

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

June 1, 2021

Station 91

6:30 PM

AGENDA

Held virtually due to COVID-19

Dial 1-253-215-8782; Meeting ID 820 6011 9867; Passcode 016287

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of May 18, 2021 Regular Board Meeting Minutes
2. Approval of May 18, 2021 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- HVAC Station 94
- Approval of Fulltime Hire List

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

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COMMITTEE MEETINGS:

- Communication with Neighboring Elected Officials
 - Camas – TBA
 - City of Washougal – TBA
- Risk Group - TBA
- Safety Committee Representative – June 23, 2021, Station 91 at 7:30 PM.
- Revenue Exploratory Committee – TBA
- ECAAB – TBA

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Workshop, June 9, 2021, 3:00 PM

EXECUTIVE SESSION:

RCW 42.30.140 (4) (a) Relating to collective bargaining issues and negotiations.

ADJOURNMENT:

Next Regular Board Meeting: June 15, 2021, Station 91, 6:30 PM

**EAST COUNTY FIRE & RESCUE
CONSENT AGENDA
June 1, 2021**

1. Minutes –

- May 18, 2021 Regular Board Meeting
- May 18, 2021 Local BVFF&RO Meeting

2. Invoices

- \$7,152.15
 - i. Check Nos. 12245 – 12260 dated May 24, 2021

3. Approved Commissioner Stipends June 10 Pay Date

Name	For the Period May 16 – May 31					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Berg	0	0	0	0	0	0
Martin	1	1	0	2	0	4
Petty	1	0	0	0	0	1
Seeds	1	0	0	1	0	2
Taggart	1	1	0	0	0	2

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits/EFT's

- \$61,169.23 (Payroll)

Commissioner Martha Martin – Chair

Commissioner Joshua Seeds – Vice Chair

Commissioner Mike Berg

Commissioner Sherry Petty

Commissioner Mike Taggart

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

May 18, 2021

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Joshua Seeds
Pam Jensen

Mike Taggart
Chief Carnes

Sherry Petty
Robert Jacobs

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:33 via a Zoom Meeting.
Chairperson Martha Martin led the Flag salute.

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

Approval of May 4, 2021 Regular Board Meeting Minutes
Approval of May 4, 2021 Local BVFF&RO Meeting Minutes
Approval of Financial Transactions
Excuse Absent Commissioner(s): Commissioner Berg, unexcused absence.

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Seeds.
Motion passed unanimously.**

OPEN TO PUBLIC:

None

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes read his report; a copy is in the packet.
A brief discussion was held regarding the training schedule for the new Hurst E-draulic extrication tools.

Assistant Chief Jacobs gave his report as follows:

DOC training continues to be postponed until allowed by state mandate guidelines. April EST/Tender training was on April 19, 2021. May EST/Tender training on May 17, 2021, Station 93 at 7:00 PM (postponed to May 26).

Still waiting for a production date for the new squad chassis, delivery approximately 21 days after production. Squad 91 now has over 1,200 miles.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Next meeting will be on May 26, 2021 in conjunction with the EST/Tender training.

SAFETY REPORT:

- Last Safety Committee meeting was on April 27, 2021.
- Next Safety Committee meeting will be on June 23, 2021, Station 91 at 7:30 PM. No reported accidents/incidents since the last board meeting.

FIRE DISTRICT BUSINESS:

EMS Agreement

The City of Camas approved the Emergency Medical Services Agreement.

Motion by Commissioner Seeds to approve the Emergency Medical Services Agreement with the City of Camas **seconded by Commissioner Taggart.**

HVAC Station 94

Chief Carnes let the Board know we are still waiting for the third bid on the HVAC system.

Future Public Meeting Format

Chairperson Martin spoke about the future of the public meeting format as the county moves to Phase 3. Discussion ensued.

Update on Fulltime Hire List

Chief Carnes updated the Board regarding the Fulltime Hire List.

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – TBA

City of Washougal – Held on May 17, 2021 at 11:00 AM via Zoom.

Chief Carnes, Commissioner Martin and Commissioner Taggart held discussion about the meeting they attended with the City of Washougal.

Risk Group

TBA

Safety Committee Representative

June 23, 2021, Station 91 at 7:30 PM

Revenue Exploratory Committee

TBA

ECAAB

TBA

COMMISSIONER COMMENTS:

Commissioner Seeds expressed his concern regarding the dry conditions, accidental ignitions and the importance of defensible space.

