMISSIONER COMMENTS:**

- Commissioner Seeds discussed the ECAAB Meeting he attended. Concern was expressed in regards of our longer hotter weather patterns and prompted discussion of how we can educate the community on alternative ways to handle brush vs. burning.
- Commissioner Berg thanked Assistant Chief Jacobs for covering at the Command Post during the May 4, 2019 Washougal River Rescue and all staffing involved. Noticed Commissioner Seeds is not listed on the online Post Record as an elected official. Chairperson Martin will contact Kelly at the Post Record to update the listed elected officials. Stated DNR was cutting timber by his home. Would like DNR to attend the Open House to educate our community about defensible space.
- Chairperson Martin made those in attendance aware of the CW Port activities on June 7, 2019, at 3:30 PM is the Grand Opening of the "Natural Play Area" and CW Port "Coffee Talk with Commissioners" on June 3, 2019, 3:00 – 4:30 PM and August 21, 2019, 5:30 PM – 7:00 PM.

**OPEN TO PUBLIC:**

None

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

None

**ROUND TABLE:**

Monthly Event Calendar

Strategic Planning, Friday, May 10, 2019, Station 91 at 2:00 p.m.

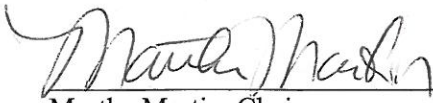
Open House Date rescheduled to Sunday, July 28, 2019

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

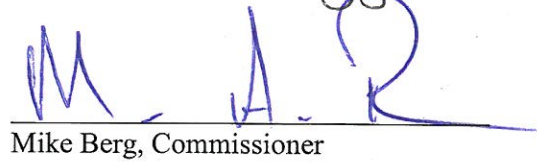
Next Regular Board Meeting: May 21, 2019 Station 91, 6:30PM

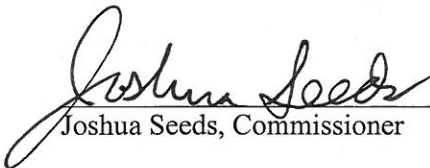
**Motion by Commissioner Seeds to adjourn at 19:40 hours, seconded by Commissioner Taggart. Motion passed unanimously.**

  
Martha Martin, Chairperson

  
Michael Taggart, Vice Chair


  
Sherry Petty, Commissioner

  
Mike Berg, Commissioner

  
Joshua Seeds, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

  
Pam Jensen, District Secretary

