

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

February 16, 2016

Station 91

7 PM

AGENDA

CALL TO ORDER:

Flag Salute

GUESTS:

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of February 2, 2016 Regular Board Meeting Minutes
2. Approval of February 2, 2016 Local BVFF&RO Meeting Minutes
3. Approval of February 10, 2016 Special Meeting Minutes
4. Approval of February 16, 2016 Financial Statement
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Assistant Chief Jacobs

Interim Administrative Chief Gillespie

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

Executive Search Committee

Fire District Planning Group

Improvement to the District Website

Annual Award Dinner

(See Reverse)

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

Page # 1 of 2

OPEN TO PUBLIC:

COMMISSIONER COMMENTS:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

ADJOURNMENT:

Next Regular Board Meeting: March 1, 2016, Station 91, 7 PM

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

February 02, 2016, 2015

Station 91

7 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Tad Crum
Al Gillespie
Wes Long

Mike Berg
Tom Gianatasio
Richard Hamby
Michelle McDermott
Sean Gremer

Mike Taggart
Robert Jacobs
Paula Knapp
Kacie Jones
Greg Hochhacter

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

None

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

1. Approval of January 5, 2015 Regular Board Meeting Minutes
2. Approval of January 19, 2015 Regular Board Meeting Minutes
3. Approval of January 19, 2015 Local BVFF&RO Meeting Minutes
4. Approval of January 5, 2015 Financial Report
5. Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the consent agenda, second by Gianatasio. **Motion passed** unanimously.

OPEN TO PUBLIC:

No Comments

CORRESPONDENCE:

Chief Gillespie shared a letter from the WS&RB. Commissioner Martin Shared the contents of a parcel received from the WFCA, which included a thumb drive of information and an attendance receipt.

STAFF REPORT:

Assistant Chief Jacobs and Chief Gillespie read their reports;
copies are in the packet.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

Chief Jacobs stated the next safety committee meeting will be 3/24/16, 19:00 at Station 91. There was one reported injury since the last meeting. Additional exhaust ducting needs to be installed in the truck bay at Station 94. Chief Jacobs outlined pricing and comparables for apparatus replacement. Commissioner Martin asked if any of the stations have been tested for Radon.

FIRE DISTRICT BUSINESS:

Executive Search Committee:

Commissioner Taggart outlined the next steps, which include choosing dates for review and interview, and narrowing the field of candidates. Commissioner Martin suggested a special meeting or executive session be utilized for reviewing the candidates, and asked Chief Gillespie if interviews should be held in a public meeting or stakeholder panel. The board decided to hold an executive session after the special meeting on February 10th. Commissioner Martin advised the board to consider extending Chief Gillespie's contract. **Motion by Commissioner Taggart to extend the contract through April, seconded by Petty. Motion approved unanimously.**

Fire District Planning Group:

The next planning group meeting is scheduled for February 10th, 08:00 at Station 91.

Standard of Cover Report:

Motion by Commissioner Taggart to adopt the Standard of Cover Report, seconded by Berg. Motion passed.

Improvement to the District Website:

Commissioner Martin recounted previous discussion and steps towards making the website more functional. Secretary Jones shared a status update and proposed discussion be held during the planning meeting on February 10th. Commissioner Taggart inquired about current and proposed software.

Consider the sale of Station 96:

This will be discussed in executive session.

Proposed EFCA training in March:

The board is moving ahead with hosting Brian Sure for in house training on February 20th, 09:00-16:00. Commissioner Martin shared details and queried the board's thoughts on times, pricing and whether to provide food or not. The board decided on a fee of \$180 per person and Commissioner Taggart suggested local sandwich catering.

OPEN TO PUBLIC:

None

COMMISSIONER COMMENTS:

Commissioner Taggart will be traveling Feb 28 – March 9 and will call in for the next meeting. Commissioner Taggart plans to attend the first meeting of the Volunteer group organized by Captain Carnes. Commissioner Martin shared information she gathered at a public meeting regarding Washougal's plans to install roundabouts on SR14.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

Nothing

EXECUTIVE SESSION:

RCW 42.30.110(1)(c) to consider the sale of real estate

The Board went into executive session at 19:53. Anticipated return of 20:23.

The board reconvened at 20:23

The board takes no action.

Motion by Commissioner Taggart to adjourn, second by Gianatasio; **Motion passed.**

ADJOURNMENT: **20:30**

Martha Martin, Chairperson

Mike Taggart, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
February 2, 2016

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 8:58 PM at Station 91.

The following were in attendance:

Martha Martin

Sherry Petty

Tad Crum

Al Gillespie

Wes Long

Mike Berg

Tom Gianatasio

Richard Hamby

Michelle McDermott

Sean Gremer

Mike Taggart

Robert Jacobs

Paula Knapp

Kacie Jones

Greg Hochhacter

BUSINESS:

There is no business tonight.