Chairperson Martin discussed the WFOA PIO and Public Education Webinar she attended. Chairperson Martin made those in attendance aware of a new 988 statewide emergency hotline coming in July of 2022

for those experiencing a mental health crisis to call 988 vs. calling 911.

Chief Carnes held discussion with the Board regarding the guidelines of frequent facility use for a local group once the station opens back up to the public.

OPEN TO PUBLIC:

No comments.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

No business.

ROUND TABLE:

Monthly Event Calendar

Strategic Planning Workshop, moved to June 9, 2021, 3:00 PM

EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: June 1, 2021 Station 91, 6:30 PM

**Motion by Commissioner Taggart to adjourn at 19:38 hours, seconded by Commissioner Petty.
Motion passed unanimously.**

Martha Martin, Chairperson

Joshua Seeds, Vice Chair

Sherry Petty, Commissioner

Absent

Mike Berg, Commissioner

Michael Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Pam Jensen, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

May 18, 2021

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 19:30 via a Zoom meeting.

The following were in attendance:

Martha Martin

Joshua Seeds

Pam Jensen

Mike Taggart

Chief Carnes

Sherry Petty

Robert Jacobs

BUSINESS:

No business.

ADJOURNMENT:

The Local Board adjourned at 19:30

Respectfully Submitted,

Mike Taggart, Commissioner
Sherry Petty, Alternate

Joel VanNess, FF's Assoc. Liaison
Tad Crum, Alternate

Bob Jacobs, Chief's Rep.
Mike Carnes, Alternate

Martha Martin, Chairperson
Joshua Seeds, Alternate

DISTRICT SEAL:

Pam Jensen, District Secretary
Mike Carnes, Alternate

CHECK REGISTER

East County Fire & Rescue

Time: 14:10:55 Date: 05/24/2021

05/01/2021 To: 05/31/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
540	05/24/2021	Claims	6291	12245	BI-MART CORPORATION	344.67	Account # 930279 04/2021
					001 - 522 10 31 000 - Furniture/Appliances	323.00	Invoice # 068266100 - Window AC Unit For Station 94
					001 - 522 50 30 000 - Grounds & Park	21.67	Invoice # 100166100 - Roundup For Station 94
541	05/24/2021	Claims	6291	12246	CLARK PUBLIC UTILITIES	1,330.26	Account # 7177-363-4; Account # 7200-239-7; Account # 7200-401-3
					001 - 522 50 43 091 - Electrical Service (St 91)	507.89	Usage 04/07/2021 - 05/07/2021
					001 - 522 50 43 093 - Electrical & Htg (St 93)	310.79	Usage 04/07/2021 - 05/07/2021
					001 - 522 50 43 094 - Electric & Heating (St 94)	511.58	Usage 04/07/2021 - 05/07/2021
542	05/24/2021	Claims	6291	12247	EMBROIDER IT	14.63	Invoice # 32930
					001 - 522 20 25 001 - FF Uniforms	14.63	Name Tapes 2 Qty; RE: A. Taylor
543	05/24/2021	Claims	6291	12248	FOWLER FIRE LLC	575.00	Daniel Kent - Hazmat Awareness/Operations Online Course
					001 - 522 45 43 000 - Tuition	575.00	Daniel Kent - Hazmat Awareness/Operations Online Course
544	05/24/2021	Claims	6291	12249	GENERAL FIRE APPARATUS, INC	137.94	Invoice # 13176
					001 - 522 60 48 014 - E94 (1014)	137.94	Maltese Cross D-Ring Handle & Rotary Door Latch Assy.
545	05/24/2021	Claims	6291	12250	KITCHEN ELECTRIC	2,363.12	Invoice # 7762
					001 - 522 50 40 000 - Bldg Repair & Maint	2,363.12	Station 91 Ballasts (bypass 8 Troffer Fixture Ballasts & 5 Pole Light Ballasts W/LED Lamps).
546	05/24/2021	Claims	6291	12251	LN CURTIS & SONS	398.33	Invoice # INV489423
					001 - 522 20 25 001 - FF Uniforms	398.33	Uniform Pants 3qty (Harrington 2pr & Stock 1 Pr)
547	05/24/2021	Claims	6291	12252	MILLER'S HEATING & AIR	106.62	Invoice # 36579545 ST 91
					001 - 522 50 40 000 - Bldg Repair & Maint	106.62	ST 91 Service Call - Server Room System Not Cooling
548	05/24/2021	Claims	6291	12253	NI GOVERNMENT SERVICES, INC	30.28	Invoice # 21042952081
					001 - 522 20 41 001 - Satellite Phone	30.28	April Satellite Phone
549	05/24/2021	Claims	6291	12254	NW NATURAL	109.04	Account # 2074612-9
					001 - 522 50 45 091 - Gas (St 91)	109.04	Usage 04/16/2021 - 05/17/2021
550	05/24/2021	Claims	6291	12255	PACIFIC TRUCK & TRAILER SERVICE, INC	329.04	Invoice # 2021-32437
					001 - 522 60 47 001 - Emergency Generators Repair	329.04	ST 91 Genset - Replace Two Bad Fuses, Secure Loose Wire, Reset Controls And Test
551	05/24/2021	Claims	6291	12256	WASHINGTON FIRE COMMISSIONERS ASSN	35.00	Invoice # 200000158
					001 - 522 10 48 005 - Commissioner Tuition	35.00	WFCA 2021 Spring Webinar - Labor Negotiations (J. Seeds)
552	05/24/2021	Claims	6291	12257	WASHOUGAL HARDWARE	111.49	Customer # 500331 April 2021 Statement
					001 - 522 50 30 000 - Grounds & Park	32.45	Invoice # C10246 - Barkdust ST 94
					001 - 522 50 30 000 - Grounds & Park	37.87	Invoice # A411911 - Mulch, Plant, Ant Traps ST 94
					001 - 522 50 30 000 - Grounds & Park	41.17	Invoice # B106133 - Weed Killer ST 91

