

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

April 5, 2016

Station 91

7 PM

AGENDA

CALL TO ORDER:

Flag Salute

GUESTS:

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of March 15, 2016 Regular Board Meeting Minutes
2. Approval of March 15, 2016 Local BVFF&RO Meeting Minutes
3. Approval of March 28, 2016 Special Workshop Minutes
4. Approval of March 30, 2016 Special Meeting Minutes
5. Approval of April 5, 2016 Financial Statement
6. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Assistant Chief Jacobs

Interim Administrative Chief Gillespie

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

Planning Group Workshop

Station 96 Clean Up and Repair

Consider purchase request for stove replacement at Station 96

Consider purchase request for hose and nozzles

Open Bids for 2001 Windstar

(See Reverse)

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

OPEN TO PUBLIC:

COMMISSIONER COMMENTS:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

ADJOURNMENT:

Next Regular Board Meeting: April 19, 2016, Station 91, 7 PM

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

March 15, 2016

Station 91

7 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Tad Crum
Al Gillespie
Karen Gianatasio
Daniel Burch

Mike Berg
Tom Gianatasio
Richard Hamby
Michelle McDermott
Rema Autry
Kody Taylor

Mike Taggart
Robert Jacobs
Paula Knapp
Kacie Jones
Larry Wagoner

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

None

AGENDA ADJUSTMENTS:

Chief Gillespie added that there was another public records request that should be listed as correspondence.

CONSENT AGENDA:

1. Approval of March 1, 2016 Regular Board Meeting Minutes
2. Approval of March 14, 2016 Special Workshop Minutes
3. Approval of March 1, 2016 Local BVFF&RO Meeting Minutes
4. Approval of March 14, 2016 Financial Report
5. Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the consent agenda, **second** by Petty. **Motion passed.**

OPEN TO PUBLIC:

No Comments

CORRESPONDENCE:

Chief Gillespie explained a letter received from PERC, which certified a vote tally for organizing employees.

STAFF REPORT:

Assistant Chief Jacobs and Chief Gillespie read their reports;
Copies are in the packet. Chief Jacobs presented two quotes to the board for the ductwork station 94. Chief Gillespie recommended moving forward with the lower quote unless another, lower quote was received in the next 7 days. **Motion by Commissioner** Taggart to approve the quote with contingency, **seconded** by Berg. **Motion passed** unanimously.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

Chief Jacobs stated the next safety committee meeting will be March 24th, 19:30 at Station 91.

FIRE DISTRICT BUSINESS:

Planning Group Workshop:

Chief Gillespie gave an overview of things discussed, including updating the website, an SCBA presentation, movement in the Chief Search process and progress at Station 96.

Station 96:

The board reached a consensus, and Chief Gillespie will act as project manager for work being done on Station 96. Chief has received bids for painting and floor refinishing and is ready to move forward. Commissioner Martin commended Commissioner Petty for the wonderful work she has done on the landscaping and exterior at 96. Commissioner Berg thanked Commissioner Gianatasio for all of the work he has put in on repair, cleanup and coordinating with contractors and the State Auditor's office to ensure compliance.

OPEN TO PUBLIC:

Chief Gillespie announced the board secretary's birthday. Rema Autry asked if Station 96 is being sold and how will the area be covered if it is sold. Chief Gillespie explained that Station 94 has always provided coverage for the area and will continue to do so.

COMMISSIONER COMMENTS:

Commissioner Berg asked for clarification on the most recent Public Records Request. Commissioner Gianatasio attended the quarterly EMS meeting, where response volume, collections and apparatus purchases were discussed. Commissioner Gianatasio also attended a meeting with the Fire Marshalls, where they discussed an overwhelming workload, what the inspection process looks like and the potential hiring of two new Marshalls. Commissioner Martin announced a public meeting at the Camas Council Chambers on March 28th, 17:30 to discuss shared services.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

Nothing

EXECUTIVE SESSION:

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into executive session at 19:32. Anticipated return of 20:02.
The board reconvened at 20:02.

The board takes no action.

Motion by Commissioner Gianatasio to adjourn, second by Taggart; Motion passed.

ADJOURNMENT: 20:04

Martha Martin, Chairperson

Mike Taggart, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
March 15, 2016

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 8:58 PM at Station 91.

The following were in attendance:

Martha Martin
Sherry Petty
Tad Crum
Al Gillespie
Rema Autry
Daniel Burch

Mike Berg
Tom Gianatasio
Richard Hamby
Michelle McDermott
Karen Gianatasio
Kody Taylor

Mike Taggart
Robert Jacobs
Paula Knapp
Kacie Jones
Larry Wagoner

BUSINESS:

There is no business tonight.

ADJOURNMENT:

The Local Board adjourned at 8:59 PM.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Martha Martin, Chairperson
Mike Taggart, Alternate

DISTRICT SEAL:

Bob Jacobs, Chief's Rep.

