



# East County Fire and Rescue

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[www.ecfr.us](http://www.ecfr.us)



## Regular Board of Fire Commissioners Meeting September 17, 2024

Station 91

6:30 PM

Approved Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Debbie Macias

Chief Ed Hartin

Assistant Chief Jacobs

Chris Miller

Mia Santander

Opal Seeds

### Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:30. This meeting was conducted in hybrid in-person/video conference format.

### Flag Salute

Debbie Macias led the flag salute.

### Agenda Adjustments

#### Consent Agenda

- Approval of September 03, 2024 2024 Regular Board Meeting Minutes.
- Approval of September 03, 2024 Local BVFF&RO Meeting; Minutes.
- Approval of September 05, 2024 Commissioner Staff Workshop Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s). Commissioner Brendan Addis

**Motion by Commissioner Martin to approve the consent agenda, seconded by Commissioner Hofmaster. Motion passed unanimously.**

### Public Input

No comments.

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### Correspondence

None.

### Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the safety committee there was no accident/incident since the last board meeting.

### Fire District Business

1. Approve/Disapprove purpose scope and policies for Standard Operating Guidelines 4.2.9 Incident Accountability. **Motion by Commissioner Taggart to approve Standard Operating Guidelines 4.2.9 Incident Accountability, seconded by Commissioner Martin. Motion passes unanimously.**
2. Approve/Disapprove purpose scope and policies for Stand Operating Guidelines 5.6.1 Professional Development Plans. **Motion by Commissioner Hofmaster to approve Standard Operating Guidelines 5.6.1 Professional Development Plans, seconded by Commissioner Taggart. Motion passed unanimously.**
3. Procurement SOG update. – Chief Hartin let the board know that there are some minor changes being made to this SOG regarding fuel purchases. Nothing that needs to be voted on.
4. Fire Chief Recruitment timeline. – Chief asked the board to get some dates together for the chief recruitment. The decision to do a meet and greet would be week of October 28, 2024. The dates of October 30 and 31 were chosen. If something comes up and needs it needs to be changed the Board will let the Chief know.
5. Risk Group Support Discussion – Commissioner Taggart let the board and staff know that we will need to choose a new insurance company in the very near future. Discussion ensued.
6. Establishment of deputy chief compensation range. – Chief Hartin shared a salary chart on what it would look like to hire a deputy chief in the future. Discussion ensued.

### Committee Meetings

1. Communication with neighboring elected officials.
  - City of Camas, October 22, 2024 at 3:00 PM at Station 91.
  - City of Washougal, November 21, 2024 at 3:00 PM at City Hall.
2. Risk Group, TBA.
3. East County Ambulance Advisory Board (ECAAB), TBA.
4. Safety Meeting September 25, 2024 at Station 91 at 7:30 PM.

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### Commissioners Comments

Commissioner Martin – Mentioned Gresham’s injured firefighter is now out of the hospital and is recovering. Good news for all. She also mentioned that she is happy wild fire season might be over.

Commissioner Hofmaster – Mentioned he was pleased to hear about the injured firefighter recovering well and able to go home.

Commissioner Seeds – Shared that recreational fires in approved fire pits are allowed now. He also said that the tentative local agreement looks good and thanked the Chief and everyone else involved getting it done.

### Public Input

None.

### Local Board for Volunteer Firefighters and Reserve Officers

No new business.

### Upcoming Meetings

- Review of the district’s monthly event calendar.
- Regular Board meeting will be October 01, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop October 10, 2024 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district’s website ([www.ecfr.us](http://www.ecfr.us)).

### Executive Session

### Adjournment

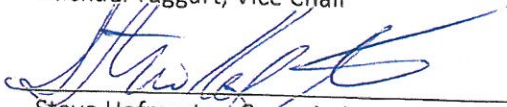
**Motion by Commissioner Martin to adjourn at 19:21, seconded by Commissioner Hofmaster. Motion passed unanimously.**

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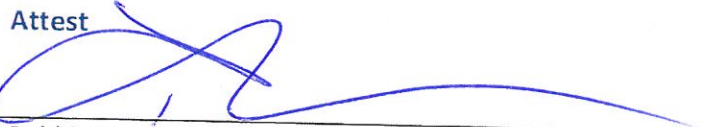
  
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Joshua Seeds, Chairperson

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Michael Taggart, Vice Chair

  
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Martha Martin, Commissioner

  
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Steve Hofmaster, Commissioner

  
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Brendan Addis, Commissioner

Attest  
  
\_\_\_\_\_  
Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)