CHECK REGISTER

East County Fire & Rescue

Time: 14:10:55 Date: 05/24/2021

05/01/2021 To: 05/31/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
553	05/24/2021	Claims	6291	12258	WRIGHT BROTHERS INVESTMENT, INC.	143.03	Invoice # 12721
					001 - 522 20 32 001 - Other Operating Supplies	143.03	Throw & Go For Spill Clean-up & Vapor Suppression (4 Bags)
554	05/24/2021	Payroll	6291	12259	OPEIU Local 11	58.90	Pay Cycle(s) 05/25/2021 To 05/25/2021 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	29.45	
					001 - 589 99 99 000 - Payroll Clearing	29.45	
555	05/24/2021	Payroll	6291	12260	TRUSTEED PLANS SERVICE CORPORATION	1,064.80	Pay Cycle(s) 05/10/2021 To 05/25/2021 - Disability - FF
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	103.20	
					001 - 522 20 26 001 - FF Disability	67.13	
					001 - 522 20 26 001 - FF Disability	65.63	
					001 - 522 20 26 001 - FF Disability	85.66	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	83.15	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	67.13	Charles, Nollan Retro Adjustment
001 General Fund						7,152.15	
						7,152.15	Claims: 6,028.45 Payroll: 1,123.70

CHECK REGISTER

East County Fire & Rescue

Time: 14:36:20 Date: 05/24/2021

05/16/2021 To: 05/31/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
512	05/25/2021	Payroll	6291	EFT		3,326.50	
513	05/25/2021	Payroll	6291	EFT		765.14	
514	05/25/2021	Payroll	6291	EFT		117.88	
515	05/25/2021	Payroll	6291	EFT		2,354.87	
516	05/25/2021	Payroll	6291	EFT		3,234.31	
517	05/25/2021	Payroll	6291	EFT		1,312.02	
518	05/25/2021	Payroll	6291	EFT		1,130.89	
519	05/25/2021	Payroll	6291	EFT		2,062.29	
520	05/25/2021	Payroll	6291	EFT		2,392.32	
521	05/25/2021	Payroll	6291	EFT		2,429.49	
522	05/25/2021	Payroll	6291	EFT		2,666.98	
523	05/25/2021	Payroll	6291	EFT		1,478.86	
524	05/25/2021	Payroll	6291	EFT		665.80	
525	05/25/2021	Payroll	6291	EFT		117.88	
526	05/25/2021	Payroll	6291	EFT		801.28	
527	05/25/2021	Payroll	6291	EFT		117.88	
528	05/25/2021	Payroll	6291	EFT		1,939.75	
529	05/25/2021	Payroll	6291	EFT		117.88	
530	05/25/2021	Payroll	6291	EFT		2,971.07	
531	05/25/2021	Payroll	6291	EFT		117.88	
532	05/25/2021	Payroll	6291	EFT		2,318.91	
533	05/25/2021	Payroll	6291	EFT		1,029.86	
534	05/25/2021	Payroll	6291	EFT		3,120.63	
535	05/25/2021	Payroll	6291	EFT		2,523.28	
536	05/25/2021	Payroll	6291	EFT	IAFF2444	730.13	Pay Cycle(s) 05/25/2021 To 05/25/2021 - IAFF Dues
537	05/25/2021	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	12,633.66	Pay Cycle(s) 05/25/2021 To 05/25/2021 - DComp; Pay Cycle(s) 05/25/2021 To 05/25/2021 - PERS2; Pay Cycle(s) 05/25/2021 To 05/25/2021 - LEOFF2
538	05/25/2021	Payroll	6291	EFT	IRS	8,283.79	941 Deposit for Pay Cycle(s) 05/25/2021 - 05/25/2021
539	05/25/2021	Payroll	6291	EFT	OR Department of Revenue	408.00	Pay Cycle(s) for OR Tax05/25/2021 - 05/25/2021
001 General Fund						61,169.23	