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

March 28, 2016

Station 41

Draft Minutes

ATTENDANCE:

Al Gillespie	Tom Gianatasio	Martha Martin	Mike Berg
Mike Taggart	Robert Jacobs	Linda Durrett	Kacie Jones
Adam Brice	Danny Burch	James Troutman	Larry Wagoner
Aloma Taggart	Tad Crum	Peter Capell	Nick Swinhart
Heather Acheson	Russell Franklin-Lyons		

CALL TO ORDER: 17:30

Commissioner Martin called the meeting to order, excused Commissioner Petty and introduced Chief Swinhart and Peter Capell. Chief Gillespie explained that the intent of this workshop is to discuss the proposed agreement. Topics of discussion included apparatus assignment, monthly meeting schedules, clarification of language used in the proposal, streamlining of policies and practices, local government structure, allocation of and payment for hours contributed by all affected staff, clear proposals for both bargaining units and appreciation for all parties involved in the development of this process.

Meeting adjourned at 18:17.

Respectfully Submitted,

Martha Martin, Chairperson

Mike Berg, Commissioner

Tom Gianatasio, Commissioner

Sherry Petty, Commissioner

Mike Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

March 30, 2016

Station 91

Draft Minutes

ATTENDANCE:

Al Gillespie

Mike Berg

Karen Gianatasio

Sherry Petty

Mike Taggart

Tom Gianatasio

Kacie Jones

Martha Martin

Al Gillespie

CALL TO ORDER: 16:34

Commissioner Martin described the purpose of this meeting, which is to evaluate proposals for work on Station 96 and convene an Executive Session. Chief Gillespie briefly reviewed proposals for interior and exterior painting and recommended accepting the lesser of the two proposals. **Motion by Commissioner Taggart** to accept the proposal, **seconded** by Petty.

Motion passed unanimously.

Chief Gillespie reviewed the one proposal for flooring and recommended that it be approved.

Motion by Commissioner Gianatasio to approve, **seconded** by Petty. **Motion passed** unanimously.

EXECUTIVE SESSION:

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into executive session at 16:45. Anticipated return of 17:15

A 30 minute extension was announced at 17:13 for 30 minutes.

The board reconvened at 17:45.

The board takes no action.

Motion by Commissioner Taggart to adjourn, **seconded** by Gianatasio.

Meeting adjourned at 17:47

Respectfully Submitted,

Martha Martin, Chairperson

Mike Berg, Commissioner

Tom Gianatasio, Commissioner

Sherry Petty, Commissioner

Mike Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

Financial Data

Balance Summary

April 5, 2016

Balances reflect as of close of business 04/04/2016

March 2016 Allocation Rate 0.643%

Fund	Fund Name	Cash	Investment at Cost	Encumbered	Balance
6291	East County Fire & Rescue		\$ 928,382.78	\$31,847.69	\$ 896,535.09
6291-1	New Tender FD 9		\$ 299,179.75		\$ 299,179.75
6291-2	Capital Facility		\$ 20,932.29		\$ 20,932.29
6291-3	Leave Accrual		\$ 42,457.97		\$ 42,457.97
6291-4	Safer Grant Year 3		\$ -		\$ -
6291-5	Plans Trailer Copier		\$ 2,025.43		\$ 2,025.43
6248	Fire District 9 GO Bond Fund				\$ -
6292	Fire District 9 Capital Fund				\$ -
Transmittals	TOTALS	\$0.00	\$ 1,292,978.22		\$ 1,261,130.53
TR2016 ECFR	March 24, 2016	\$ 4,035.01			Payroll Costs for SM6 \$4,226.14
TR2016 ECFR	March 30, 2016	\$ 1,560.85			
TR2016 ECFR	April 1, 2016	\$ 324.47			
TR2016 ECFR	April 5	\$ 25,927.36			
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					

*Previously paid transmittals submitted and paid per Resolution #177-03182014

AC Jacobs Report

4-5-2016

March ACC/EOC training was 3-8-2016 Sta. 91 7PM.

March EST training 3-28-2016 Sta. 93 7 PM.

April ACC/EOC training 4-6-2016 Sta. 91 7 PM.

Rescheduled due to conflict with awards dinner.

April EST training 4-25-2016 Sta. 91 7 PM

Safety Report

Safety Committee meeting was held 3-24-16

Next safety committee meeting, 5-26-16 Sta. 91 7:30 PM.

No reported accidents/incidents since the last board meeting.

Staff Report

Submitted by

Al H Gillespie

Interim Executive Fire Chief

04 April 2016

15 March through 03 April 2016

Operations

- 43 Incidents since last Board meeting
 - 2 Fire
 - 0 Overpressure, Rupture, Explosion, Overheat
 - 22 EMS
 - 0 MVA's
 - 0 Rescue, EMS Standby, High Angle Rescue or Extrication
 - 1 Electrical
 - 0 MVA Cleanup or Hazardous Condition
 - 3 Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 15 Good intent, no incident found or Cancelled In Route
 - 0 Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 0 Flood assist, Citizen Compliant, or Special type of incident

- Year to Date: All calls 211
 - All Fire Calls
 - 6
 - Overpressure, Rupture, Explosion, Overheat
 - 0
 - EMS Calls excluding MVA
 - 123
 - MVA with or without injury
 - 20
 - Rescue, EMS Standby, High Angle Rescue or Extrication
 - 0
 - Electrical
 - 4
 - MVA Cleanup or Hazardous Condition
 - 0
 - Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 9
 - Good Intent, Cancelled Enroute, No Incident Found, Smoke Scare, Authorized Controlled Burn, Steam Vapor, Fog or Dust Thought to be Smoke
 - 41
 - Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 8
 - Flood assist, Citizen Compliant, or Special type of incident
 - 0

Brownouts at Station 94:

- There were no brownouts during this time.

