



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

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www.ecfr.us



Regular Board of Fire Commissioners Meeting November 05, 2024

Station 91

6:30 PM

Approved Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Debbie Macias

Chief Ed Hartin

Brendan Addis

Assistant Chief Jacobs

Pam Maxey

Station 91 Duty Crew

Station 94 Duty Crew

John Prasch

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:33. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Commissioner Martin led the flag salute.

Presentation

Chief Hartin and Assistant Chief Jacobs presented Volunteer Pam Maxey with a retirement gift.

Agenda Adjustments

Consent Agenda

- Approval of October 11, 2024 2024 Commissioner Staff Workshop Meeting Minutes.
- Approval of October 15, 2024 Local Regular Board Meeting Minutes.
- Approval of October 15, 2024 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Martin to approve the consent agenda, seconded by Commissioner Addis. Motion passed unanimously.

Public Input

No comments.

Correspondence

None.

Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the safety committee there was no accident/incident since the last board meeting.

Fire District Business

1. Purchase request – Jumbo Ball intake valve x 2. One for apparatus 1014 and one for backup. For \$5572.26 **Motion by Commissioner Hofmaster** to approve Purchase of Jumbo Ball Intake Valves x2, for \$5572.26, **seconded by Commissioner Martin. Motion passes unanimously.**
2. Purchase request – approve invoice for \$10,451.57 to repair the fan, fan shroud and radiator on apparatus 1014. **Motion by Commissioner Martin** invoice for \$10,451.57 to repair the fan, fan shroud and radiator on apparatus 1014, **seconded by Commissioner Addis. Motion passes unanimously.**
3. Purchase request – approve invoice for \$5,038.49 to repair tank to pump valve on apparatus 1014. **Motion by Commissioner Addis** to approve invoice for \$5,038.49 to repair tank to pump valve on apparatus 1014, **seconded by Commissioner Hofmaster. Motion passes unanimously.**
4. Purchase request – approve estimate from State Contract purchasing for \$5,039.82 to purchase a riding mower to be used for lawn care at all stations. **Motion by Commissioner Hofmaster** approve estimate from State Contract purchasing for \$5,039.82 to purchase a riding mower to be used for lawn care at all stations, **seconded by Commissioner Martin. Motion passes unanimously.**
5. Resolution #356-11022024– Surplus equipment – Hose (See Attachment A). **Motion by Commissioner Addis** to approve Resolution #356-11022024 Surplus equipment – Hose (See Attachment A). **Seconded by Commissioner Martin. Motion passed unanimously.**
6. Resolution #357-11022024– Surplus equipment – Saws (See Attachment A). **Motion by Commissioner Taggart** to approve Resolution #357-11022024 Surplus equipment –Saws (See Attachment A). **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
7. Approve/Disapprove purpose scope and policies for Standard Operating Guidelines 1.2.8 Step Program. **Motion by Commissioner Martin** to approve Standard Operating Guidelines 1.2.8 Step Program with the corrections, **seconded by Commissioner Addis. Motion passes unanimously**

8. Approve/Disapprove the Fire Chief Classification Specification **Motion by Commissioner Taggart** to approve the Fire Chief Classification Specification, **seconded by Commissioner Martin**. **Motion passes unanimously.**

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, held November 01, 2024. Take away from that meeting per Commissioner Addis is that it was a good conversation; they were very interested in our search for Fire Chief Process, also talked about their RFA plan. Commissioner Seeds said they asked many questions about us. Discussion ensued.
 - City of Washougal, November 21, 2024 at 3:00 PM at City Hall.
2. Risk Group, held October 17, 2024 via zoom. – Commissioner Taggart said he will discuss more in detail at Commissioner Staff Workshop Meeting on November 07, 2024.
3. East County Ambulance Advisory Board (ECAAB), TBA.
4. Safety Meeting November 25, 2024 at Station 91 at 7:30 PM.

Commissioners Comments

Commissioner Seeds – Wanted to publicly compliment Chief Hartin, Captain Prasch and staff regarding the Chief candidates. The feedback received was very informative.

Commissioner Martin – Wants to talk about take away highlights from the Snure Webinar at next meeting.

Commissioner Taggart – mentioned the WFCAsome members attended. Discussion ensued.

Public Input

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district's monthly event calendar.
- Regular Board meeting will be November 19, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop November 07, 2024 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website).

Executive Session

RCW 42.30.110 (1) (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into executive session at 19:34 for 30 minutes, to return at 20:04.

Executive session extended for 16 minutes to return at 20:20.

The Board reconvened at 20:20.

No action taken.

Adjournment

Motion by Commissioner Martin to adjourn at 20:22, seconded by Commissioner Hofmaster. Motion passed unanimously.



Joshua Seeds, Chairperson



Michael Taggart, Vice Chair



Martha Martin, Commissioner



Steve Hofmaster, Commissioner



Brendan Addis, Commissioner

Attest



Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