61,169.23 Payroll: 61,169.23

Chief's Report

6-1-2021

Calls since last Commissioner meeting, **43**

EMS: 27

Fire: 3

Other: 13

Calls YTD: 2021- **412**

Mutual and Auto aid - 16% Year-to-date - 25%, 102 calls

Staff Overtime Numbers:

Budget Amount: **\$144,000**

Used YTD: **\$106,556**

% Used: 74.00 %

- Brown outs since last meeting: 0

6 callback shifts (3-Sick, 3-Vac)
Covered by 6 OT Shifts

- Continuing to work with Mr. Eric Cunningham (WSRB Fire Protection Analyst) in completing the needed paperwork for our updated Protection Class Rating. We should expect completion by the end of June. This update generally comes around every 5 years.
- I am working on getting rough estimates for the needed repairs to the parking lot at Station 93. I should have something to discuss by our Strategic Planning Workshop next week.
- I attended an Op's Chiefs meeting via Zoom on Tuesday, May 25. The Op's Chiefs are working on response plans, a countywide loss of radio communications SOG, and Op's dispatcher utilization.
- I will be out of the District on vacation starting on Wednesday afternoon, 6-2-21 and returning on Sunday, 6-7-21. Chief Jacobs and Chief Swinhart will be splitting the Duty Chief coverage in my absence.

AC Jacobs Report

6-1-21

DOC training continues to be postponed until allowed by guidelines.

June EST/Tender training will be 6-28-21 Sta. 93 7 PM.

May EST/Tender training 5-17-21. (postponed to May 26th).
Replaced by OTEP training, first time we have had OTEP in person training since February 2020.

Production date for the new squad chassis is likely to be in September, delivery approximately 21 days after production. At this point it appears that the original price quote is still correct.

Crews did a great job on a large motor home fire on May 26th. The property owners were very happy with our response.

Safety Report

Last safety committee meeting was 4-27-2021.

Next safety committee meeting will be 6-23-2021 Sta. 91,
7:30 PM.

No reported accidents/incidents since the last board meeting.



East County Fire & Rescue
600 NE 267th Avenue Camas, WA 98607

Phone: 360.834.4908
Fax: 360.834.5454

Please find the results for ECFR's hiring process below. The Board of Commissioners at their regular Board meeting on June 1, 2021 approved the following Full Time Hiring list.

Nowak, Anthony
Charles, Nollan
Davis, Jacob
Wyman, Austin
Roland, Ryan

This list will be in effect for 1 year.

Prevent, Protect & Serve

Jun 2021 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		Jun 1 C SHIFT	2 A SHIFT	3 B SHIFT	4 C SHIFT	5 A SHIFT
		Events MCO's @ 42 Commissioner Meeting Station 91 18:30 - 21:00	Events MCO's @ 42	Events MCO's @ 42 Live fire at 93		
6 B SHIFT	7 C SHIFT	8 A SHIFT	9 B SHIFT	10 C SHIFT	11 A SHIFT	12 B SHIFT
			Events Strategic Planning Worksh Station 91 15:00 - 17:00			
13 C SHIFT	14 A SHIFT	15 B SHIFT	16 C SHIFT	17 A SHIFT	18 B SHIFT	19 C SHIFT
	Events Pothole rope MCOs	Events Pothole rope MCOs Commissioner Meeting Station 91 18:30 - 21:00	Events Pothole rope MCOs			
15 A SHIFT	20 A SHIFT	22 C SHIFT	23 A SHIFT	24 B SHIFT	25 C SHIFT	26 A SHIFT
27 B SHIFT	28 C SHIFT	29 A SHIFT	30 B SHIFT			

* Indicates time starts on following calendar day

* Events and Time Off follow default Split Time of Day of 07:00