Overtime:

- \$2,157.08 through 25 January
- \$1,001.55 26 January through 10 February
- \$3,477.49 11 February through 25 February
- \$583.83 26 February through 10 March
- \$1,154.27 11 March through 25 March
- \$8,374.22 year to date

Report for the 04 April 2016

Commissioners' Meeting

Good evening Honorable Chairperson and Members of the Board,

During the last month serving as your Interim Executive Fire Chief we have made significant progress on several areas.

We have nearly completed the process necessary to have a formal appraisal of Station 96 and to place it on the market.

We've begun to prepare for our visit from Washington Survey and Rating.

We met with our neighbors to discuss potential shared services and seem to be fairly close to answering all the concerns from both government groups. We also have had a visit from the remaining candidate for the Fire Chief position and he and his wife had an opportunity to visit with each of commissioners some time during the time they were in town.

We continue to address the massive public records request.

EAST COUNTY *Fire and Rescue*

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Jenn-Air Stove Top

BRAND/MODEL/VENDOR/PART NUMBER: model JES9800AAS

APPARATUS / STATION NUMBER: Station 96

ESTIMATED COST OF REQUESTED ITEM: \$ 2300

EXPLAIN THE NEED FOR REQUESTED ITEM: _____

PERSON REQUESTING THE PURCHASE: _____

DATE: _____

BUDGET CODING: SUB 522 ELE 200 OBJ 359 ID _____

DATE NEEDED BY: As soon as possible

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____

AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: Dewitt

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS: _____

EAST COUNTY Fire and Rescue

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Hose & Nozzles.

BRAND/MODEL/VENDOR/PART NUMBER: SEE QUOTE

APPARATUS / STATION NUMBER: _____

ESTIMATED COST OF REQUESTED ITEM: \$19,182-

EXPLAIN THE NEED FOR REQUESTED ITEM: REPLACE old Hose & Nozzles.
AFG Grant

PERSON REQUESTING THE PURCHASE: D. Burch

DATE: 03.24.16.

BUDGET CODING: SUB 522 ELE 200 OBJ 359 ID 003

DATE NEEDED BY: As soon as possible

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

(phone) 206-622-2875
 (toll free) 800-426-6633
 (fax) 206-622-2723
 nwsales@lncurtis.com

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 Seattle, Washington 98108
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QUOTATION

DATE 03/02/16	TERMS NET 30 DAYS	F.O.B. DEST KM	BASE CODE	QUOTATION NO. 2135294-00
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TO: EAST COUNTY FIRE & RESCUE
 ATTN: LINDA DURRETT
 600 N.E. 267TH AVENUE
 CAMAS, WA 98607

This quotation subject to acceptance within 30 days. Shipment contingent upon strikes, fires, accidents or other delays beyond reasonable control for the company. L.N. Curtis and Sons retains ownership and title to all equipment until fully paid for in legal money of the United States of America. All prices quoted subject to applicable Federal, State, County or City Taxes and Licenses.

L.N. CURTIS AND SONS

By KENNETH MICHAEL WALCH

QUANTITY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
THE FOLLOWING OFFER IS PER LN CURTIS & SONS GSA CONTRACT # GS-07F-0043L EXTENDED TO EAST COUNTY FIRE & RESCUE -					
44 46	EA	GSADF175X50YENDD NAFH	1.75X50' CPLD 1.5NH YEL DF800 DURA-FLOW DJ HOSE	120.00	5280.00
4	each	GSADF175X100YENDD NAFH	1.75X100' CPLD 1.5NH YEL DF800 DURAFLOW DJ HOSE	232.00	928.00
44	EA	GSADF25X50YENDD NAFH	2.5X50' CPLD 2.5NH YEL DF800 DURA-FLOW DJ HOSE	164.00	7216.00
4	each	HF5X25Y5RS NAFH	5X25' CPLD 5STZ YEL HF400 NITR SJ HOSE	284.00	1136.00
4	EA	GSAHMVPGI TFT	HMVPGI 1.5NH 70-200GPM MIDMATIC	751.85	3007.40
** FREE SHIPPING INCLUDED WITH ABOVE PURCHASE ** DUE TO VOLATILITY IN THE MARKETPLACE, PRICING IS FIRM FOR A MAXIMUM OF 30 DAYS FROM THE DATE OF THIS OFFER. AFTER 30 DAYS, WE WOULD BE PLEASED TO SUBMIT A REVISED OFFER TO YOU. THANK YOU FOR THE OPPORTUNITY TO QUOTE! . .					
				Sub Total	17567.40
				Sales Tax	1352.69
				Total	18920.09

Last Page