ADJOURNMENT:

The Local Board adjourned at 8:59 PM.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Martha Martin, Chairperson
Mike Taggart, Alternate

DISTRICT SEAL:

Bob Jacobs, Chief's Rep.

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

February 10, 2016

Station 91

Draft Minutes

ATTENDANCE:

Al Gillespie

Sherry Petty

Tom Gianatasio

Martha Martin

Mike Berg

Mike Taggart

Wes Long

Michael Carnes

Robert Jacobs

Linda Durrett

Kacie Jones

James Troutman

CALL TO ORDER: 08:00

Website software, design and informational suggestions were discussed. At the board's request, Chief Gillespie provided estimates for travel, lodging and per diem expenses related to interviewing candidates for the Chief's position. The disposition of the surplus bus, further communication with the WS&RB and ideas for appealing to volunteers were also discussed.

EXECUTIVE SESSION:

RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The board went into executive session at 10:02

An extension until 10:32 was announced at 10:01

An extension until 11:02 was announced at 10:28

The board reconvened at 10:55. At this time, the board takes no action. **Motion to adjourn by Commissioner Taggart, second by Petty. Motion Passed.** Meeting adjourned at 10:56.

Respectfully Submitted,

Martha Martin, Chairperson

Mike Berg, Commissioner

Tom Gianatasio, Commissioner

Sherry Petty, Commissioner

Mike Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

Financial Data

Balance Summary

February 16, 2016

Balances reflect as of close of business 02/15/2016

January 2016 Allocation Rate 0.690%

Fund	Fund Name	Cash	Investment at Cost	Encumbered	Balance
6291	East County Fire & Rescue		\$ 906,856.10	\$27,647.93	\$ 947,432.82
6291-1	New Tender FD 9		\$ 298,997.50		\$ 298,832.76
6291-2	Capital Facility		\$ 20,919.54		\$ 20,919.54
6291-3	Leave Accrual		\$ 42,432.11		\$ 42,408.73
6291-4	Safer Grant Year 3		\$ -		\$ -
6291-5	Plans Trailer Copier		\$ 2,024.19		\$ 2,024.19
6248	Fire District 9 GO Bond Fund				\$ -
6292	Fire District 9 Capital Fund				\$ -
Transmittals	TOTALS	\$0.00	\$ 1,271,229.44	\$27,647.93	\$ 1,311,618.04
TR2015 ECFR	February 5, 2016	\$ 3,520.63			
TR2016 ECFR	February 11, 2016	\$ 1,846.61			
TR2016 ECFR	February 12, 2016	\$ 22,280.69			
TR2016 ECFR					Payroll Costs for SM2 \$45,680.53
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					
TR2016 ECFR					

*Previously paid transmittals submitted and paid per Resolution #177-03182014

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AC Jacobs Report

2-16-2016

February ACC/EOC training was 2-9-2016 Sta. 91 7PM.

February EST training 2-22-2016 Sta. 93 7PM.

March ACC/EOC training 3-8-2016nSta. 91 7PM.

Safety Report

Safety Committee meeting was held 1-27-16

Next safety committee meeting, 3-24-16 Sta. 91 7:30 PM.

No reported accidents/incidents since the last board meeting,

We need to install additional exhaust ducting in the truck bay at sta. 94

Staff Report

Submitted by
Interim Executive Fire Chief
16 February 2016

02 February through 15 February 2016

Operations

- 29 Incidents since last Board meeting
 - 19 EMS
 - 6 Good intent, no incident found or Cancelled In Route
 - 1 MVA's
 - 1 Public Service
 - 2 Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction

- Year to Date: All calls 103
 - All Fire Calls
 - 3
 - Overpressure, Rupture, Explosion, Overheat
 - 0
 - EMS Calls excluding MVA
 - 63
 - MVA with or without injury
 - 14
 - Rescue, EMS Standby, High Angle Rescue or Extrication
 - 0
 - Electrical
 - 0
 - MVA Cleanup or Hazardous Condition
 - 0
 - Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 4
 - Good Intent, Cancelled Enroute, No Incident Found, Smoke Scare, Authorized Controlled Burn, Steam Vapor, Fog or Dust Thought to be Smoke
 - 16
 - Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 3
 - Flood assist, Citizen Compliant, or Special type of incident
 - 0

Brownouts at Station 94:

- There were two brownouts during this time:
- Feb 3rd (1900-0700 hours)
- Feb 15th (1900-0700 hours)

Overtime:

- \$2,157.08 through 25 January
- \$1,001.55 through 10 February
- \$3,158.63 year to date